



YUMA COUNTY COMMISSIONERS

June 27, 2024

Minutes¹

On June 27, 2024 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Mike Leerar, Commissioner Scott Weaver, Commissioner Adam Gates, and Administrator Brandi Ritchey were present throughout the day.

The Commissioners reviewed and signed accounts payable and discussed various meetings attended throughout the prior month.

Liquor License

Deputy County Clerk Pam Zuege joined the Commissioners at 8:15 a.m. to present for signature the Application for Renewal for Tres Amigos DBA El Vaquero that was previously approved at the 5/31/2024 BOCC Meeting.

Road and Bridge

Road & Bridge Supervisor Tom Andersen and Blade Foreman Justin Lorimer joined the meeting at 8:30 a.m. to provide department updates.

- *Budget/Salary Discussion* – Andersen presented budget figures illustrating the cost savings of hiring a mechanic at a higher rate compared to the expenses associated with outsourcing repairs on equipment. The group discussed the Landfill Lease and where clean concrete is dumped. The group discussed charging fees for concrete dumping. No decision was made on either hiring a mechanic or charging for concrete loads.
- *Efficiency Report* – During the meeting, Lorimer provided an efficiency report for the grader operators, which sparked discussion on the formula used to calculate the efficiency rate. The BOCC would like Lorimer to reach out to Fleet Intelligence to develop a report that could separate the idle hours from the actual time the blades are actively operating.
- *Road Report* – Lorimer reported that work is complete on County Road 54. Repairs have been done on County Road 51 up to the Lapp's residence. Continued repairs will be finished this fall after harvest slows down. County Road Q is getting elevated between County Road 47 and County Road 48 and minimize the height of the banks. There is patching being completed in Mainord and Taylor's areas. Andersen reported that the contracted trucks are working out well this year with material hauling.

Human Services

The Board of County Commissioners convened as the Board of Social Services at 9:30 a.m. Human Services Director Kara Hoover, Bookkeeper Melanie Fisher, Child Welfare & Adult Protection Supervisor Hollie Hillman and Administrative Assistant Lori Summers were present. Detailed minutes of the Board of Social Services are maintained separately by the Department of Human Services. The Board of County Commissioners reconvened at 10:30 a.m.

¹ Minutes prepared by Brandi Ritchey are a summary of discussions, not a verbatim account.



Betchel Enterprises

At 11:00 the Commissioners were joined by Sarah Fox, Luis Matheus, and Max Wilson with Betchel Enterprises to discuss solar permitting in Yuma County. The group discussed Yuma County Land Use regulations and the process for solar permitting.

Financial Reports

At 11:30 a.m. the Commissioners were joined by Finance Officer Sarah Carwin. Carwin presented the 2023 Audit Engagement Letter and Audit Extension, extending the Audit until September 30, 2024. Academy contracts from the Sheriff's office for two deputies who attended POST training in 2023 were discussed. The contracts stipulate that the deputies will be bought out of any hours exceeding 160 work hours during their time at POST training. It was discussed that a Finance and Handbook policy be created to prevent special pay contracts from being signed before the approval of the Board of County Commissioners to help mitigate any potential risks and ensure proper financial management.

- **Commissioner Weaver moved to approve the Audit Engagement Letter for the 2023 Audit with McMahan and Associates, LLC. Commissioner Gates seconded the motion which passed by unanimous vote.**
- **Commissioner Gates moved to approve the Audit Extension Application, extending the Audit until September 30, 2024. Commissioner Weaver seconded the motion which passed by unanimous vote.**

Office of Emergency Management

At 1:00 p.m. the Commissioners heard a department update from Yuma County Emergency Manager Jake Rockwell and his intern from CSU, Lexi Potter. Rockwell presented a PII policy, financial policy update from Jake's Grant Audit. Rockwell also presented a Resolution appointing Jake as the DERA Representative during a Hazmat Emergency.

- **Commissioner Weaver moved to approve Resolution 06-27-2024A A Resolution appointing DERA Representatives during Hazmat Emergencies. Commissioner Gates seconded the motion which passed by unanimous vote.**

Executive Session

At 1:30 p.m., Commissioner Gates moved to enter into executive session under CRS 24-6-402(4)(f) for **Personnel Matters**. Commissioner Weaver seconded the motion, which passed unanimously. Present for executive session were Chairman Leerar, Commissioner Weaver, Commissioner Gates and County Administrator Brandi Ritchey. Executive session ended at 2:33 p.m. No action was taken following executive session.

Administrator's Report


Administrator Brandi Ritchey reviewed calls, correspondence, and presented the following for discussion and action:

- *Minutes* – The Commissioners reviewed the minutes from the previous BOCC meetings. **Commissioner Weaver moved to approve the minutes from the June 13, 2024 regular meeting of the Board of County Commissioners. Commissioner Gates seconded the motion, which passed unanimously.**
- *Signatures and Ratifications* –
 - Resolutions/Ordinances/Signatures:
 - **Commissioner Gates moved to approve signature on Adam Beauprez monthly CDMVA Monthly report. Commissioner Weaver seconded the motion which passed by unanimous vote.**

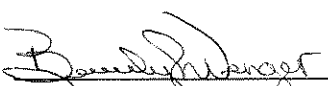


- **Commissioner Gates moved to sign the Cleaning Contract for \$5,500.00 for the cleaning of the Fairgrounds during the 2024 Fair. Commissioner Weaver seconded the motion which passed by unanimous vote.**
- **Commissioner Weaver moved to ratify Commissioner Leerar's signature on the 2024 Beer Garden Application for the 2024 Fair. Commissioner Gates seconded the motion which passed by unanimous vote.**
- *Department Reports* – The Commissioners discussed departmental updates including ETPR Administration and business undertaken by the 911 Authority Board. Commissioner Weaver also presented two bills that will be sent to CTSI for review. The first bill proposes a tax on electric vehicles, while the second bill suggests reallocating tier two HUTF funds to tier three HUTF funds.
- *Correspondence* – Ritchey shared various updates and upcoming events, including a Lunch and Learn session on Medicare benefits on July 17th, a defensive driving class on July 10th, and a training session for Planning Commission members and the BOCC. Ritchey is working with the County Attorney to draft a gun ordinance to reverse SB 24-131 regarding concealed carrying at the courthouse. Ritchey told the BOCC about the 2024 SIPA Conference she will be attending in September for accessibility and to learn about the new program Yuma County was awarded for PDF Document remediation.

There being no further business, the meeting adjourned at 4:55 p.m. The next regular meeting of the Board of County Commissioners will be on July 15, 2024.


Mike Leerar, Chairman


Brandi Ritchey, Administrator

ATTEST: 
Beverly Wenger, County Clerk

