

YUMA COUNTY COMMISSIONERS

May 14, 2021

Minutes¹

On May 14, 2021 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Trent Bushner, Commissioner Robin Wiley, Commissioner Scott Weaver, and Administrator Andrea Calhoon were present throughout the day. The meeting was open to the public via teleconference due to the COVID19.

The Commissioners reviewed and signed accounts payable and discussed various meetings attended throughout the prior month.

Financial Reports

Finance Officer Sarah Carwin joined the meeting at 8:30 a.m. to provide financial updates and reports. Carwin presented financial reports for the WY Communications Center, titles for newly purchased and traded trucks for the Road & Bridge Department, and various fair financial topics.

Commissioner Wiley moved to approve the salary authorization for Lacy Beyer, the new hire in the Yuma County Clerk's Office. Commissioner Weaver seconded the motion, which passed unanimously.

Commissioner Weaver moved to approve 2021 Yuma County Rodeo big screen and video production contract with Frost View Productions as presented. Commissioner Wiley seconded the motion. It passed unanimously.

Commissioner Wiley moved to approve the amendment to the 2021 Yuma County night show contract with Kinnon Entertainment to include a hotel buyout of \$400. Commissioner Weaver seconded the motion. It passed by unanimous vote.

Commissioner Wiley moved to approve signature on the form approving a change of mail delivery address for WY Comm billing from the City of Yuma to have bills directed to the Yuma County Finance Office. Commissioner Weaver seconded the motion, which passed unanimously.

Human Services

The Board of County Commissioners convened as the Board of Social Services at 9:00 a.m. Human Services Director Kara Hoover, Child Welfare and Adult Protection Supervisor Hollie Hillman, and Eligibility Supervisor Dalene Rogers, and Receptionist Robin Stich were present. Detailed minutes of the Board of Social Services are maintained separately by the Department of Human Services.

The Board of County Commissioners reconvened at 10:00 a.m.

Road and Bridge

Road & Bridge Supervisor Tom Andersen joined the meeting at 10:00 a.m. to provide department updates. Also in attendance were Blade Foreman Justin Lorimer and Truck Foreman Jeremy Lund.

- *Storm Damage Assessment* – Andersen, Lorimer, and Lund provided updates on the repair of storm damage following heavy rains in northwest Yuma County at the end of April. The group discussed potential FEMA disaster small project requirements and documentation.
- *Wauneta House Lease* – **Commissioner Wiley moved to approve signature on the lease agreement for the Wauneta House for new hire Travis Wiltfang as presented. Commissioner Weaver seconded the motion, which passed unanimously.**
- *Clarksville Shop Sheep* – Andersen requested approval for the temporary running of sheep around the Clarksville shop to assist with vegetation management. No monetary exchange will be made and fencing will be at the livestock owner's expense. The request was approved.

¹ Minutes prepared by Andrea Calhoon are a summary of discussions, not a verbatim
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- *Surplus Auction* – The group discussed surplus auction items and determined no minimum bids were needed on any of the listed equipment from the Department.
- *Landfill Work* – Andersen provided updates to the Commissioners on the planned dirt work at Yuma County Landfill.
- *Executive Session* – **Commissioner Weaver moved to enter into executive session at 10:40 am under CRS 24-6-402(4)(f) for Personnel Matters to review an exit interview. Commissioner Wiley seconded the motion, which passed unanimously.** Present for executive session were Chairman Bushner, Commissioner Wiley, Commissioner Weaver, Road & Bridge Supervisor Tom Andersen, County Administrator Andrea Calhoun, and Road & Bridge Finance Clerk Brandi Ritchey. Executive Session ended at 10:54 am. No action was taken following executive session.

Public Comment, Darr Benton

At 11:00 am, the Commissioners heard public comment from Mr. Darr Benton of Laird regarding concerns over water issues associated with the Laird Ditch. Mr. Benton expressed concern over improper drainage during times of heavy rain that are causing flooding to his adjacent property. The Commissioners took the information under advisement and tabled the conversation for additional research.

Public Comment, Paula Bueltefl

At 11:25 am, Ms. Paula Bueltefl met with the Commissioners to follow up on the previous discussion regarding her request for a local variance to the Colorado Department of Transportation's sight distance requirements for a road access off of Highway 34 east of Wray. The Commissioners reviewed the information obtained from the Colorado Department of Transportation and the sight distance requirements and safety engineering requirements that would be imposed to complete the project as requested. The Commissioners have determined that Yuma County requesting a variance to CDOT's sight distance requirements is not in the best interest of safety for the access. The Commissioners suggested that CDOT provide recommendations on current intersection improvements and potentially conduct a traffic study to assess if the speed limit on the curve is appropriate.

Land Use

Land Use Administrator Colten Yoast was heard at 1:00 p.m. to review Land Use and GIS business and conduct Land Use Hearings.

- *Land Use Applications* – Yoast reported one expected exemption from subdivision and two expected Major Land Use permits to be heard at the end of the month.
- *Land Use Code* – Yoast reported updates on research conducted regarding a mobile home moved into Yuma County and compliance with existing land use code.

GIS

- *Current Projects* – Yoast reported on various GIS topics including work with the WY Communications Center.

WY Communications Director, Don Nadow

At 2:00 p.m. WY Communications Director Don Nadow joined the Commissioners via teleconference to present his monthly departmental report. The group reviewed the project listing from the last meeting and discussed progress made by Nadow and by the Commissioner's Office. The group discussed what has been accomplished, priorities for what to accomplish next, and expectations for communication and distribution of work moving forward. Among topics discussed were the requested Lead Dispatcher positions, conditionally approved at the April 15 meeting. Nadow will be working to submit all required documents before the end of the month so that the selected staff can move into those roles.



Public Comment, Yuma County Fair Beer Garden

At 3:00 p.m. the Commissioners held a public meeting to hear comment on the proposed beer garden at the Yuma County Fair. Chairman Bushner presented the overall proposal previously made by the Fair Board. Public comment both for and against the proposal were accepted including concerns over safety and enforcement and the benefits of additional revenue.

Commissioner Weaver moved to approve the beer garden for the 2021 fair contingent upon a full agreement with Knights of Columbus with mutually agreeable terms including: capacity, staffing numbers, visible intoxication cutoffs, prohibition of staff drinking, prohibition of food service with the exception of the buyers' dinner, no admittance for any persons under 21 under any circumstances, insurance naming Yuma County as additional insured, and limited to a one-year contract as well as contingent upon Commissioners' ability to discontinue the beer garden at any point at their sole discretion. Commissioner Wiley seconded the motion. The contingent motion passed with Commissioners Bushner and Weaver voting in the affirmative and Commissioner Wiley voting in the negative.

Administrator's Report

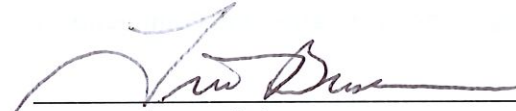
Administrator Andrea Calhoon reviewed calls, correspondence, and presented the following for discussion and action:

- *Minutes* – The Commissioners reviewed the minutes from the previous BOCC meetings. **Commissioner Weaver moved to approve the minutes from the April 30, 2021 regular meeting and the May 6 and May 13, 2021 special meetings of the Board of County Commissioners. Commissioner Wiley seconded the motion, which passed unanimously.**
- *CAPP Report & Claim Review* – The Commissioners heard information on pending CAPP and workers' compensation claims.
- *Signatures and Ratifications* –
 - Resolutions/Ordinances/Signatures:
 - **Commissioner Weaver moved to approve Resolution 05-14-2021 A approving the closure of the Section 125 Trust Account. Commissioner Wiley seconded the motion, which passed unanimously.**
 - **Commissioner Wiley moved to approve signature on the updated MOU with Northeast Colorado RETAC as presented. Commissioner Weaver seconded the motion. It passed by unanimous vote.**
 - **Commissioner Wiley moved to ratify Commissioner Weaver's signature on the surplus auction hosting contract with Schaffner Auctions. Commissioner Bushner seconded the motion. It passed unanimously.**
 - Grant Updates:
 - The Commissioners reviewed information regarding pending and submitted grant applications including: DOLA energy impact funds for chip sealing of the Eckley Road, an update on the previously approved DOLA Administrative Planning grant to conduct a feasibility study for the proposed Ag innovation Center, and a status update on Coronavirus Relief Funds.
- *Department Reports* – The Commissioners heard various department updates including updates on the transition of the WY Communications Center, updates on the dissolution of the Northeast Colorado Bookmobile, updates on Civil Asset Forfeiture Reporting, and approved a bid for the installation of updated cameras in the Yuma County jail to be reimbursed by Office of Behavioral Health funding.
- *Prior Meeting Follow-Up* – Calhoon provided project updates on the status of properties in Eckley.
- *Correspondence* – Calhoon presented correspondence received since the last meeting.
- *CDL Testing Unit* – Calhoon provided updates on the status of the Yuma County CDL testing unit.
- *Oil & Gas Updates* – Calhoon reported no oil and gas updates since the prior meeting.




- *IT Updates* – Calhoon presented updates on various IT-related topics including the securing of the yumacountyco.gov domain and the establishment of a financial policy requiring all employees receiving a cell phone paid by Yuma County to receive only the base model from Viera Wireless unless specifically approved by the Board of County Commissioners.
- *Maintenance Updates* – Calhoon reported on various facilities maintenance topics.
- *HR Updates* – Calhoon reported updates on county Human Resource topics including recruitment and retention, the lead dispatcher job description, and an assessment of the Maintenance Department staffing model.

There being no further business, the meeting adjourned at 6:35 p.m. The next regular meetings of the Board of County Commissioners will be on May 28, 2021 and June 15, 2021.


Trent Bushner, Chairman


Andrea Calhoon, Administrator



ATTEST: 
Beverly Wenger, County Clerk

