

YUMA COUNTY COMMISSIONERS

April 16, 2020

Minutes¹

On April 16, 2020 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Dean Wingfield, Commissioner Trent Bushner, Commissioner Robin Wiley, and Administrator Andrea Calhoon were present throughout the day. The meeting was open to the public via teleconference due to the COVID19 pandemic.

The Commissioners reviewed and signed accounts payable and discussed various meetings attended throughout the prior month.

Financial Reports

Finance Officer in Training Sarah Carwin joined the meeting at 8:30 a.m. to provide financial updates including March 2020 interim financial statements, updates on the implementation of Paycor payroll software and the implementation of YTime timekeeping at Road & Bridge.

Human Services

The Board of County Commissioners convened as the Board of Social Services at 9:00 a.m. Human Services Director Kara Hoover, Child Welfare and Adult Protection Supervisor Hollie Hillman, and Eligibility Supervisor Dalene Rogers, were present via teleconference. Detailed minutes of the Board of Social Services are maintained separately by the Department of Human Services.

Commissioner Wiley moved to enter into executive session under CRS 24-6-402(4)(c) for matters to be kept confidential by law at 9:45 a.m. Commissioner Wingfield seconded the motion, which passed unanimously. Present for executive session were Chairman Dean Wingfield, Commissioner Robin Wiley, Commissioner Trent Bushner, Director Kara Hoover, Child Welfare and Adult Protection Supervisor Hollie Hillman, and Administrator Andrea Calhoon. Executive session ended at 9:54 a.m. No action was taken following executive session.

The Board of County Commissioners reconvened at 9:54 a.m.

Conference Call

At 9:55 a.m. the Commissioners adjourned to attend a conference call with Senator Michael Bennet. The Board of County Commissioners reconvened at 10:45 a.m.

Land Use

Land Use Administrator Colten Yoast was heard at 1:00 p.m. to review Land Use and GIS business.

- *Pending Land Use Activity* – Yoast reported no land use applications to be heard via hearing later this month. He reported three administrative permits, one minor land use permit, and one major land use permit expected to be heard in May.

GIS

- *Current Projects* – Yoast reported on various GIS topics including the online map and public utility mapping work being completed with the City of Yuma.

Road and Bridge

Road & Bridge Supervisor Tom Andersen and Assistant Road & Bridge Supervisor Sean Malay joined the meeting at 1:30 p.m. to provide department updates.

- *Culvert Project* – Andersen discussed a proposed plan for installation of a culvert to reduce road washout following a community complaint received.
- *Staffing* – Andersen and Malay discussed organizational models and proposed staffing changes including updates to foreman positions, training programs, and the overall road maintenance program.

¹ Minutes prepared by Andrea Calhoon are a summary of discussions, not a verbatim account.





- *Tractor Purchase Updates* – Malay reported on the status of mowing tractor acquisition as discussed at a previous meeting.
 - *CR 56.5 Traffic Control* – Andersen discussed damage to County Road 56.5 due to truck traffic in and out of Seaboard hog farms and proposed an updated traffic pattern designed to reduce stress on the road and decrease road damage.
 - *Moser Pit* – The group discussed continued road projects using material from the Moser pit in the coming days.
 - *Pit Updates* – Andersen and Malay presented the pit update from Mining & Reclamation Foreman Don Marr.
 - *Unpermitted Project* – Andersen reported on an unpermitted road crossing project discovered at County Road 7 and County Road MM.
 - *Pickups* – The group reviewed bids submitted for the purchase of new pickups. Malay is awaiting a bid on an additional bid for final purchase approval.
 - *Road Crossing Permits* – Andersen presented the following Road Crossing permits for consideration:
 - Trenching permit along North Main Street in Eckley for Premier Earthworks to install sewer lines for the new wastewater treatment plant.
 - Boring permit for Smithfield Hog Production to install a 12" line along County Road 32 at the west access road at the Colorado Boar Stud farm.
- Commissioner Wiley moved to approve the road crossing permits as presented. Commissioner Bushner seconded the motion, which passed unanimously.**

Treasurer Dee Ann Stults and County Clerk Bev Wenger

At 2:55 p.m. the Commissioners were joined by County Treasurer Dee Ann Stults and County Clerk Bev Wenger to discuss potential financial impacts related to COVID19 recovery. The Commissioners discussed that information on potential economic impacts is limited and conjecture at this point and determined that financial decisions will have to be made with the best information we have available.

Administrator's Report

Administrator Andrea Calhoon reviewed calls, correspondence, and presented the following for action:

- *Minutes* – The Commissioners reviewed the minutes from the previous BOCC meetings. **Commissioner Wiley moved to approve the minutes from the March 31, 2020 regular meeting of the Board of County Commissioners. Commissioner Bushner seconded the motion, which passed unanimously.**
- *CAPP Report & Claim Review* – The Commissioners heard information on pending CAPP and workers' compensation claims.
- *Signatures and Ratifications* –
 - Resolutions/Ordinances/Signatures:
 - The Commissioners reviewed service agreements with YW Electric for the new tower sites purchased in late 2018. Calhoon will do some additional research.
 - Invoices/Finance Requests:
 - The Commissioners discussed specific ownership tax revenue and will reconsider the topic during 2021 budget conversations.
 - **Commissioner Wiley moved to approve the renewal of Yuma Chamber of Commerce membership for a total of \$810.00. Commissioner Bushner seconded the motion, which passed by unanimous vote.**
 - The Commissioners reviewed and signed a CRA retirement forfeiture in the amount of \$428.52.

- Grant Updates:
 - The Commissioners reviewed information regarding pending and submitted grant applications including various grants for the Ag Innovation Center, the DOLA administrative planning grant for completion of a landfill feasibility study, the approval of CDOT multimodal grant funds, and the energy impact grant application for the Eckley Road paving project submitted April 1st.
- *Department Reports* – The Commissioners reviewed the March 2020 Treasurer's reports, reviewed and approved the Q1 2020 public trustee report and payment, reviewed the March 2020 TV System Maintenance Log, discussed 2020 county fair ticket sale planning, and discussed COVID 19 response and recovery updates.
- *Prior Meeting Follow-Up* – Calhoon provided updates on ongoing projects.
- *Correspondence* – Calhoon presented correspondence received since the last meeting including:
 - Letters of support from the Yuma County Board of County Commissioners and from Commissioner Bushner as the Chair of the Eastern District Transportation Planning Region for a CDOT BUILDS grant application for various projects on Highway 385.
 - Plan documents for American Fidelity benefits administration partnership.
 - An update on ambulance licensure reciprocity under CRS 25-3.5-301.
 - An update to the County Health Pool designee for 2020.
 - **Commissioner Wiley moved to approve use of the starting gates for exercising of race horses at the Yuma County Fairgrounds pending submission of pertinent fairgrounds use forms and payment of a \$50 use fee. Commissioner Bushner seconded the motion, which passed by unanimous vote.**
- *CDL Testing Unit* – Calhoon provided updates on the status of the Yuma County CDL testing unit.
- *Oil & Gas Updates* – Calhoon reported on oil and gas updates since the last meeting including updates on the regional and local government coalition working on Senate Bill 19-181 related to oil and gas drilling permits and litigation to which Yuma County is party regarding rulemaking by the Air Quality Control Commission.
- *IT Updates* – Calhoon presented updates on various IT topics including remote work capabilities for various County employees.
- *Maintenance Updates* – Calhoon reported on various facilities maintenance topics.
- *HR Updates* – Calhoon reported updates on county Human Resource topics including policy updates and county vacancies.

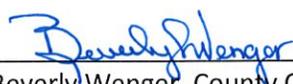
There being no further business, the meeting adjourned at 4:00 p.m. The next regular meetings of the Board of County Commissioners will be on April 30, 2020 and May 18, 2020.



Dean Wingfield, Chairman



Andrea Calhoon, Administrator

ATTEST: 

Beverly Wenger, County Clerk

