

YUMA COUNTY COMMISSIONERS

December 31, 2018

Minutes¹

On December 31, 2018 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Trent Bushner, Commissioner Robin Wiley, Commissioner Dean Wingfield, and Administrator Andrea Calhoon were present throughout the day.

The Commissioners reviewed and signed accounts payable and payroll and discussed various meetings attended throughout the prior month.

Department of Human Services

The Board of County Commissioners convened as the Board of Social Services at 8:30 a.m. Human Service Director Phyllis Williams, Bookkeeper Melanie Fisher, and Receptionist Robin Barnhardt were present. Detailed minutes from this meeting are maintained by the Department of Human Services.

The Board of County Commissioners reconvened at 8:45 a.m.

Road and Bridge

Road & Bridge Supervisor JR Colden joined the meeting at 9:36 a.m. to provide the department updates.

Current Projects

- *Schaal Physical Therapy Work Steps Contract* – Colden presented a contract with Schaal Physical Therapy for completion of Work Steps pre-employment physical testing. **Commissioner Wingfield moved to approve the contract with Schaal Physical Therapy for provision of pre-employment physical testing at a rate of \$175 per exam. Commissioner Wiley seconded the motion, which passed unanimously.**
- *Scrap Iron* – Colden presented information on scrap iron sales at approximately \$100/ton.
- *Local Road Safety Plan* – Colden provided updates on components of the local road safety plan including double stop signs, guard rails, and potential for a cooperative driver's education program. Double stop signs have been provided at the expense of CDOT and in-kind labor for installation was used to match the grant funds. Any installed guard rails would follow the same model.
- *Godsey Pit* – Colden reported landowner extraction from the reclaimed Godsey Pit and reported on steps being taken to resolve the issue as well as potential implications.
- *Credit Application for Colorado Barricade* – Colden presented a credit application with Colorado Barricade and reported their product turnaround time is significantly shorter than our current contracts. **Commissioner Wiley moved to sign the credit application with Colorado Barricade. Commissioner Wingfield seconded the motion, which passed unanimously.**
- *Water Well Testing* – Colden presented water well test results for county houses.
- *Email Communications* – Colden discussed recent email communications with the Commissioners and requested feedback on the communications presented.
- *2018 County Road Fatality Review* – Colden reported only one death occurred on Yuma County roads in 2018, the lowest fatality rate since 2009.
- *Road Crossing Permits:*
 - Colden presented a road crossing permit application for Viaero Wireless to bore and install fiber optic line along County Road 39 and County Road E east of Highway 34. **Commissioner Wingfield moved to approve the road crossing permit for Viaero Wireless to bore and install fiber optic line along County Road 39 and County Road E east of Highway 34. Commissioner Wiley seconded the motion, which passed unanimously.**

¹ Minutes prepared by Andrea Calhoon are a summary of discussions, not a verbatim account.





Swearing-In of Yuma County Treasurer

At 10:00 a.m. Yuma County Treasurer Dee Ann Stults was sworn in at the Yuma County Courtroom. The Commissioners were unable to attend due to agenda timing.

Ambulance Service Licensing Reciprocity, Yuma County EMS Council

At 10:30 a.m. the Commissioners met with the Yuma County EMS Council regarding licensing reciprocity for regional ambulance services necessary for the transportation of patients amongst regional medical care facilities. In attendance were RETAC Coordinator Jeff Schanhals, Yuma EMS Director Gary Baucke, Wray EMS Director Lonnie Knudsen, and South Y-W EMS Director Bruce Mann. The group discussed potential paths for resolution both regionally and state-wide.

Yuma Count Clerk, Bev Wenger

At 11:00 a.m. the Commissioners were joined by County Clerk Bev Wenger to discuss potential location changes in for the Yuma satellite location of the County Clerk's Office. City of Yuma offices are relocating and the building in which the office is housed may be transferred to Northeast Junior College.

Land Use

Yuma County Land Use Administrator/GIS Coordinator Colten Yoast was heard at 1:00 p.m. to review Land Use and GIS business and conduct Land Use Hearings.

- *Land Use Hearings* – Land Use Hearings were opened at 1:09 p.m. Yoast presented the following for signature.
 - **EFS1218-14 for Cleora Fix** to divide .24 acres, more or less, from one parcel equivalent to 156.78 acres, more or less, on the south side of Terri Lane in the N ½ of the S ½ of Section 12, T1N, R44W, for the purpose of dividing resale to the adjacent land owner.

Land Use Hearings closed at 1:19 p.m.

Commissioner Wiley moved to sign resolution 12-31-2018 A approving Exemption from Subdivision Application EFS1218-14 for Cleora Fix to divide .24 acres, more or less, from one parcel equivalent to 156.78 acres, more or less, on the south side of Terri Lane in the N ½ of the S ½ of S12, T1N, R44W, for purposes of resale. Commissioner Wingfield seconded the motion, which passed unanimously.

- *Pending Land Use Activity* – Yoast provided updates on recent land use activity and potential applications for the coming months including DEV0119-01 for a Sewage Treatment Plant in Eckley and EFS 0119-01 for Dylan Carr. Yoast also expects at least one February application.
- *Schaffner-Adjacent Land Sale* – Yoast reported continuing to work on the sale of a small parcel adjacent to Schaffner Auctions.

GIS

- *Mapping* – Yoast reported working on updates for the master map and continues work on Road & Bridge and Emergency Management maps as well as updates to the plat map.

Administrator's Report

Administrator Andrea Calhoon reviewed calls, correspondence, and presented the following for action:

- *Minutes* – The Commissioners reviewed the minutes from the previous BOCC meetings. **Commissioner Wiley moved to approve the minutes from the December 14, 2018 Board of County Commissioners meeting. Commissioner Wingfield seconded the motion, which passed unanimously.**



- **CAPP Report & Claim Review** – The Commissioners heard information on pending CAPP and workers' compensation claims.
- **Signatures and Ratifications** –
 - **Resolutions/Ordinances Requests:**
 - **Finance Requests** – The Commissioners reviewed and approved invoicing for 2019 website maintenance renewal with CobWeb Creations, 2019 Wray Chamber of Commerce dues, and the statement of work for a telephone system upgrade with CenturyLink.
Commissioner Wiley moved to approve Resolution 12-31-2018 B approving the 2018 supplemental budget. Commissioner Wingfield seconded the motion, which passed unanimously.
Commissioner Wiley moved to approve the 2019 salary schedule as presented. Commissioner Wingfield seconded the motion. It passed by unanimous vote.
 - **Grant Updates** – The Commissioners reviewed information regarding pending and submitted grant applications.
- **Department Reports** – The Commissioners reviewed the December 2018 Veteran's report, updates regarding the potential sale of a K9 asset by the Yuma County Sheriff's Office, updates on the transitioning of electronic information from the sitting Sheriff to the Sheriff-Elect, a CDPHE compliance report for the Ace Compost Facility. The Commissioners met briefly with Sheriff-Elect Todd Combs to discuss the K9 asset disposal.

Commissioner Wiley moved to approve full payment of year-end leave balances for Sergeant Joe Wells and Undersheriff Adam Wills down to a balance of 480 based on staffing constraints experienced in the Sheriff's Office. Commissioner Wingfield seconded the motion, which passed unanimously.

- **Prior Meeting Follow-Up** – Calhoon provided updates on ongoing projects including the valuation of land adjacent to Schaffner Auction, updates to the 2019 budget memo, a letter written to Scoular in reference to a fee waiver request for Road Impact fees, ground put up for bid in 2009, and the implementation of Blackbaud Financial Edge NXT accounting software.

Commissioner Wiley moved to approve signature on lease agreements with the State of Colorado Office of Information Technology for lease of county-owned land known as the Idalia site and Yuma 1 site for purposes of construction and maintenance of emergency communications towers. Commissioner Wingfield seconded the motion, which passed unanimously.

Commissioner Wiley moved to approve the 2019 budget memo revisions as presented. Commissioner Wingfield seconded the motion. It passed unanimously.


- **Correspondence** – Calhoon presented correspondence received since the last meeting including:
 - **Commissioner Wiley moved to approve ambulance service license renewal for Idalia Ambulance Service for a period of January 1, 2019 through December 31, 2019. Commissioner Wingfield seconded the motion, which passed unanimously.**
 - A confidential legal memo from County Attorney Ken Fellman of Kissinger & Fellman.



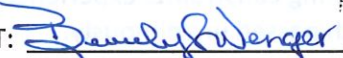
- *Oil & Gas Updates* – Calhoon reported no updates on oil and gas topics since the last Commissioner’s meeting.
- *Maintenance Updates* – Calhoon reported on various facilities maintenance topics.
- *HR Updates* – Calhoon reported updates on County Human Resource topics including recruitment efforts for County employment vacancies and pending HR issues.

Commissioner Wiley moved to approve financial policies FIN101 and FIN201 in response to a January 2018 federal grant audit. Commissioner Wingfield seconded the motion, which passed unanimously.

There being no further business, the meeting adjourned at 3:20 p.m. The next regular meetings of the Board of County Commissioners will be on January 15, 2019 and January 31, 2019.


Trent Bushner, Chairman


Andrea Calhoon, Administrator

ATTEST: 
Beverly Wenger, County Clerk

