

YUMA COUNTY COMMISSIONERS

June 15, 2018

Minutes¹

On June 15, 2018 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Trent Bushner, Commissioner Robin Wiley, Commissioner Dean Wingfield, and Administrator Andrea Calhoon were present throughout the day.

The Commissioners reviewed and signed accounts payable and discussed various meetings attended throughout the prior month.

Keven Means

Mr. Keven Means appeared before the Commissioners at 8:00 a.m. to discuss a recent bid for fair roof repair, expressed gratitude for the repair of CR 39, and make a request for the recording of Board of County Commissioner meetings. The Commissioners reviewed with Mr. Means the challenges with recording day-long meetings that often run 8-10 hours and the statutes related to recording minutes. Mr. Means presented State statute 29-1-110 regarding the requirement that Elected Officials not exceed budget appropriations and expressed his concern for the potential Sheriff's Office budget overages that have been unofficially reported recently.

Liquor License

Yuma County Deputy Clerk Nancy Wright presented for approval a liquor license renewal for Brenda Condrey, DBA Papa's Bait Shop, 1844 Highway 385, Burlington, CO 80807.

Commissioner Wingfield moved to approve signature on the liquor license for Papa's Bait Shop. Commissioner Wiley seconded the motion and it passed by unanimous vote.

Department of Human Services

The Board of County Commissioners convened as the Board of Social Services at 8:26 a.m. Human Service Director Phyllis Williams, Child Welfare Supervisor Hollie Hillman, and receptionist Robin Barnhardt were present. Detailed minutes from this meeting are maintained by the Department of Human Services. Also joining the meeting were representatives from the Rural Communities Resource Center to introduce Holly Thompson, the new representative for Yuma County.

Commissioner Wiley moved to approve signature on a contract with Children's Academy for provision of core services for a term of July 1, 2018 to June 30, 2019 on a fee for service basis not to exceed \$7,500. Commissioner Wingfield seconded the motion, which passed unanimously.

Commissioner Wingfield moved to approve signature on a contract with Centennial Mental Health for provision of core services for a term of June 1, 2018 to May 31, 2019 on a fee for service basis not to exceed \$45,000. Commissioner Wiley seconded the motion, which passed unanimously.

Commissioner Wiley moved to approve signature on a contract with Rural Communities Resource Center for provision of core services for a term of July 1, 2018 to June 31, 2019 on a fee for service basis not to exceed \$12,000. Commissioner Wingfield seconded the motion, which passed unanimously.

¹ Minutes prepared by Andrea Calhoon are a summary of discussions, not a verbatim account.



The Board of County Commissioners reconvened at 9:11 a.m.

Road and Bridge

Road & Bridge Supervisor JR Colden joined the meeting at 9:23 a.m. to provide the following updates:

Current Projects

- *Gravel Projects* – Colden discussed the following road gravel projects:
 - Current graveling of CR 51
 - CR 0 from JJ west
 - Numerous areas of exploration for potential new gravel pit leases
- *Health Department Letter* – Colden presented a letter to the health department regarding sewer overflow onto the road at CR KK.5.
- *CR 39 at H&J Compactor* – Colden reported the rental of a compactor for the current chip seal project on CR 39 at H&J.
- *2019 Grant Project, Eckley Oil 12 Miles* – Colden initiated discussion on a 2019 project for which he would like to seek grant funding to oil 12 miles of the Eckley Road.
- *Wauneta House Air Conditioning* – Colden presented a bid from 5700 Industries LLC for \$880.00 for a window air conditioning unit for the Wauneta house, which does not currently have air conditioning.
- *Kirk House Air Conditioning* – Colden reported that the condenser for the central air system has gone down at the Kirk house and presented a bid from 5700 Industries LLC for two options costing \$4400 and \$3800 respectively to remove and replace existing air conditioning equipment or to repair and upgrade current equipment and from Yuma Sheet Metal for \$3,699.93 to install a new condenser.
Commissioner Wiley moved to approve the bids from 5700 Industries LLC for the purchase of a window air conditioning unit for \$880 for the Wauneta house and \$3,800 for repair and upgrade of current air conditioning equipment at the Kirk House to be paid from 02-701-8920 Road & Bridge Building Improvement. Commissioner Wingfield seconded the motion, which passed unanimously.
- *Salary Authorizations* – Colden presented salary authorizations for his department.
Commissioner Wiley moved to sign the salary authorization for Equipment Operator Bobby Russell as of July 1, 2018 at G1/C1/L8 based on the addition of diagnostic equipment operations. Commissioner Wingfield seconded the motion, which passed by unanimous vote.

Senator Cory Gardner's Office, Darlene Carpio

At 10:22 a.m., the Board of County Commissioners met with Darlene Carpio of Senator Cory Gardner's Office to hear federal updates and discuss federal issues as well as to check in on County needs. Carpio reported that Senator Gardner has is working on a repeal of federal excise tax on heavy duty trucks and tractors as well as initiatives related to rural physician attraction and retention and an initiative to change the classification of hemp to improve agricultural resource support. The Commissioners discussed hemp crop growth and processing and were encouraged by the potential opportunity for research in the hemp industry with the potential change in regulation.

Carpio provided updates on the current Farm Bill and strengths and challenges within the bill in it's current form as well as in the remaining steps to approval. Due to recent conversations with CDL training instructors, Carpio reported that she is currently researching a potential requirement for 4-lane testing for CDL drivers, which would present specific challenges for CDL testing in rural counties not in proximity to 4-lane roads and would negate the financial investments such counties had made in CDL testing.

The Commissioners updated Carpio on recent activities of the Republican River Water Conservation District including a pending analysis of the South Fork of the Republican River and Bonnie Reservoir and requested future support from Senator Gardner in reference to the results of the current efforts to determine a best course of action.



The Commissioners also inquired as to Senator Gardner's involvement with the Adams County Space Launch project proposed to have a launch route passing over the south half of Yuma County and discussed unanswered questions on aerial applicators and air ambulances in Yuma County as well as whether the Space Launch vessels will seed clouds or not and what the potential sound impacts are. The Commissioners requested information from Carpio on whether or not the Federal Aviation Administration plans to hold local stakeholder meetings in Northeast Colorado. The group discussed environmental issues including fires within the state and the aridity of the local area currently.

The Commissioners requested an update on federal activity on transportation infrastructure. The group noted a great deal of federal discussion on the issue, but Carpio reported that she does not see much current activity but looks forward to potential action after the passage of the Farm Bill.

Yuma County Treasurer, Dee Ann Stults

At 11:00 a.m., Yuma County Treasurer Dee Ann Stults joined the Commissioners for purposes of providing Office updates and discussing internal controls. Stults reported on a notification from the National Association of Counties regarding a class action lawsuit regarding underpayment of PILT payments for 2015-2017 and provided a preliminary list of delinquent tax payments. Stults presented a draft list of requirements related to the reconciliation and approval of accounts overseen by her Office as requested by Commissioners' Attorney Ken Fellman and the group discussed the requirements and impacts of implementation.

Land Use

Yuma County Land Use Administrator/GIS Coordinator Rich Birnie was heard at 1:00 p.m. to review Land Use and GIS business.

Land Use Updates

- *Pending Land Use Activity* – Birnie reported the following pending applications for June:
 - Land Use Development Permit DEV0418-02 for Highline Electric Association to build a fenced, 180', self-supporting lattice tower and 8x12' structure on slab to house supporting equipment. The tower and supporting equipment structure are to be built on 1 acre of land on CR QQ in the SW1/4 of Section 30, T5N, R42W.
 - Subdivision Exemption EFS0518-10 for Yuma County applying on behalf of Marvin McDonald to divide 5.73 acres of land, more or less, from 640.23 acres of land, more or less, in the SE ¼ of Section 2, T4S, R46W, for the purpose of resale to Yuma County as a communication tower site.
 - Subdivision Exemption EFS 0518-11 for Peter Brophy & David Wilson (BW Partnership) to divide 12.53 acres of land, more or less, from 56.45 acres of land, more or less, at the intersection of US Why 385 and Canyon Ridge Drive in the NW ¼ of Section 18, T 1N, R43W for the purpose of resale as a home site.
 - Subdivision Exemption EFS 0518-12 for the Estate of Bruce Warren Hall aka Bruce W. Hall aka Bruce Hall c/o Keree DeLynn Olsen, Personal Representative to divide 20 acres of land, more or less from 127.46 acres of land, more or less in the NE ¼ of Section 26, T2N, R46W for the purpose of resale to the Town of Eckley as a site for their new wastewater treatment facility.
- *BioGas Facility* – Birnie reported on recent correspondence with Al Nackerud regarding the proposed BioGas Facility in western Yuma County.
- *OneOK Pipeline* – Birnie shared recent communication with Stephanie DiBetitto of OneOK regarding floodplain permitting for the Elk Creek Natural Gas Liquid pipeline being constructed. Construction will be following the guidelines of Army Corps of Engineers Permit #12. The Commissioners discussed permitting requirements for the construction of pipeline in non-floodplain wetland areas near Horse Creek and the Arikaree River.



GIS

- *Addresses* – Birnie said he will continue to work on the City of Wray addresses while editing street centerlines.

Yuma County Veteran's Service Officer, Ron Brown

The Commissioners met with Yuma County Veteran's Officer Ron Brown at 1:29 p.m. to hear Office updates and discuss take-aways from recent conference attendance by Mr. Brown. Brown outlined his intentions for availability to County veterans and locations he has arranged to meet with veterans. Brown also shared statistics for usage of services by veterans currently in Yuma County and estimates of unserved veterans and potential leads on grant funding to increase available services to County veterans.

Yuma County Clerk & Recorder, Beverly Wenger

At 1:58 p.m., Yuma County Clerk & Recorder Beverly Wenger joined the Commissioners to provide updates on staffing, the planned reopening of Yuma County Driver's License services, and discuss payroll. Wenger reported two employees currently taking classes and completing training for Driver's License administration and reported on the training rotation for her full Office for the Motor Vehicle system scheduled for implementation this fall. Driver's License services will resume after State approval following successful testing by the two employees on the Driver's License system.

Wenger discussed wages in her Office and presented information on standard wages for like positions and certification training in her Office. The group discussed variation in skills and knowledge needed by employees in various offices as well as paths forward to address appropriate compensation with consideration to fiscal responsibility on behalf of the County.

Yuma County Assessor, Cindy Taylor

Yuma County Assessor Cindy Taylor joined the meeting at 3:20 p.m. to discuss with the Commissioners the valuation of irrigated acres that have been mis-valued due to lack of reporting of land use activity and reviewed the notification of valuation statements with the Commissioners. Taylor presented estimated figures on the revenue loss from the misvaluation and discussed recommendations for moving forward and consideration by the County Board of Equalization.

Administrator's Report

Administrator Andrea Calhoon reviewed calls, correspondence, and presented the following for action:

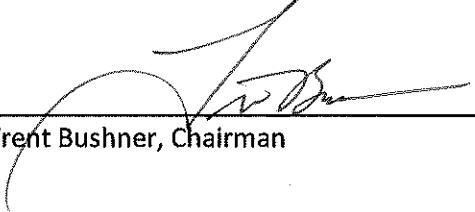
- *Minutes* – The Commissioners reviewed the minutes from the previous BOCC meetings. **Commissioner Wingfield moved to approve the minutes from the May 31, 2018 Board of County Commissioners meeting. Commissioner Wiley seconded the motion, which passed unanimously.**
- *Certification of Accounts Payable* drawn on Yuma County Funds on June 15, 2018 with Check #68224 through 68355 for \$221,656.94 and WY Comm Center Funds with Check #8225 through 8232 for \$3,926.85, were signed by Chairman Trent Bushner.
- *CAPP Report & Claim Review* – The Commissioners heard information on pending CAPP claims including new claim yet to be filed for hail damage to two Sheriff's Office vehicles from a storm in Yuma on June 12, 2018 in Yuma.



- *Signatures and Ratifications* –
 - Invoices/Finance Requests:
 - YUMEX Bank Account Signer – The Commissioners heard a request for a change of official signatories on the YUMEX bank account held by the Golden Plains Extension Office. At this time, no action was taken until review of the FEIN under which the account exists can be confirmed.
 - 2017 Highway User Tax Fund Report – The Commissioners reviewed the 2017 Highway User Tax Fund report submitted June 1, 2018.
 - 2019 Pay Periods – The Commissioners discussed the 2019 Federal holiday schedule and tentatively set pay periods for 2019 for purposes of establishment in the County timekeeping software.
 - Greg Wise Memorial 4-H Scholarship Check – The Commissioners signed a \$500 check to West Texas A&M on behalf of Ashley Danforth for the Greg Wise Memorial 4H Scholarship following recommendation by JoLynn Midcap of the Golden Plains Extension Office.
- *Department Reports* – The Commissioners reviewed the May 2018 Treasurer's Report, the May 2018 Clerk and Recorder's Report, the May 2018 TV System Maintenance Log and the second quarter 2018 Public Trustee report, which was subsequently signed by Chairman Bushner.
- *Prior Meeting Follow-Up* – Calhoon provided updates on ongoing projects including online fair ticket sales, the implementation of Blackbaud Financial Edge NXT accounting software, and the process of acquiring land on which to build additional emergency communication towers. Calhoon also confirmed a review of the most recent intergovernmental agreement between WY Communications Center and Yuma County.
- *Correspondence* – Calhoon presented correspondence received since the last meeting including:
 - A request from Colorado Counties, Inc. for bill ideas for 2018.
 - An update on a recent initiative to increase state sales tax for purposes of funding transportation initiatives.
 - County population estimates by the Colorado State Demography Office.
 - A request from CTSI for input on the upcoming years' County Health Pool insurance program.
- *Oil & Gas Updates* – Calhoon reported no updates on the proposed Elk Creek pipeline since the last meeting. The Commissioners requested input at the next meeting on road impact fees for upcoming projects.
- *Maintenance Updates* – Calhoon provided updates on facilities maintenance projects across the County including sewer issues at the Health & Human Services building and the status of sprinkler issues at the Health and Human Services building. The Commissioners received a bid from Wells Sprinkler & Landscaping for \$8,600 to repair the sprinkler system. Decision on the bid was tabled for the receipt of additional bids.
- *HR Updates* – Calhoon reported updates on County Human Resource topics including recruitment efforts for County employment vacancies and pending HR issues.




There being no further business, the meeting adjourned at 4:22 p.m. The next regular meetings of the Board of County Commissioners will be on June 29, 2018 and July 16, 2018.



Trent Bushner, Chairman



Andrea Calhoon, Administrator

ATTEST: 

Beverly Wenger, County Clerk

