

YUMA COUNTY COMMISSIONERS
September 14, 2016
Minutes¹

On September 14, 2016 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Robin Wiley, Commissioner Dean Wingfield, and Administrator Kara Hoover were present throughout the day. Commissioner Trent Bushner joined the meeting at 11:14 am.

The Commissioners reviewed and signed accounts payable checks and discussed various meetings attended through the first half of the month.

Liquor Licenses

Nancy Wright presented for signature a Special Event Liquor License Permit for the YC Fire Departments, Inc. for an event to be held at 9101 County Road CC.8, Idalia, Colorado on September 17, 2016 from 4 pm to 12 am; which was approved at the August 31, 2016 BOCC meeting.

Department of Human Services

The Board of County Commissioners convened as the Board of Social Services at 8:28 a.m. Human Services Director Phyllis Williams was not present; but Case Manager/Eligibility Supervisor Grant Smith, Child Welfare Supervisor Hollie Hillman, Bookkeeper Liz Tuttle, and Receptionist Robin Barnhart were present. Detailed minutes from this meeting are maintained by the Department of Human Services.

- *2017 Budget Presentation* – Bookkeeper Liz Tuttle presented the 2017 Budget proposal as prepared by Director Phyllis Williams.
- *Colorado Works / CCAP MOU* – Commissioner Wingfield moved and Commissioner Wiley seconded to approve the Memorandum of Understanding with the State of Colorado Department of Human Services for the Colorado Works Program and the Colorado Child Care Assistance Program for the period of July 1, 2016 and June 30, 2017. The motion passed.

The Board of County Commissioners reconvened at 8:43 a.m.

Road and Bridge

Supervisor J.R. Colden was present to provide the following updates.

Current Projects

- *County Roads 0, 1 and 4.5* – Colden relayed that the work on County Roads 0-1 and 4.5 are nearly complete.
- *County Road AA* -- Colden shared that County Road AA has a new culvert that was placed for erosion control.
- *Striping* – Colden reported that the paint and glass beads for the striping projects have been ordered. The cost was approximately \$4,000. He plans to have crews begin on the Kirk Road and then move to the Vernon Road and finish up on Yuma County portion of the Lone Star Road. Colden said he spoke to Washington County Road and Bridge Staff offering assistance in striping their part of the Lone Star Road.

¹ Minutes prepared by Kara Hoover are a summary of discussions, not a verbatim account.

- *County Road 46 from Q to S* – Colden presented his plan for road base work on County Road 46 from County Roads Q to S. He plans to begin this work next week.
- *County Road DD* – Colden stated that once the base work was complete on County Road 46, he will have crews move to County Road DD from County Road 12 to the Arikaree River; completing the same type of work.
- *Introductory Period* – Colden shared that Spenser Kollar is near the end of his Introductory Period (9-28-16). He sees great potential with this employee, but since Kollar is not working at this time he would like to extend his introductory period by three weeks post return-to-work. **Commissioner Wingfield moved to approve the extension of the introductory period by three-weeks, post return-to-work for employee Spenser Kollar. Commissioner Wiley seconded the motion; which passed.**
- *County Road 3* – Colden reported that Greg Devlin phoned to complain about the drainage near his house on County Road 3 and Highway 385. Colden reported that he would like to put in a culvert in this area. He is concerned about the cost. The Commissioners discussed other options. After discussion, it was decided to have the maintenance crew clean out the existing culvert and possibly put a rock base down to improve drainage.
- *Ballyneal* – Colden said that he has had complaints about a safety issue of people not stopping on the Ballyneal Road upon entering County Road FF. He reviewed the road and reports that Road and Bridge will be placing a stop sign and a speed bump prior to the stop sign on the road leaving Ballyneal before County Road FF.
- *Warranty Repair Costs* – Colden shared the costs of the repairs and maintenance on equipment. He is concerned that the high costs associated with oil sampling and repairs of equipment that are still under warranty; some nearly \$20,000 in warranty repairs. He would like to explore the possibility of getting diagnostic equipment to better analyze equipment and reduce the repair expenses.
- *County Road 32* – Commissioner Wiley mentioned that he received a phone call concerning a large wash out on County Road 32, west of County Road DD that needs attention. Commissioner Wingfield researched and believes the issue is on a private drive and not the county road. Colden shared that he would research the issue.
- *Internet Service* – Road and Bridge noted that new internet service was installed from Vistabeam on September 13, 2016. The service includes 4 MB service and a static IP address that will be used specifically for the e-mail exchange service.

County Clerk

Deputy County Clerk Pam Zuege presented the following for discussion:

- *Elections* – Zuege presented a bid for cement work at the Election Center. She shared that Clerk Wenger has had some degree of difficulty in obtaining additional bids. Zuege shared that the drop box for ballots will be here in about two weeks and Wenger would like to have everything in order so that this can be ready for the November elections. **Commissioner Wingfield moved to approve the bid from Chamberlain Construction in the amount of \$5,900 to replace the concrete at the Election Center South door, the ramp for the North door and place concrete for the new ballot box. Commissioner Wiley seconded the motion; which passed.**



- **Staffing** – A Salary Authorization for Drivers License Clerk Daryl Eggers was reviewed. **Commissioner Wingfield moved to approve the Salary Authorization for Daryl Eggers, moving him to a G5/S6, effective 9-1-2016 for increased duties. Commissioner Wiley seconded the motion; which passed.**

Maintenance

Maintenance Sergeant Travis Dinsmore reported that Wern Air is here today to flush out the heating pipes. He would like to fill with water for a few weeks to uncover any issues before filling with glycol. The Commissioners agreed with Dinsmore's recommendation of installing water for a few weeks to find potential leaks in the system; glycol will be placed once the system is up and running.

Fairground Maintenance

Bud Wood, Fairground Maintenance, discussed items for the Fairgrounds Maintenance 2017 budget.

Arena Horse Pens -- Wood discussed the need to repair a drainage hole that was dug west of the arena horse pens during the fair. The Commissioners shared that they would talk to Road and Bridge Supervisor Colden about providing fill dirt.

Salary Authorization – A salary adjustment for Steve Luark was discussed. Bud relays that Steve has done an amazing job and is providing great help. **Commissioner Wingfield moved to increase the wage for Steve Luark to \$11 per hour, effective September 1, 2016. Commissioner Bushner seconded the motion; which passed unanimously.**

Colorado Opportunity Scholarship Initiative

Kari Linker, Director of Development Morgan Community College Foundation, and Kellie Overturf, Morgan Community College-Wray Center Director were present to discuss matching funds for the Colorado Opportunity Scholarship Initiative (COSI). Linker relayed that matching funds are necessary to utilize some of these funds. She is requesting that Yuma County consider donating funds to be used to match the \$8,360 state funds for Yuma County students. The Commissioners would like to discuss with the area Commissioners at the regional budget meeting at the end of the week.

Land Use

Rich Birnie was present to conduct Land Use and GIS business.

Land Use Updates

- *Setbacks from Site Boundaries*—Birnie reviewed the proposed text amendment to Section 5-103 Site Development Standards, E. Setbacks from Site Boundaries that are set to be heard on September 30, 2016.
- *W-Y 911 Authority Board PUC Application* – Birnie shared that the final PUC Surcharge Rate Increase Application is moving forward. As he reported at the last meeting, the application was E-filed on August 29, 2016. Birnie shared that the motion for alternative notice was granted by the PUC on September 7, 2016 and the Public Notice was sent to the Yuma Pioneer, Wray Gazette, Otis Telegraph, and the Akron Report for a two-consecutive-week publishing.
- *Solar & Wind Text Amendments* – Birnie reported that the proposed Solar and Wind Text Amendments will be reviewed by the Planning Commission in September. He shared that last week he did receive another solar farm project inquiry from Sarah Matney at Innovative Solar Systems, LLC, in Ashville, NC. This request is for 443 acres owned by Carolyn and Larry Payne, Marie L. Johnson, Scott Degering, Debra Degering, Donald and Whitney Degering, and Dustin and Cami Degering on property located between



County Road 33 and 34 and County Road E and State Highway 59. He responded to this request by informing Innovative Solar Systems that Yuma County is currently working on Solar and Wind Text amendments, but none were in place at this time.

- *Scoular Company* -- Birnie shared that the Scoular Company has submitted a Land Use Development Permit which we will be treated as an amendment to permit #DEV0714-04. The request is to approve one grain bunker and the addition of another grain bunker on the leased land adjacent to their present facility in the SE ¼ of Section 3, T4S, R43W, at County Road 11 and LL. This will be heard in October.
- *Permit Deposit Refunds* – The Commissioners discussed the costs of producing refund checks for portion of funding left from permit deposits. **Commissioner Bushner moved to only refund Land Use Permit deposit amounts that are more than \$5.00, effective October 1, 2016; adding this to the office policies. Commissioner Wingfield seconded the motion; which passed unanimously.**

GIS

Birnie reports since the PUC Application is a bit closer to completion, he may have time to resume GIS work. He is working on adding additional address to the mapping.

Economic Development

Economic Development Director Darlene Carpio returned to discuss the following:

- *CDL Training Site* -- Carpio shared that she was able to get additional commitments for the CDL Training Center from several businesses and individuals totaling \$35,000. Carpio requested additional time to continue to come up with the other \$8,000. The Commissioners also asked Carpio to firm up the bids for the concrete to ensure the funds being requested are still adequate. The additional funds must be 100% committed by the end of the year. Carpio will continue to pursue donations and will report back to the Commissioners at a later date.
- *Vacant Wray Alco Building* – Carpio shared that the building has been listed with a realtor from Lamar for \$900,000. This is a reduction from the original listing amount. To date she is aware of only marginal interest in the building.

Treasurer

Treasurer Dee Ann Stults presented the following for discussion:

- *Treasurers Report* - Stults reviewed the Treasurer's report for August 2016. She relayed there were \$293,848.40 in Taxes Collected; \$147,173.82 in Specific Ownership taxes collected, and \$13,010.04 in fees collected for the month.
- *2017 Budget Proposal* – Stults presented her office's 2017 budget proposal.

Yuma County Water Authority Public Improvement District

At 2:33 pm., Commissioner Bushner moved and Commissioner Wingfield seconded to adjourn the Commissioner meeting to conduct the Yuma County Water Authority Public Improvement District business.²
 The Commissioner's meeting resumed at approximately 2:43 pm.

² Minutes of the Yuma County Water Authority PID are done separately.

Marijuana Plant/Grow Limit

The Commissioners spoke with Attorney Ken Fellman reviewing the draft Marijuana Plant-Grow Limit Ordinance. The group discussed the definition of the primary residential premises. After some discussion, it was decided to define the primary residential premises to the primary residential structure and all buildings associated within 100 yards away from the primary residential structure. Another draft will be prepared for the first reading to be set at a future BOCC meeting.

Sheriff

Sheriff Chad Day, Undersheriff Adam Wills and eleven staff members were present for the 2017 Sheriff's Budget proposal.

County House

CJ Fell spoke to the Commissioners about the possibility of purchasing the County house located in Kirk; which he currently resides. He said that he enjoys living in the southern part of the county and would like to own the house where he currently resides. The Commissioners said they were not in a place to sell the house at this time, but may consider at a later time.

Administrator's Report

Administrator Kara Hoover reviewed calls, correspondence, and presented the following for action:

- *Minutes* – The Commissioners reviewed the minutes from the previous BOCC meeting. **Commissioner Bushner moved to approve the August 31, 2016 Board of County Commissioners minutes. Commissioner Wingfield seconded the motion; which passed unanimously.**
- Certification of Accounts Payable drawn on Yuma County Funds on September 14, 2016 with check #63408 through #63562 for \$ 272,462.98 and Fund 16 W-Y Combined Communication accounts payable, with check #7689 through #7698 totaling the sum of \$4,780.11 were signed by Chairman Robin Wiley.
- *2015 EMPG Special Project #15EM-17-147* – Hoover reported that the final Reimbursement for the 2015 EMPG Special Project #15EM-17-147 was submitted on September 14, 2016. This special project included the installation of two DRMO generators at the courthouse.
- *Board Appointment* – The Commissioners reviewed letters of interest and discussed the appointment to the Republican River Water Conservation District Board. **Commissioner Wingfield moved to appoint Kenny Helling to the Republican River Water Conservation District Board for a three-year term expiring the second Thursday in October, 2019. Commissioner Bushner seconded the motion. Commissioner Wingfield and Wiley voting yea; Commissioner Bushner voting nay. Motion passed**
- *City of Wray, Landlord Utility Service Agreement* – Hoover presented a landlord agreement for utility service for the rented county house on 311 Birch St., Wray, Colorado. This agreement gives the City of Wray permission to notify the County if the utility account becomes delinquent or if there is a need to switch the utilities back over to the County. **Commissioner moved to sign the Landlord Agreement for Utility Service**



at Rental Units with the City of Wray for the house owned by the County at 311 Birch St., Wray, Colorado. Commissioner Bushner seconded. The motion passed unanimously.

- **Copier Bids** – Two copier bids were reviewed for the Commissioner’s office. **Commissioner Bushner moved to approve the bid from Ricoh US Direct of \$6,063 with a rebate amount of \$1,740, net price of \$4,313 for a Ricoh MPC3004 Copier. Commissioner Wingfield seconded the motion; which passed by a unanimous vote.**
- **County Express Vehicles** – The Commissioners re-discussed the revisions for the County Express vehicles. The invoices received from NECALG included an additional van that was not known at the August 31, 2016 BOCC meeting. After discussion, **Commissioner Wingfield moved to provide 20% matching funds to County Express for the purchase of another standard minivan, signage, radio and installation with an approximate cost of \$7,500. Commissioner Bushner seconded the motion; which passed unanimously.**
- **Salary Authorization** – Hoover presented a Salary Authorization for a 6-month merit increase for Sarah Carwin. **Commissioner Wingfield moved to increase Sarah Carwin to a Grade 6/Step 17, effective July 1, 2016 for a 6-month merit increase. Commissioner Wiley seconded the motion; which passed unanimously.**
- **Part-Time Maintenance** – Hoover reported that Byron McCall shared with Maintenance Sergeant Travis Dinsmore that he has accepted a different position, effective October 1, 2016. He relayed that he plans to stay through the end of the month.
- **Vistabeam Banner Request** – Hoover shared an email from Rebecca Shields, Vistabeam Customer Connection Specialist, requesting to leave the Vistabeam banner at the fairgrounds. The Commissioners had no problem with the banner being left at the fairgrounds.
- **CCI Winter Conference** – The Commissioners reviewed the agenda for the 2016 CCI Winter Conference to be held November 28-30, 2016.
- **CAPP and Workers Compensation Reports** -- The Commissioners reviewed the 2nd Quarter CAPP and Workers Compensation Loss Ratio reports. They also reviewed the CAPP monthly Loss Report and the monthly Workers Compensation report.

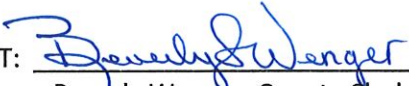
There being no further business, the meeting adjourned at 6:12 p.m. The next regular meetings of the Board of County Commissioners will be September 30 and October 17, 2016.



Robin Wiley, Chairman



Kara Hoover, Administrator

ATTEST: 

Beverly Wenger, County Clerk

