

YUMA COUNTY COMMISSIONERS

January 15, 2016

Minutes¹

On January 15, 2016 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Trent Bushner, Commissioner Robin Wiley, Commissioner Dean Wingfield, and Administrator Kara Hoover were present.

The Commissioners reviewed and signed accounts payable checks and discussed various meetings attended throughout the first half of the month.

Reorganization of the Board

The Commissioners discussed the revisions for 2016 to establish: the Chairman of the Board, the holiday schedule, the appointments of administrative staff, and the designees of the Board of County Commissioners to regional boards. **Commissioner Wingfield moved to approve Resolution #01-15-2016 A which names Commissioner Robin Wiley as Chairman of the Board of County Commissioners; Phyllis Williams as the Human Service Director; J.R. Colden as the Road and Bridge Supervisor; Kara Hoover as the Yuma County Administrator; Vicky Southards as the Finance Officer; and Rich Birnie as the Land Use Administrator; designates the 2016 holiday schedule, and defines the appointments to regional boards. Commissioner Wiley seconded the motion; which passed by unanimous vote. (Resolution attached)**

Department of Human Services

The Board of County Commissioners convened as the Board of Social Services at 8:30 a.m. Human Services Director Phyllis Williams, Child Welfare Supervisor Hollie Hillman, Income Maintenance Tech II Jana Gallegos, and Receptionist Robin Barnhart were present. Detailed minutes from this meeting are maintained by the Department of Human Services.

Bookkeeper Position – Williams presented clarification for the salary grade and step for the bookkeeper position for Liz Tuttle. She mentioned that the grade and step originally in the December 15, 2015 minutes had Tuttle at the rate of the previous position. The Bookkeeper position has added responsibilities and therefore she is requesting an increase in grades. **Commissioner Bushner moved to approve the Salary Authorization for Liz Tuttle, Bookkeeper, G6/S7, effective January 1, 2016. Commissioner Wingfield seconded the motion; which passed unanimously.**

Adult and Child Protection Team – Hillman reviewed the rosters for the Adult and Child Protection Team. **Commissioner Wingfield moved and Commissioner Bushner seconded to approve the Adult and the Child Protection Team Roster for 2016. The motion passed unanimously.**

Citizen Review Panel – Williams reviewed the Citizen Review Panel and asked for formal action to appoint Sheriff Chad Day to the panel. **Commissioner Bushner moved to appoint Sheriff Chad Day to serve on the Citizen Review Panel in 2016. Commissioner Wingfield seconded the motion; which passed by unanimous vote.**

¹ Minutes prepared by Kara Hoover are a summary of discussions, not a verbatim account.



Financial Report – Williams presented the November, 2015 financial report. **Commissioner Wingfield moved to approve the November 2015 financial report as presented. Commissioner Bushner seconded. The motion passed unanimously.**

Executive Session – At 8:49 a.m., **Commissioner Wingfield moved to enter into Executive Session for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f)(I)&(II). The motion was seconded by Commissioner Bushner; which passed unanimously.** Chairman Robin Wiley, Commissioner Dean Wingfield, Commissioner Robin Wiley, Director Phyllis Williams, Income Maintenance Tech II Jana Gallegos and Administrator Kara Hoover were present. Executive Session ended at 9:01 a.m. and the Board of County Commissioners reconvened.

County Assessor

County Assessor Cindy Taylor was present to discuss the following:

- *Abatement Petitions* – Taylor presented a petition from Tax Agent, K.E. Andrews for Omimex, Foundation, and Caerus Oil, for oil and gas abatements for 2013 and 2014. Taylor reported that she has six months to work on the abatements and will have staff double check the locations prior to abating any taxes.

Taylor reviewed the abatement process for the Alco building in Wray for 2014 and 2015. The Commissioners and Taylor discussed the fact that the abatement petition deadlines for each year were not met. Taylor reported that the Alco building is now in bankruptcy and the building would not be available for collateral.

- *ValueWest, Inc. Commercial Reappraisal Contract* – Taylor presented the contract with ValueWest, Inc., John Zimmerman, President for Commercial reappraisal work. The group discussed Zimmerman's lack of interest in appraising feedlots and other commercial areas. Taylor reported that she is very frustrated at this point, but does not have anyone in her office that is qualified to complete the work or knows of any other certified commercial appraisers in the area. **Commissioner Wingfield moved to approve the contract with ValueWest, Inc., John Zimmerman, for commercial reappraisal work at \$2,000 per month for 2016. Assessor Taylor is to look for another commercial appraiser moving forward. Commissioner Bushner seconded. The motion passed by a unanimous vote.**
- *Feedlot Concerns* – Taylor received a complaint that Gene Kramer built a feedlot between two circles north of town with about 12 to 13 pens. The Commissioners suggested that Taylor present her findings to the State and let them do the investigation.

Road and Bridge

Supervisor J.R. Colden was present to provide the following updates.

- *Staffing* –
Office Assistant - Colden shared that Shawna Sievers has been hired for the Office Assistant position. **Commissioner Bushner moved to approve the salary authorization for Shawna Sievers at G5/S4 effective January 18, 2016. Commissioner Wingfield seconded. The motion passed unanimously.**

Gary Stone – Colden reported that the work-status for Gary Stone was to be changed to full-time, along with his wage increase in August 2015. **Commissioner Bushner moved to change**



Gary Stone's status to full-time retroactive to August 2015. Vacation accrual will reflect the retroactive date. Retirement benefits will begin January 1, 2016 as employee's 2015 hours did not average the required 20 hours per week. Commissioner Wingfield seconded the motion; which passed unanimously.

- *McCormick Excavation & Paving, LLC Invoice* – Colden reported that he spoke with Jim McCormick about the work completed on the Kirk road. Colden said that nearly twice the amount of product was required to make the repairs. McCormick's agreed to reduce the bill from \$24,966 to \$19,447; showing the flagging rate as if Road and Bridge had completed the work. **Commissioner Wingfield moved to approve the McCormick Excavation & Paving, LLC bill for repairs on the Kirk Highway of \$19,447.20. Commissioner Bushner seconded the motion; which passed unanimously:**
- *County Road PP.5, SS, RR* – Colden reported that the repairs to County Roads PP.5, SS, and RR, north of Highway 34 are complete.
- *County Road Z* – Colden shared that Road and Bridge crews will be widening County Road Z at County Road 30.
- *County Line Road* – J.R. mentioned that Road and Bridge staff will be working on the County Line Road, at County Road 23 to County Road 16.
- *County Road 9 at U* – Colden said that there is an issue of a guard rail over a cattle crossing on County Road 9 at County Road U. He said he has crews out to investigate and work on the issue.
- *Wauneta House and Shop* – Colden told the Commissioners that Kevin Ritchey and crew have been making repairs to the Wauneta house during the cold weather. They have fixed plumbing issues, replaced carpet, painted, and completed other general repairs in the amount of \$2,590.38. Colden presented an estimate from Kevin Ritchey of \$5,500 to complete repairs to the interior and exterior of the house. Colden then presented an estimate for repairs to the 40 X 32 shop. Currently \$621.21 has been spent and an additional estimate for insulation and heat was presented. The Commissioners were in consensus to finish the repairs to the house, but to wait on shop repairs at this point.
- *Gravel Pit Updates* –
 - *Mullins and May Pits* – Colden relayed that Mining Coordinator Don Marr is completing the final inspections on the Mullins and May Pits. The May pit is used to store recycled concrete. Yuma County pays \$750 a year lease for the property.
 - *Gelvin, Godsey and Eckberg Pits* – Marr is working on final cleanup on the Gelvin, Godsey and Eckberg pits. Reclamation on the Gelvin pit may be completed.
 - *Mek1 Pit* – Colden shared that Mek1 pit has some issues that need to be reviewed. He presented the maps and mining plan for the site.
 - *Dreger Pit* – Colden reported that the first dig site was unsuccessful on the Dreger pit. Crews will continue to explore for good product.

- *Striping Map Proposal* – Colden reported he drove the roads as requested and estimates 61.9 miles of striping is needed in the county. Colden relayed that his crews will get the striping machine in and begin to work through this. Colden was instructed to advertise for the pavement engineering before a decision is made.
- *Eckley Property* – Colden presented bids for a 30 X 50 foot building with a 6 inch concrete floor, insulated, with a walk-in door, shop door, and roughed-in plumbing. The Commissioners would like to review the bids presented in more detail and tabled the decision for the next meeting.
- *EZ Irrigation - One-Ton Service Truck*– Colden reported that EZ Irrigation has a 2007 Dodge, 1-ton dually, 4 X 4 truck with 15 miles, chaise only. Colden reported that Road and Bridge has 48 pickups in service, but many have lots of miles and he estimates about 5 vehicles are out of service. He would like the Commissioners to consider purchasing the 2007 Dodge for a replacement vehicle. **Commissioner Bushner moved to purchase the 2007 Dodge 1-ton dually pickup, not to exceed \$19,000 from Fund 2. Commissioner Wingfield seconded the motion which passed unanimously.**

Treasurer

Treasurer Dee Ann Stults presented the following for discussion:

- *Treasurers Report* - Stults presented the Treasurer's report for December 2015. She reported there were no taxes collected; \$147,548.22 in Specific Ownership taxes collected, and \$3,133.91 in fees collected for the month.
- *Uncollected Taxes* – Dee Ann, per C.R.S.39-10-114, shared a report outlying accounts that are greater than one-year delinquent and have been deemed uncollectible; thus, she requested said accounts be cancelled. **Commissioner Wingfield moved to cancel the uncollectible accounts presented by the Yuma County Treasurer Dee Ann Stults for: Citicorp Railmark, Inc., Farm Power & Equipment, Inc. Gamesa Energy USA, La Cabana Del Amigo, Village Market Ltd., LLC, and Wedron Silica Company in the combined amount of \$6,577.38. Commissioner Bushner seconded. The motion passed unanimously.**
- *Treasurer Deposit and Invest Funds Authorization* – Stults reviewed the 2016 authorization for deposit and investing funds. **Commissioner Wingfield moved to approve and sign Resolution #01-15-2016 B authorizing Dee Ann Stults, Yuma County Treasurer, to deposit and invest funds in qualifying local banks. Commissioner Bushner seconded the motion; which passed unanimously.**
- *Lien Certificates* -- Dee Ann presented lien certificates in the amount of \$1,270.44 held by Yuma County for the Commissioners review.
- *Semi Annual Report* – Stults presented the semi-annual report that for July through December, 2015. Dee Ann reports that the semi-annual report is to be published in Yuma County papers. She reports that by statute the Commissioners are responsible to have this report published and she will not be sending to the papers this year. Dee Ann mentioned that the costs could be paid



from her portion of the budget this year, but would need to be included in the Commissioners budget next year.

Encore Life, Inc.-Electronic Recycling

Encore Life, Inc. staff, Vonie Weaver, Maggie Freeman, Hannah Furnish, and newly hired Briar Carpenter were present to discuss the on-going Electronic Recycling project in parts of Yuma County. Cliff Henry, Landfill Manager, was also present for the discussion. The group relayed that they have collected 40,000 pounds of electronic recycling items in 2015, utilizing 31 volunteers. Furnish reminded the Commissioners that 2016 will be the last year for the USDA grant and Encore Life, Inc. is not eligible to re-apply.

Carpenter stated they will begin recycling efforts in the City of Yuma in February on the 1st Saturday of each month from 10:00 am to 2:00 pm and on the 2nd and 4th Wednesdays of each month from 3:00 pm to 6:00 pm. They are launching a Community Education plan hosting a competition within the schools in Yuma County. The \$15 monitor fee will be waived for student collection.

Carpenter relayed that they are currently researching another downstream collection site to locate a company that would be more cost effective. She mentioned that there are several companies including Dell, HP, and LG that will take back electronics at no charge.

Freeman presented financials as of December 2015 for the Electronic Recycling program. Encore Life anticipates a short-fall after the grant ends in September 2016. They are requesting financial support from Yuma County moving forward. They estimate approximately \$40,000 will be required to operate the recycling program. Commissioner Wiley mentioned that the Landfill Board, which includes both cities, needs to be in on these discussions. Henry was instructed to include this in the next Landfill Board meeting.

County Clerk

County Clerk Bev Wenger was present to discuss the following:

- *Election Days Office Closure* – Clerk Wenger presented Resolution #01-15-2016 C outlining office closures on June 28, 2016 and November 8, 2016 to conduct election business for the primary and the general elections that will be held in 2016. She also mentioned that she is going to reduce the days that the office will be opened in Yuma for collection of ballots since it was not utilized very much prior to Election Day. **Commissioner Wingfield moved to approve Resolution #01-15-2016 C Closing of the Clerk's Offices for Election Days, June 28, 2016 and November 8, 2016. Commissioner Bushner seconded the motion; which passed unanimously.**
- *Unified Voting System* -- Bev updated the Commissioners on the state's discussion on the unified election vendor. Wenger conveyed that the state committee's recommendation is for two different vendors, but the Secretary of State really just wants to name one vendor; currently, this is not decided. She anticipates that a new electronic voting system will have to be purchased in 2017 to remain compliant. She estimates the cost may be two to three times higher than what was previously spent, and could exceed \$200,000.
- *Election packets* – Bev mentioned that she has "How to Run for Office" packets available in her office and encouraged anyone running for office to review the packets.

- *Driver License* – Wenger reported that the Driver's License offices are now open 5 days a week.
- *Staffing* – Bev said that Jessi Lippert, Deputy Motor Vehicle Clerk, gave her notice today. Her last day will be on 1-29-16. Wenger will be advertising for the position. Wenger asked the Commissioners for their recommendations on a starting wage. The Commissioners relayed that she could start a new hire at G5/S4 for entry, and would consider a different grade and step if the applicant has experience.

Later in the day, Wenger returned and reported that Motor Vehicle Clerk Brandie Ritchey also gave her notice, stating the cost of day care to be the reason of her resignation. Ritchey did volunteer to stay on until a replacement could be trained.

- *Marriage Licenses in Yuma*–Bev mentioned that she would like to be able to provide marriage licenses at the Yuma office. She stated that there would need to be additional IT infrastructure in place to do this. She will get with Tobias Tonelli with Teryx, Inc. to get a bid for this project and will return at a later meeting with more information.

Land Use

Rich Birnie, Land Use/GIS Coordinator, was present for Department updates.

- *Y-W Electric* – Birnie reported the Wray Planning Commission has approved the tower waiver for Y-W Electric with the condition that the tower be placed in the center of the acre. Birnie relayed that Brophy/Wilson will agree to this as well. He has not heard back from Y-W Electric yet.
- *Planning Commission Representatives* – Rich reported that as of yet he has not had any success replacing Brad Rock on the Planning Commission. The Commissioners continue to explore alternative board representatives.
- *National Flood Insurance Program* – Rich reminded the Commissioners that Jamie Prochno of the Colorado Water Conservation Board will be at the next commissioner's meeting for a short presentation on floodplain regulations. The Commissioners will formulate questions to ask of Prochno.
- *Flood Insurance Rate Map Panels*– Birnie shared that Stephanie DiBetitto, CFM, Hazard Mapping Specialist, from the Colorado Water Conservation Board will be meeting with her project team on January 21st and will contact Birnie about funding and costs to modernize the Flood Insurance Rate Map Panels.

GIS

- *Cadastral Lines, Mapping* - Birnie conceded that he temporarily ceased working on this project to concentrate on the Red Book production.
- *Red Book* – Birnie presented a sampling of the new Red Book that he has been working on. The Commissioners liked the work that he has completed so far. He reported that Sidwell is working out some bugs and he hopes to be ready to produce the Red Book by the end of January.



Extension Office

Extension staff members, Joy Akey, Chris Shelley, and JoLynn Midcap were present to provide 2015 program highlights from their department.

- *Family and Consumer Sciences:* Joy gave an annual report on Family and Consumer Sciences. She reviewed the programs that she was involved in through the last year and touched on the upcoming workshops and programs for 2016.
- *Livestock:* Chris presented his report on Livestock. He outlined the programs and trainings for 2015 and the upcoming programs set for 2016.
- *4-H:* JoLynn reported on the 4-H highlights during 2015 and reviewed the activities for 2016. She thanked the Commissioners for their continued support of the Extension office and 4-H programs.

Building Maintenance

Travis Dinsmore, Maintenance Director, visited with the Commissioners about the Courthouse Building Maintenance Issues.

- *Air Filters* – Travis would like to order life-time aluminum static air filters to replace the paper air filters for each building. Dinsmore said that the filters can be cleaned and reused. He estimates that we spend approximately \$2,400 a year on replacement paper air filters. He would need to purchase two filters for each unit so one could be used while the other is being cleaned. He estimates the cost for the life-time aluminum static air filters would be approximately \$7,500 for two filters per site in the Courthouse and DHS buildings. **Commissioner Bushner moved to purchase the life-time aluminum static air filters, two filters for each site, for the Courthouse and DHS buildings, not to exceed \$7,500. Commissioner Wingfield seconded the motion; which passed unanimously.**
- *Generator* -- Dinsmore reported that the generator in place has recently required a lot of repairs; specifically to the block heater. He plans to replace the generator with the new one sometime this summer. He placed a thermoplug on the block heater for the generator; explaining that the thermoplug turns on at 35 degrees and shuts off at 45 degrees. He is in hopes that this will prevent the block heater from burning up. The Commissioners requested that he place the same type of thermoplug on the Bookmobile bus to prevent extensive electricity use.
- *Courthouse Pipe Leaks* – Dinsmore reported that the heating system continues to experience failures. He is working on getting bids for replacement on the pipes.
- *DHS-Probation Remodel* –
Key Entries - Dinsmore requested key in and key out for the two doors that go from the Human Services Department to the new Probation area at the Department of Human Services Building. He priced locks and found that this is not common and very costly. He believes he could insert a deadbolt that locks on both sides that would be a more cost effective solution. He will further research.

Finishing Work - Dinsmore requested assistance with the finishing work at the Probation office remodel in the Department of Human Services. He estimates the cost to be approximately \$800 to



\$900. Commissioner Wingfield moved to allow Lyle Dinsmore to assist with the finishing work at the DHS Probation remodel project. Commissioner Bushner seconded the motion; which passed unanimously.

- *DHS Lights* – Dinsmore reported that he is having issues with changing lightbulbs at DHS. He plans to retrofit the track around the light fixtures to make it easier to change lightbulbs and reduce the chance of breaking the lenses.

Elected Officials/Department Heads

The Elected Officials and Department Heads met to discuss various issues. Those present included Commissioners Wiley, Wingfield, Bushner, Treasurer Dee Ann Stults, Assessor Cindy Taylor, Clerk Bev Wenger, Sheriff Chad Day, Extension Office Agent Joy Akey, Landfill Manager Cliff Henry, Department of Human Services Director Phyllis Williams, Land Use Administrator/GIS Rich Birnie, Finance Officer Vicky Southards and Administrator Kara Hoover.

- *Chairperson* – As is customary, the group discussed passing the duties of the Chairperson on. Bev and Cindy have held this position in the past. Dee Ann said she would take on the position and it was passed by acclamation to appoint Dee Ann Stults as Chairperson.
- *Paper Bids* – The group reviewed the paper bids that came in at the end of 2015. Letters were sent out to five area companies and ads were placed in both the Wray and Yuma papers. Two bids were received. After consideration and discussion, the group recommended the bid from Basically Business. **Commissioner Wiley moved to approve the recommendation of the Elected Officials and Department Supervisors and approve the bid for calendar year, 2016 from Basically Business of \$40.98 for a case of 5000 sheets of 97 bright 8 ½ X 11 paper and \$59.99 for a case of 5000 sheets of 97 bright 8 ½ X 14 paper delivered. Each department will remain responsible for the cost of the paper from their budget line items. Commissioner Wingfield seconded. The motion passed unanimously.**
- *Exchange Server/Email/Domain Name* – The group discussed the various options as presented by IT specialist Tobias Tonelli. The group decided to use the first initial, last name of the individual as the email addresses and to keep the co.yuma.co.us domain name.
- *Employee Participation/Morale* – Dee Ann mentioned how much fun it was to do the Christmas tree decorating contest and all the fun that occurred within the county. There was a suggestion to have a Super bowl party *if* the Broncos make it to the Super bowl.
- *Other – Scheduling Regular Meetings* – It was suggested to hold a regularly scheduled Officials/Department Supervisors meeting at the first of every quarter. This meeting would be scheduled ahead of time and other meetings could be called as needed. The next meeting will be tentatively scheduled for April 15th, 2016. Stults will confirm with a follow-up email.

Viaero

Rick Bailey with Viaero Wireless spoke to the Commissioners about placing a cell site on the Courthouse. This site would provide additional capacity for Wray and may enhance the in-building 4-G coverage. He originally believed the best location would be the highest point of roof top, but after seeing the tiled roof he is uncertain now. He would have to bring an engineer out to look at the roofline, etc. The Commissioners gave permission for Viaero's building tower installation specialists to come and look at



the Courthouse roof or possibly the land adjacent to the 310 Birch Street house to place a cell-site in Wray. He will contact Travis Dinsmore Maintenance Sergeant to coordinate a time to look at the cell site possibilities.

Rural Community Resource Center-Community Food Distribution

Lucie Ebersol and Margo Ebersol joined the Commissioners to provide an update on the use of the fairgrounds for the Community food distribution by way of the Rocky Mountain Food Bank's Mobile Pantry. The food distribution serves approximately 140 households per month from Yuma, Eckley, and Wray. They utilize approximately 20 volunteers each month. Students from Yuma, Lonestar and ESTRELLAS have participated as volunteers; Otis High School students plan to come to the next distribution. Margo mentioned how nice it is when a Commissioner comes to the distribution.

The group has been utilizing the fairgrounds on the 3rd Monday of each month. Margo said the distribution has been going very well with no major issues noted. Ebersol asked for continued use of the Fairgrounds at no charge for this service. Hoover reported that proper insurance notification is on-file from Rural Community Resource Center and Rocky Mountain Food Bank. **Commissioner Bushner moved to extend the use of the fairgrounds at no charge for the Rural Community Resource Center for Food Distribution on a monthly basis. Commissioner Wingfield seconded the motion; which passed unanimously.**

Gene Kramer Feed Pen Issue

Gene Kramer, Marv Southards, and Diana Garske were present to discuss a feed pen issue.

Gene Kramer reported that he built feed pens on the east end of his property in Section 9. He said that he spoke to his neighbors prior to building the feed pens and received no objection. He also stated that he spoke with the state and was told that he was not required to file a permit if he stayed under the 1000 head capacity. Kramer stated that he saw Marv Southards taking pictures of the feeding operation and wondered if there was an issue.

Southards reported he had not been contacted by Kramer prior to building the feed pens. He relayed that the land that runs adjacent to the Kramer property has been damaged by run-off. Southards stated he was told by the company he grows potatoes for that he could not plant on this circle because of the close proximity of the feed pens. He stated that he would be losing over \$40,000 this year because of the issue.

The Commissioners reviewed the County's Land Use procedures that pertained to the addition of the feeding pens. Land Use Administrator Birnie was present for the discussion and reported that there was no Activity Notice filed prior to the building of the feed pens. Kramer reiterated that he did speak to the state and felt he followed the guidelines. The Commissioners instructed Kramer to complete an Activity Notice for the build at the feedlot and cautioned him for neglecting to follow County Land Use procedures.

Southards had several questions pertaining to water usage and drainage that the Commissioners conveyed would not be covered under County guidelines and referred him to the State to answer any concerns. Southards requested the contact information for Environmental Protection Specialist Thaine Kramer.



Administrator's Report

Administrator Kara Hoover reviewed calls, correspondence, and presented the following for action:

- *Soehner Lease Extension* – Commissioner Wiley presented a letter from the Republican Water Conservation District Water Activity Enterprise to extend the lease on the Soehner Water to December 31, 2028. The Commissioners plan to take this information to the Water Authority meeting next week, prior to taking any action on this extension.
- *Minutes* – **Commissioner Bushner moved to approve the December 31, 2015 Board of County Commissioners minutes. Commissioner Wingfield seconded the motion; which passed unanimously.**
- Certification of Accounts Payable drawn on Yuma County Funds on January 15, 2016 with check #61576 through #61623 for \$824,633.23 and Fund 16 W-Y Combined Communication accounts payable, with check #7489 through #7493 totaling the sum of \$1,510.36 were signed by Chairman Robin Wiley.
- *County Health Pool Representative* – The Commissioners discussed the 2016 County Health Pool Representative from Yuma County as presented in Resolution #01-15-2016 A naming Administrator Kara Hoover as the County Health Pool representative and Commissioner Robin Wiley as the alternate.
- *Progressive 15 Dues* – The Commissioners reviewed the 2016 Membership dues from Pro15. **Commissioner Wingfield moved to pay the 2016 membership dues of \$996 to Progressive 15. Commissioner Bushner seconded. The motion passed unanimously.**
- *Statewide Internet Portal Authority (SIPA) Grant Funds* – The Commissioners reviewed the application for the Statewide Internet Portal Authority submitted for assistance with the Fiber Tower Project. **Commissioner Bushner moved to approve the Statewide Internet Portal Authority Grant application for \$1,200 for assistance with the Fiber Tower Project. Commissioner Wingfield seconded the motion; which passed by unanimous vote.**
- *311 Birch Street House* – Addendum #2 to the 02-18-13 house lease with Travis Dinsmore was reviewed. The addendum showed the repairs that were approved in August 2015 and made to the home from August 2015 to January 2016 totaling 111 hours of labor provided by Travis. These hours were calculated to a total \$2,220 and will be used to off-set rent on the property until February, 2016. **Commissioner Bushner moved to accept the addendum #2 to the 02-18-13 lease of 311 Birch Street, Wray, CO with Travis Dinsmore Tenant, to accept his labor for repairs and updates to the house, totaling \$2,220 in lieu of rent payment until February 2016. Commissioner Wingfield seconded. The motion passed unanimously.**
- *Personal Leave Buyouts* – The Commissioners reviewed the Personal Leave buyouts for year-end 2015. **Commissioner Wingfield moved to approve the personal leave buyouts for 2015 year-end. Commissioner Bushner seconded the motion; which passed unanimously.**
- *Source Gas* – A letter to Source Gas was reviewed reminding them of the protocols set up in Yuma County to file for an underground and utility permit prior to boring or trenching any Yuma County roads. This letter was written as indicated in the December 31, 2015 minutes. **Commissioner Bushner moved to sign and send the letter to Source Gas reminding them to file an underground**



utility permit prior to boring or trenching Yuma County roads. Commissioner Wingfield seconded. The motion passed by unanimous vote.

- *CCI Public Land Dues* – The Commissioners reviewed the 2016 Public Land dues as discussed in the September 30, 2015 BOCC meeting. **Commissioner Wingfield moved and Commissioner Bushner seconded to pay the 2016 CCI Public Land dues of \$150. The motion passed unanimously.**
- *Useful Public Service* – The Commissioners discussed Useful Public Service (UPS). Administrator Hoover shared a discussion she had with former Administrator Linda Briggs who relayed that UPS had landed under the auspice of the Commissioners several years ago and had continued under their supervision. The Commissioners felt that there should not be a change to this arrangement at this point. They would like to have Clemons present a report to the Commissioners once or twice each year.
- *Horse Barn Concerns* – Administrator Hoover presented concerns brought to her concerning fair use of the horse barn at the fairgrounds. The Commissioners discussed the issue. Commissioner Bushner will speak with Fairground Manager Bud Woods about the concerns.
- *Colorado Counties 2016 Federal Priorities* – The list of federal ballot issues that both NACo and CCI members have identified was reviewed. The Commissioners reviewed the list and asked Administrator Hoover to forward their responses.

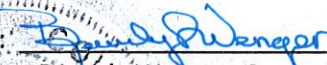
There being no further business; the meeting was adjourned at 5:54 p.m. The next regular meetings of the Board of County Commissioners will be January 29, 2016 and February 16, 2016.



Robin Wiley, Chairman



Kara Hoover, Administrator

ATTEST: 

Beverly Wenger, County Clerk

