

## YUMA COUNTY COMMISSIONERS

February 28, 2020

Minutes<sup>1</sup>

On February 28, 2020 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Dean Wingfield, Commissioner Trent Bushner, Commissioner Robin Wiley, and Administrator Andrea Calhoon were present throughout the day.

The Commissioners reviewed and signed accounts payable and discussed various meetings attended throughout the prior month.

### Financial Reports

At 8:30 a.m. the Commissioners were joined by Finance Officer in Training Sarah Carwin to discuss financial reports and review County financial topics. The group discussed the transition to Paycor, the new payroll processing software and discussed payroll procedures.

### Human Services

The Board of County Commissioners convened as the Board of Social Services at 9:00 a.m. Human Services Director Kara Hoover, Bookkeeper Melanie Fisher, and Receptionist Robin Newton were present. Detailed minutes of the Board of Social Services are maintained separately by the Department of Human Services.

**Commissioner Bushner moved to enter into executive session at 9:23 a.m. under CRS 24-6-402(4)(b) for legal advice on specific legal matters. Commissioner Wiley seconded the motion, which passed unanimously.** Present for executive session were Chairman Dean Wingfield, Commissioner Trent Bushner, Commissioner Robin Wiley, Administrator Andrea Calhoon, Child Welfare and Adult Protection Supervisor Hollie Hillman, Human Services Attorney Ray Ann Brammer via teleconference, and Director of Human Services Kara Hoover. Executive session ended at 10:04 a.m. No action was taken following the conclusion of executive session.

The Board of County Commissioners reconvened at 10:04 a.m.

### Road and Bridge

Road & Bridge Supervisor JR Colden joined the meeting via teleconference at 10:10 a.m. to provide department updates.

- *Pit Updates* – Colden presented updates on work in the Eckberg and Meeks pits.
- *2019 Road Crossing Permits* – Colden reported that road crossing permits received in 2019 have been submitted to the County Clerk for recording.
- *Fuel Tanks* – Colden reported that the fuel tanks approved for purchase at the February 14, 2020 meeting have been ordered.
- *2020 Projects* – The group discussed projects planned for 2020 and the status of project planning.
- *Schedule Update* – **Commissioner Wiley moved to approve the seasonal department four ten-hour day work schedule for Road & Bridge effective March 1, 2020. Commissioner Bushner seconded the motion, which passed unanimously.**

### Yuma County Treasurer, Dee Ann Stults

At 11:05 a.m. the Commissioners were joined by Yuma County Treasurer Dee Ann Stults to discuss a tax lien waiver. **Commissioner Bushner moved to approve signature on Resolution 2-28-2020 A cancelling tax lien certificates held by the County. Commissioner Wiley seconded the motion, which passed unanimously.**



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Yuma County Recorder, BEVERLY WENGER Page 1 of 4  
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<sup>1</sup> Minutes prepared by Andrea Calhoon are a summary of discussions, not a verbatim account.

### Public Comment

At 11:15 a.m. the Commissioners heard public comment from Ms. Karla Koenig-Campfield regarding recent retail marijuana discussions in the incorporated community of Eckley. Koenig-Campfield requested to be heard to present a letter from the Wray Lions Club regarding their community concerns related to retail marijuana. The Commissioners reviewed and discussed the County position on retail marijuana as well as the distinctions and differences between ordinances and governance in incorporated communities versus unincorporated Yuma County.

Also heard was Mr. Robert West to discuss his experience as an attorney in Pueblo during the legalization of retail marijuana and the local community and fiscal impacts experienced in Pueblo. West presented information and statistics regarding law enforcement trends and expenses and community impacts that were experienced in the Pueblo community during his time living and practicing law there. The group discussed the Yuma County perspective on recreational and retail marijuana and reviewed ordinances passed and still in force in Yuma County.

### Land Use

Land Use Administrator Colten Yoast was heard at 1:00 p.m. to review Land Use and GIS business and conduct Land Use hearings.

- *Land Use Hearings* – Land use hearings opened at 1:00 p.m. Yoast presented the following for signature.
  - **EFS 0619-07 for Ana Arvizo on behalf of Saul Castillo** to divide 3.00 acres, more or less, from 35.11 acres, more or less, in Sec 36, T2N, R47W for purpose of resale.
  - **EFS 0220-01 for Tuffy and Linda Taylor on behalf of Seedorf Land and Cattle Company** to divide 10.00 acres of land, more or less, from 389.00 acres, more or less, in Sec 20, T2N, R48W for purpose of resale.
  - **DEV0220-01 for Tuffy and Linda Taylor** to build an agricultural implement dealership on a 10-acre property in Sec 20, T2N, R48W.

Land Use Hearings closed at 1:12 p.m.

**Commissioner Bushner moved to approve signature on Resolution 02-28-2020 B approving exemption from subdivision EFS 0619-07 for Ana Arvizo on behalf of Saul Castillo to divide 3.00 acres, more or less, from 35.11 acres, more or less, in Sec 36, T2N, R47W for purpose of resale. Commissioner Wiley seconded the motion. It passed unanimously.**

**Commissioner Wiley moved to approve signature on Resolution 02-28-2020 C approving exemption from EFS 0220-01 for Tuffy and Linda Taylor on behalf of Seedorf Land and Cattle Company to divide 10.00 acres of land, more or less, from 389.00 acres, more or less, in Sec 20, T2N, R48W for purpose of resale. Commissioner Bushner seconded the motion. It passed unanimously.**

**Commissioner Bushner moved to approve signature on Resolution 12-31-2019 D approving Major Land Use Development Permit DEV0220-01 for Tuffy and Linda Taylor to build an agricultural implement dealership on a 10-acre property in Sec 20, T2N, R48W. Commissioner Wiley seconded the motion, which passed unanimously.**

- *Pending Land Use Activity* – Yoast reported on expected land use applications to be heard via hearing in March.

### GIS

- *Current Projects* – Yoast reported on various GIS topics and projects including updates to the Boundary Annexation Survey and updates on the master map, the acquisition of COGCC flow line data, precinct map work, and map work for the City of Yuma.



### Fairgrounds Maintenance, Jaden Campbell

At 1:40 p.m. the Commissioners met with Jaden Campbell, seasonal fairgrounds maintenance staff, to discuss seasonal direction and facilities updates and establish summer fairgrounds priorities and plans. The group discussed 2020 improvements planned and reviewed general maintenance topics.

### Executive Session

**Commissioner Bushner moved to enter into executive session at 2:40 p.m. under CRS 24-6-402(4)(b) for legal advice on specific legal matters. Commissioner Wiley seconded the motion, which passed unanimously.** Present for executive session were Chairman Dean Wingfield, Commissioner Trent Bushner, Commissioner Robin Wiley, Administrator Andrea Calhoon, and County Attorney Ken Fellman via teleconference. Executive session ended at 2:55 p.m. No business action was taken following the conclusion of executive session.

### Administrator's Report

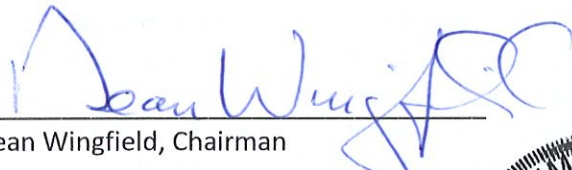
Administrator Andrea Calhoon reviewed calls, correspondence, and presented the following for action:

- **Minutes** – The Commissioners reviewed the minutes from the previous BOCC meetings. **Commissioner Wiley moved to approve the minutes from the February 14, 2020 regular meeting of the Board of County Commissioners and the minutes from the February 26, 2020 special meeting of the Board of County Commissioners. Commissioner Bushner seconded the motion, which passed unanimously.**
- **CAPP Report & Claim Review** – The Commissioners heard information on pending CAPP and workers' compensation claims.
- **Signatures and Ratifications** –
  - Resolutions/Ordinances/Signatures:
    - **Commissioner Wiley moved to approve signature on the contract with Diamond Rio for the 2020 County Fair Concert performance. Commissioner Bushner seconded the motion, which passed by unanimous vote.**
  - Invoices/Finance Requests:
    - The Commissioners reviewed the proposed 2020 lawn care renewal agreement with Evergreen Landscaping and compared to services currently being provided by internal staff.
    - The Commissioners heard a request from Bookmobile for fiscal agency for the purchase of office equipment.
  - Grant Updates:
    - The Commissioners reviewed information regarding pending and submitted grant applications including various grants for the Ag Innovation Center, the DOLA administrative planning grant for completion of a landfill feasibility study, the status of payment on the DOLA administrative planning grant for Yuma County Economic Development's rural housing study, the application for CDOT multimodal grant funds, the energy impact grant application for the Eckley Road paving project due April 1<sup>st</sup> and a fiscal agency request from the Kitzmiller-Bales Foundation for funds awarded to CSU Extension for a body scanner.  
**Commissioner Wiley moved to ratify Chairman Wingfield's signature on the CDOT MMOF grant application submitted February 24, 2020. Commissioner Bushner seconded the motion, which passed unanimously.**  
**Commissioner Wiley moved to ratify Chairman Wingfield's signature on the fiscal agency letter to Kitzmiller-Bales Foundation to serve as fiscal agent for the receipt of funds awarded to CSU Extension for the purchase of a body scanner. Commissioner Bushner seconded the motion, which passed unanimously.**

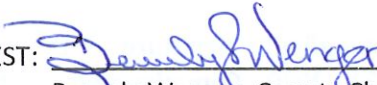


- *Department Reports* – The Commissioners heard various department reports including the February 2020 Veteran’s Service Officer report and a review of a Bookmobile board meeting held on February 27, 2020.
- *Prior Meeting Follow-Up* – Calhoon provided updates on ongoing projects including the implementation of new accounting software, an update on HB20-1281 being run to update the categorization of Yuma County at the state level, and updates on the status of two parcels immediately adjacent to the Eckley shop.
- *Correspondence* – Calhoon presented correspondence received since the last meeting including:
  - The establishment of upcoming Commissioner meeting dates. Dates established were May 18 & 29, June 15 & 30, and July 16 & 31.
  - An update on proposed paid family leave legislation being heard at the State legislative session.
  - The cancellation of fairgrounds facilities use by the Yuma FFA.
  - A community engagement meeting attended by Calhoon with Morgan Community College.
  - A career fair attended by Calhoon and other staff focused on the Homegrown Talent Initiative.
  - **Commissioner Wiley moved to approve publishing of a press release regarding the Yuma County position on retail marijuana. Commissioner Bushner seconded the motion. It passed unanimously.**
- *CDL Testing Unit* – **Commissioner Wiley moved to approve signature on the performance bond for the establishment of the Yuma County CDL testing unit. Commissioner Bushner seconded the motion, which passed by unanimous vote.**
- *Oil & Gas Updates* – Calhoon reported on oil and gas updates since the last meeting including updates on the regional coalition working on Senate Bill 19-181 related to oil and gas drilling permits.
- *IT Updates* – Calhoon presented updates on various IT topics including an upcoming planning meeting with County IT contractors.
- *Maintenance Updates* – Calhoon reported on various facilities maintenance topics.
- *HR Updates* – Calhoon reported updates on county Human Resource topics including policy updates and county vacancies. **Commissioner Wiley moved to approve updated salary schedules for Kay Prentice as presented. Commissioner Bushner seconded the motion and it passed unanimously.**

There being no further business, the meeting adjourned at 4:30 p.m. The next regular meetings of the Board of County Commissioners will be on March 13, 2020 and March 31, 2020.

  
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Dean Wingfield, Chairman

  
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Andrea Calhoon, Administrator

ATTEST:   
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Beverly Wenger, County Clerk

