

YUMA COUNTY COMMISSIONERS

September 13, 2017

Minutes¹

On September 13, 2017 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Dean Wingfield, Commissioner Trent Bushner, Commissioner Robin Wiley, and Administrator Kara Hoover were present throughout the day. Administrator Andrea Calhoon joined the meeting at 9:31 am and stayed to the end of the day.

The Commissioners reviewed and signed accounts payable and discussed various meetings attended throughout the first half of the month.

Department of Human Services

The Board of County Commissioners convened as the Board of Social Services at 8:35 am. Human Service Director Phyllis Williams, Child Welfare Supervisor Hollie Hillman, Eligibility Supervisor Grant Smith, and Receptionist Robin Barnhart were present. Detailed minutes from this meeting are maintained by the Department of Human Services.

- *Hotline County Connection Center – Prowers County* – Hollie presented an MOU requesting use of the Hotline County Connection Center in Prowers County. **Commissioner Wiley moved to approve the Memorandum of Understanding with the Prowers County for the Hotline County Connection Center from October 1, 2017 to December 31, 2017. Commissioner Bushner seconded the motion; which passed unanimously.**
- *Ford 500* -- Williams reviewed an insurance letter from Dairyland Auto in regards to the Ford 500 that was damaged when a pickup truck ran into the side. Williams will plan to get an estimate for repair and submit to the Dairyland Auto for reimbursement.
- *2016 Dodge Journey* – Williams presented an estimate for a 2016 Dodge Journey from Korf Continental. **Commissioner Wiley moved to purchase the 2016 Dodge Journey with Human Services funding at a negotiated price of anything less than \$18,889. Commissioner Bushner seconded. The motion passed by unanimous vote.**
- *September 22, 2107 meeting* – Williams asked to vacate the September 22, 2017 meeting because it is so close to the meeting today.

The Board of County Commissioners reconvened at 9:18 a.m.

Road and Bridge

Supervisor JR Colden was present to provide the following updates.

Current Projects

- *Roads 23, N, and 20* -- Colden stated that crews are working on County Roads 23 and N, down to County Road 20 in the Southern part of the County. He estimates that these roads will take about two weeks to repair.
- *Beecher Island Road, EIAF # 8302* — Colden reported that the chip seal portion of the Beecher Island Road project is complete. Fog seal is ahead of schedule. Crews began today and should finish up tomorrow, September 14, 2017.

Colden spoke to the Commissioners about the possibility of amending the scope of work to include portions of County Roads 39, H and J. He presented cost estimates to complete 4 miles of road. Colden,

¹ Minutes prepared by Kara Hoover are a summary of discussions, not a verbatim account.





along with Administrator Hoover, spoke with DOLA Representative Greg Etl about the cost savings realized by the better price for the chip rock. This lower bid revealed a cost savings of approximately \$80,000. There may be other savings within the project as well. The Commissioners would like to have the Beecher Island Road project complete before submitting a change of scope to DOLA. If there is significant cost savings, then a formal letter will be submitted to Greg Etl, requesting the change in scope.

- *Mower* – JR presented an invoice for a Landpride 15' batwing mower for approval. **Commissioner Wiley moved to purchase the 2014 carry over RCM5615 Landpride 15' Batwing mower, SN 861876, for \$14,750 from 02-702-8940. Commissioner Bushner seconded the motion; which passed by unanimous vote.**
- *Tractors* – Colden would like to add another tractor to the fleet for mowing. He shared that he will get more information for a later meeting.
- *Grass Drill* – Colden presented bids for a grass drill for reclamation work in the ditches and within the gravel pits. The Commissioners asked Colden to search at an auction for a better price on a grass drill. **Commissioner Wiley moved to allow the purchase of a used grass drill for \$10,000 or less to be paid from 02-702-8940. Commissioner Bushner seconded the motion; which passed unanimously.**
- *Mower Fire* – JR reported that a County tractor and mower may have started a fire yesterday on County Road BB and 33. He said the incident is being investigated.
- *Road Access Form* - Colden presented the approved Road Access Form for Darrell Gibson to gain access to grain bins off County Road 36.

Land Use

Rich Birnie was present to review Land Use and GIS business.

Land Use Updates

- *Harvest Operating, LLC* – Birnie shared an email he received from Harvest Operating, LLC about the anaerobic digester plant near Yuma. He mentioned that he plans to have them complete a Major Land Use Development permit and work through this process.
- *Tallgrass Interstate Gas Transmission* – Rich reported that he had an inquiry from Tallgrass Interstate Gas Transmission concerning a pipeline under County Road 35, just west of Wray. This pipeline was run in 1956 and Tallgrass personnel can find no documentation on the pipeline. Birnie shared that he researched through the Clerk and Recorder's Office for such, but was unable to find anything. Tallgrass Interstate Gas Transmission would like to sell the pipeline to Black Hills Energy and would like the Commissioners to complete a licensing agreement on the pipeline. The Commissioners requested that Tallgrass Interstate Gas Transmission staff come in to visit with them before any decision is made.
- *Ballyneal Golf, LTD* – Rich said that Dave from Ballyneal Golf, LTD called about provisions that were approved when Ballyneal was built. Dave would like to subdivide a parcel to sell to another party, who in turn would like to build three cottages on the parcel. Birnie reviewed the previous resolutions: Resolution #08-13-2004 B, #12-15-2005 A, #07-14-2006 C, #08-31-2010 A; in regards to Ballyneal Golf, LTD. The Commissioners asked Birnie to get specific locations that they would like to subdivide. If the location was already included in the previous approval for Exemption from Subdivisions it would appear they would have four more locations. If the location is different than what was previously approved, then they would need to apply for a new Exemption from Subdivision.



- *Solar and Wind Text Amendments, Floodplain Ordinance and Private Land Burial* – Rich reminded the Commissioners about the upcoming hearing on the Floodplain Ordinance, Private Land Burial Amendments, and the Solar and Wind Text Amendments set for September 22, 2017.
- *Exemption from Subdivision* – Birnie also mentioned that the Exemption from Subdivision for Tracy Lungwitz will also be heard at the September 22, 2017 BOCC meeting.

GIS

- *Addresses* – Birnie said he will continue to work on the City of Wray addresses while editing street centerlines.

Public Safety Communications Network

Pam Monsees and Peter Bangas, from the State of Colorado Public Safety Communications Network, joined the meeting to discuss upgrading or replacing the Legacy Public Safety Microwave Network on the Yuma and Idalia Communications towers. Also joining the meeting was Region I Tower representatives Randy Schafer and Ed Lake and Yuma County Emergency Manager Roger Brown.

Pam shared that the Public Safety Communications Network has been afforded funding to upgrade and replace the microwave network throughout the state. They are currently reviewing Northeast Colorado public safety equipment and are working in Yuma County. An analysis of towers conducted by a licensed engineer shows the Yuma and Idalia Tower sites are heavily overloaded per the current 90 mile-per-hour wind-load rating.

Bangas explained that the new transmission signals are being designed with redundancy in place. They are currently working with the design. Monsees stated they are working with County Commissioners within the region.

Yuma 1 Tower -- Bangas stated that the proposal is to have the Yuma 1 Tower transmit to two different locations, Wray and Akron. According to Bangas, their engineers compute the Yuma 1 Tower is at 397% and with the new equipment would be at 399% load capacity. They would like to explore the partnership to provide alternatives for additional towers that would not exceed the 100% load capacity. Region I Translator owns the tower that is on 7.32 acres in the NE ¼ of Section 14, T2N, R49W, in Washington County, owned by Yuma County. Monsees says the plan would be to build a new tower on this site specifically for Public Safety Communications equipment. Bangas shared that additional land would be required to place a new tower. The Commissioners reported that they would explore the possibility of purchasing additional land.

Idalia Tower – Bangas and Monsees shared that this tower is 253% of capacity from their research and with new equipment would reduce to 232%. The Idalia tower is also owned by Region I Translator and sits on ground that Yuma County is leasing from Marvin McDonald on the SE ¼ of Section 2, T4S, R46W. The Commissioners will speak to the land owner about purchasing the ground so that improvements for a new tower can be placed.

Administrator's Report

Administrator Kara Hoover reviewed calls, correspondence, and presented the following for action:

- *Minutes* – The Commissioners reviewed the minutes from the previous BOCC meetings. **Commissioner Bushner moved to approve the minutes from the August 31, 2017 Board of County Commissioners meetings. Commissioner Wiley seconded the motion; which passed unanimously.**
- *Certification of Accounts Payable* drawn on Yuma County Funds on September 7, 2017 with Check # 66261 through #66264 for \$3,065.99 and September 13, 2017 with check #66265 through Check #66389 for



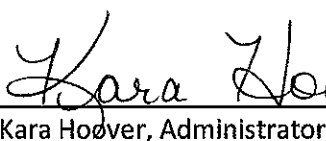
\$419,885.94 and September 13, 2017 and Accounts Payable drawn on WY Communications Funds with check #7998 through #8004 in the amount of \$4,688.17 were signed by Chairman Dean Wingfield.

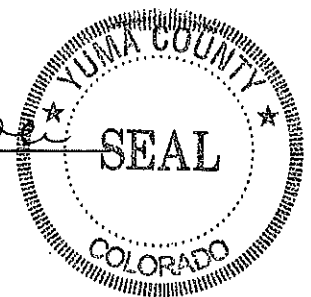
- *Certification of Payroll* drawn on Yuma County Funds on September 7, 2017 with check #31283, system #41829 for \$4,687.53 was signed by Chairman Dean Wingfield.
- *Landfill Petty Cash Increase* – The Commissioners reviewed a request from the Yuma County Sanitary Landfill to increase petty cash because of the need to break large bills brought in by the roofing contractors, disposing of debris, following the June 26, 2017 hail storm in Wray. **Commissioner Bushner moved to approve Resolution #09-13-2017 A to increase the petty cash fund at the Yuma County Sanitary Landfill from \$250 to \$500. Commissioner Wiley seconded the motion; which passed by unanimous vote.**
- *Board Appointments-Fair Board* – The Commissioners continued their discussion regarding Fair Board member appointments. The Commissioners were still not certain of all of the replacements. They will table a decision for a later meeting.
- *County Building Security / Bret Johnson Architecture* – The Commissioners discussed the scope of work that Bret Johnson Architecture presented to produce a preliminary design for an addition to the south entry way at the Courthouse for security purposes. After discussion, **Commissioner Bushner moved to hire Bret Johnson Architecture to draw up a schematic design report with preliminary drawings and construction costs for a proposed single-point entry at the south entrance of the courthouse, in the amount of \$3,100. Commissioner Wiley seconded the motion; which passed unanimously.**
- *Hail Storm Damage* – The Commissioners discussed the buy back for Human Services Unit #495, 2011 Ford Escape, of \$600. **Commissioner Wiley moved to accept the buyback proposal offered by the insurance company of \$600. Commissioner Bushner seconded the motion; which passed unanimously.**
- *Treasurers Report* – The Commissioners reviewed the Treasurer's report for August 2017. There were; \$292,179.76 in taxes, \$177,138.33 in Specific Ownership, and \$12,401.48 in Treasurer Fees collected for the month.
- *Public Trustee Quarterly Payment* – **Commissioner Wiley moved to approve the 2017 third quarter Public Trustee Quarterly Payment of \$3,125.00. Commissioner Bushner seconded the motion; which passed unanimously.**
- *Human Services Kitchen* – The Commissioners discussed the flooring at the HHS kitchen that was noted in the budget hearings last week. The current flooring is failing and needs to be replaced various options were bid in March, 2017 and in the end the Commissioners chose to apply an Epoxy Quartz Broadcast. **Commissioner Wiley moved to approve the bid from Steve Meier for Epoxy Quartz Broadcast flooring for the kitchen, hall, and east bathroom at Human Services in the total amount of \$8,206 to be paid from 01-109-6766. Commissioner Bushner seconded. The motion passed by unanimous vote.** A check for the material of \$2,700 will be paid on September 13, 2017.
- *Crows Nest* – Hoover presented for approval an invoice Doug Sessions Construction, Inc., in the amount of \$300 for use of the crane to set the crows nest at the Yuma County Fairgrounds Arena. **Commissioner Wiley moved to approve the invoice from Doug Sessions Construction, Inc., for setting the Crows Nest at the Yuma County Fairgrounds Arena in the amount of \$300, paying from 06-000-8920. Commissioner Bushner seconded the motion; which passed by unanimous vote.**

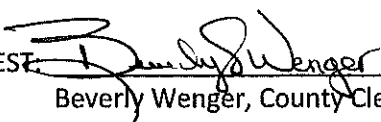
- *City of Yuma Ambulance Service* – The Commissioners discussed the first-time billing from the City of Yuma for Ambulance Services during the Yuma County Fair. Commissioner Bushner spoke with Mr. Baucke who believes that the invoice is warranted and requests payment. The Commissioners stated that they would like to consider trading services for concert or rodeo tickets for 2018 Fair. **Commissioner Wiley moved to pay the invoice from the City of Yuma Ambulance Service for ambulance services during the Yuma County Fair 2017 in the amount of \$765 paying from 01-506-6350. Commissioner Bushner seconded the motion; which passed by unanimous vote.**
- *HVAC Project Update* – Hoover gave a quick update on the HVAC project.
 - *Controls* – Integrated Controls Systems was out last week to put the finishing touches on the controls of the HVAC system. She relayed that training for County personnel will need to be completed in the near future.
 - *Cameras* – Diganet is in-house yesterday and today to re-install security cameras on the main floor and in the basement of the courthouse. These cameras were taken out because of the ceiling tile and grid removal for the HVAC project.
- *Maintenance* – Hoover shared a request to incorporate a sink in the new break room that is being renovated in the basement. Hoover shared that Wern Air is coordinating with a boring company to drill through the foundation for the installation of the bathroom ventilation fan. She would like to have the same company also drill through the wall between the breakroom and the existing bathroom in the basement to facilitate the plumbing and drain for a sink. The Commissioners were in consensus to allow the boring company to drill the necessary holes for such, providing Maintenance Sergeant Dinsmore is able to complete the rest of the plumbing work as reported. At this point, Administrator Hoover shared that Dinsmore said he could complete the task.
- *Meeting Dates* – The Commissioners set meeting dates for November and December as follows: November 14 and 30, December 13 and 29, 2017.
- *CAPP and Workers Compensation Review* – The Commissioners reviewed the monthly CAPP and Workers Compensation Insurance reports.

There being no further business, the meeting adjourned at 12:09 p.m. The next regular meetings of the Board of County Commissioners will be on September 22, 2017 and October 13, 2017.


Dean Wingfield, Chairman


Kara Hoover, Administrator



ATTEST 
Beverly Wenger, County Clerk



**RESOLUTION OF
THE YUMA COUNTY BOARD OF COMMISSIONERS
Resolution # 09-13-2017 A**

RE: Approval to increase the Petty Cash Fund at the Yuma County Sanitary Landfill

WHEREAS, the County Commissioners of Yuma County, State of Colorado, have convened at a duly and lawfully called regular meeting of said Board of County Commissioners, held on the 13th day of September, 2017, and;

WHEREAS, the funds are necessary for conducting business at the Yuma County Sanitary Landfill located at 15738 County Road 34, Eckley, Colorado;

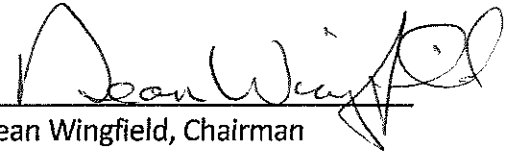
WHEREAS, in order for Yuma County Sanitary Landfill Employees to have the necessary funds to conduct business the commissioners approve increasing the Petty Cash Fund at the Yuma County Sanitary Landfill from \$250 to \$500.


WHEREAS, Reconciliation is conducted daily with revenue funds deposited with the Yuma County Treasurer's office bi-monthly.


THEREFORE BE IT RESOLVED, that the Commissioners of Yuma County, Colorado, approve increasing the Yuma County Sanitary Landfill Petty Cash account to \$500 and the internal control procedures as reviewed by the Landfill Manager.

The above and foregoing resolution was, on motion duly made and seconded, adopted by unanimous vote of the Yuma County Board of Commissioners on the 13th day of September, 2017.

**THE BOARD OF COUNTY COMMISSIONERS
OF YUMA COUNTY, STATE OF COLORADO**

BY: 
Dean Wingfield, Chairman


Trent Bushner


Robin Wiley

ATTEST: 
Beverly Wenger, County Clerk

