

YUMA COUNTY COMMISSIONERS
August 31, 2015
Minutes¹

On August 31, 2015 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Trent Bushner, Commissioner Robin Wiley, Commissioner Dean Wingfield, and Administrator Kara Hoover were present throughout the day.

The Commissioners reviewed and signed August 31, 2015 accounts payable and payroll checks and discussed various meetings attended throughout the month.

Liquor Licenses

Nancy Wright presented a Liquor License for Ballyneal Golf LTD DBA Ballyneal, located at 58839 County Road FF, Wray, Colorado, September 3, 2015 through September 3, 2016 for signature; which was approved at the July 30, 2015 BOCC meeting.

Department of Health & Human Services

Department of Health and Human Services Interim Director Phyllis Williams, Child Welfare Supervisor Hollie Hillman, and Receptionist Liz Tuttle were present to conduct business with the Commissioners.

- **WRAC Kid PHIT Contract -- Commissioner Wiley moved to approve the contract with the Wray Rehabilitation and Activities Center, WRAC, Kid PHIT program, utilizing TANF funding. Commissioner Wingfield seconded. The motion passed unanimously.**
- **Sheriff's Office MOU – Commissioner Wingfield moved to approve the Memorandum of Understanding with the Yuma County Sheriff's Office for the use of the kitchen. Commissioner Wiley seconded the motion; which passed unanimously.**
- **Audit Reconciliation-State Fiscal Year 2007 – Phyllis reported on the letter that she presented last month from the Colorado Office of Administrative Solutions. The letter indicated there was an audit reconciliation completed for year 2007 that discovered an error in the county administrative close-out process . County expenditures were calculated incorrectly leaving a balance of \$27,778.40 due to the state. Williams spoke to area agencies, at a regional finance meeting, and learned that many counties are electing to pay the refunds back at one-time; although the state would allow the counties to pay 1/3 at a time for the next three years. Williams feels that the fund balance is strong at this time, and it would be her recommendation to pay the \$27,778.40 back to the state at once. After discussion Commissioner Wiley moved to pay the 2007 Audit Reconciliation amount of \$27,778.40 back to the State of Colorado in budget year 2016. Commissioner Wingfield seconded. The motion passed unanimously.**
- **Davies and Associates – Hollie reported that she has a case that requires specialized evaluation and would like to contract with Davies and Associates. Commissioner Wingfield moved to accept the contract with Davies and Associates for two sessions of \$1,200 each. Commissioner Wiley seconded. The motion passed unanimously.**
- **Chafee Foster Care Independence Program - Hillman presented the October 1, 2015 to September 30, 2016 contract with Chafee Foster Care Independence Program. Commissioner Wiley moved to accept the contract**

¹ Minutes prepared by Kara Hoover are a summary of discussions, not a verbatim account.

with Chafee Foster Care Independence Program for October 1, 2015 to September 30, 2016. Commissioner Wingfield seconded the motion; which passed unanimously.

- **Executive Session – At 8:54 a.m. Commissioner Wiley moved to enter into Executive Session for discussion of a matter required to be kept confidential by a federal or state law, rule, or regulation under C.R.S. Section 24-6-402(4)(c). Commissioner Wingfield seconded. The motion passed unanimously.** Present were: Chairman Trent Bushner, Commissioner Robin Wiley, Commissioner Wingfield, Interim Director Phyllis Williams, Child Welfare Supervisor Hollie Hillman and Administrator Kara Hoover. Executive Session ended at 9:02 a.m.
- **Executive Session –At 9:06 Commissioner Wingfield moved to enter into Executive Session for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f)(I)&(II). The motion was seconded by Commissioner Wiley; which passed unanimously.** Present were: Chairman Trent Bushner, Commissioner Robin Wiley, Commissioner Wingfield, Interim Director Phyllis Williams, Child Welfare Supervisor Hollie Hillman and Administrator Kara Hoover. Executive Session ended at 9:30 a.m.

Road and Bridge

Supervisor J.R. Colden was in attendance to give Road and Bridge department updates. The following items were discussed:

- **Wauneta Area** – Colden reported that the Wauneta area roads are a bit of a challenge. He noted that the potato trucks are tearing the roads up as fast as Road and Bridge can fix them. J.R. plans to meet with the potato company staff and producers about the road repair process and coordinate better team work.
- **EIAF #7605 County Roads R & 34 Project** – Colden happily relayed that the chip and seal project on County Roads R & 34, also known as the Landfill road, is complete. Contractor costs are anticipated at approximately \$291,000. He believed the total cost of the project will come in under projections, but relayed his office staff will be compiling all of the in-kind and fuel data for the grant report. Administrator Hoover will compile all the necessary reports to close out the grant at the end of the quarter.
- **Storm Damage, FEMA**– Colden shared that FEMA representatives spent a day with Road and Bridge office staff and in the field reviewed the storm damage and repairs. Yuma County is in the final stages of completing all of the necessary paper work for the FEMA request for funds. FEMA representatives tell the County that there could be as much as 75% of repair costs reimbursed. The Commissioners discussed the upcoming FEMA Disaster Procurement Assistance Training that will be held in Ft. Morgan on Wednesday, September 2, 2015. Commissioner Bushner will plan to attend.
- **Gravel** – Colden said as he worked with FEMA on the Highway 34 road project he computed that Yuma County's cost for producing gravel is approximately \$7.70, plus fuel, per cubic yard and the charge has been \$2.00 per cubic yard. He expressed his concerns over the dollars that are lost each time we sell gravel out of the pits. The Commissioners are in consensus to cover the costs of the gravel and change the charge to \$10 per cubic yard. A resolution to change gravel fees will follow at the next meeting
- **CDOT Highway 34 Turning Lanes** – Colden told the Commissioners that there will be a meeting with CDOT on September 4, 2015 in Sterling to turn over the compiled Storm Water Management Plan. This should complete the County's side of the project.

- *Equipment Update* – Colden reported that he is working on pricing additional equipment for the 2016 budget process. Colden also reported that due to the size of the equipment and safety concerns, he has asked Road and Bridge personnel to use routes that do not take the equipment through town.
- *County Road N* – Colden asked about the status of County Road N, North of County Road 7. He stated that it shows on the map, but appears to be just a narrow trail road. The Commissioners relayed that County Road N is considered a low-maintenance road and should be worked a couple times a year.
- *Grader Blade* – Colden shared that Casey Sievers is moving north of town and would like to store the road grader at his place instead of transporting it from the shop in Wray. The Commissioners were in consensus to allow Sievers to store the grader at his place.
- *Staffing* – Colden presented a salary authorization for part-time Grader Operator Gary Stone. He would like to increase the pay for Gary Stone to \$14.79 per hour. **Commissioner Wingfield moved to increase the pay for Gary Stone to \$14.79 per hour, G5/C1/L4, retro-effective 01-01-2015. Commissioner Wiley seconded the motion; which passed unanimously.**
- *Eckley Lots* – Colden mentioned clean-up on the newly acquired Eckley Shop property. He reported that there are a lot of people that would like to haul items from the property. The Commissioners conceded that the property will require extensive clean-up and by consensus approved area citizens request to assist.
- *Abarr House* – Colden mentioned that Shane Coleman would like to rent the Abarr House, even though this is not his area to work. He would like to move in as soon as possible. Colden said it is cleaned up and ready to move in. He told the Commissioners that he is very happy with Coleman's work and added that Coleman would be able to run a grader in an emergency if needed. The Commissioners noted that they approve of Coleman renting the Abarr House.
- *Underground and Utility Permit* - Colden presented Underground and Utility Permits for Don Nau to install a water line under County Road 39, at 1,635 feet East of County Road L, on the South side of County Road 39. **Commissioner Wingfield moved and Commissioner Wiley seconded to approve an Underground and Utility Permit for Don Nau to install a water line under County Road 39, at 1,635 feet East of County Road L, on the South side of County Road 39. The motion passed unanimously.**

Elected Officials Salary Increase, SB15-288 -

Sheriff Chad Day, Treasurer Dee Ann Stults, Clerk Bev Wenger, and Assessor Cindy Taylor were in attendance to discuss SB15-288, Elected Officials salary increase for 2017. The group discussed the options proposed by the SB15-288 for elected official salary increases. Commissioner Bushner mentioned that many of the counties have yet to make a determination. The group felt an increase was in order since the elected officials' compensation has not increased since 2007; noting that a lower wage may deter future candidates from running for office. The Commissioners will continue to review the information and will take the other elected officials stance into consideration.



County Employee Salaries

Sheriff Chad Day, Treasurer Dee Ann Stults, Clerk Bev Wenger, Assessor Cindy Taylor discussed the county employee's salaries; Finance Officer Vicky Southards joined the conversation. Several different ideas were discussed, such as year-end bonuses and increasing revenue by a county sales tax. The Commissioners asked the elected officials to keep their operating expenses down, so that increases could be made to the salaries. Clerk Wenger asked if the Commissioners could set parameters that would allow the elected officials to give merit increases based on work performance and if the Commissioners would give them a range in which to work. The Commissioners relayed that they will continue to take the information under consideration for the 2016 budget year.

Later in the day, the Commissioners discussed the employee salaries and the 2016 salary scale. In consensus, they instructed Hoover to send out the 2016 Salary scale with the \$25 COLA included; allowing the elected officials or department supervisors to determine and use the steps for merit increase with justification. They asked for a 2-step maximum.

County Clerk

County Clerk Bev Wenger presented the following for discussion:

- *Driver's License* – Wenger reported that the current driver's license equipment company lost their contract with the state. This is going to make it difficult for the already stressed employees as they learn a new system.

Currently, Jessi Lippert is the only one certified in the Driver's License. Daryl will be training in early October to become certified. Brandi is not able to do the training in October. Nancy Wright became certified in April to go on drives only, but is not certified to work on the equipment. The drives in the county have increased because Washington County does not have anyone available. Bev and Nancy are conducting drives by appointment only at this time. She shared that there are a lot of new rules and regulations that are making the department very difficult. Wenger also reported an increase in fees across the board for regular driver's licenses.

- *Elections* – The equipment that Yuma County currently has may need to be changed as the state works through their regulations. Wenger reported that a lease option for future equipment may be a better fit for Yuma County, and offered a reminder that the Election Center will not be available late September through November to handle elections.

Sheriff

Sheriff Chad Day was in attendance and presented the following:

- *Carpet* – Sheriff Day reported that the original invoice from Wray Lumber was very high. They were able to get a credit for the some of the glue that was ordered in error. The costs should be more in line with what was estimated.
- *Staffing* – Day relayed the good news that Nurse Becky Dickson is back in a light-duty capacity. She is hoping to be back to full-duty within the next two months.
- *Patrol Interceptor SUV* – Day reported that the Kansas State Patrol has a used Ford Interceptor SUV with 49,000 miles. They are selling this vehicle for \$19,800. He would like to purchase this vehicle for a new patrol officer who is currently in a vehicle that will be up for replacement in 2016. Day



mentioned that he does not yet have bids for paint, build-up, and equipment, but estimates the cost to be approximately \$6,000. He estimates that the total amount for the: vehicle, paint, build-up and equipment would be approximately \$26,000. He reported that the vehicle is a reasonable price and would be a good value. The Commissioners agreed to research purchasing the vehicle. Later in the day, Sheriff Day returned stating that the vehicle was no longer available.

- *Maintenance Vehicle* – Day reported that Maintenance Sergeant Dinsmore requisitioned a 2003 Chevrolet 1 Ton service pickup to replace the 1986 maintenance truck. The Sheriff's Office personnel will prepare to sell the 1986 truck, the 5-ton Semi and the tan Humvee with trailer. The Commissioners asked Chad to visit with J.R. Colden about combining Road and Bridge equipment with the sale of the Sheriff's equipment.
- *Fell County House* – The Commissioners received a report that the Kirk house that Deputy Fell rents needs to be mowed. Day said that CJ does not have a mower, but his office had just requisitioned a mower, and he would see about taking the mower to the county house right away.

Land Use

Rich Birnie, Land Use/GIS Coordinator, was present for Land Use Hearing and Department updates.

Land Use Hearing

No one from the public was present. Chairman Bushner opened the hearing at 1:02 pm.

Permit Applications for Exemptions from Subdivisions:

Brophy/Connally EFS - Birnie presented the staff report for the EFS application from Kathryn Brophy and Walter Connally, to divide 7.28 acres, plus or minus, from 160 acres, more or less, in the NW ¼ of Section 26, T3S R43W for the purpose of resale.

The Land Use hearing closed at 1:06 p.m.

Exemption from Definition of Subdivision:

Commissioner Wingfield moved to approve Resolution #08-31-2015 D, EFS0715-16, allowing Kathryn Brophy and Walter Connally, to divide 7.28 acres, plus or minus, from 160 acres, more or less, in the NW ¼ of Section 26, T3S R43W for the purpose of resale, with the stipulation that the applicant shall be responsible for complying with all Federal, State, and Local: regulations, rules, codes, conditions, and design standards. Commissioner Wiley seconded the motion; which passed unanimously. Recorded under Reception No. 00564787

Permit Applications

- *Viaero Wireless* – Birnie reported that Viaero Wireless has submitted a DEV application to install a 100', self-supporting, telecommunication tower on a piece of property 50' X 60', leased from Deterding's, adjacent to the south edge of Vernon. This application will be heard by the Planning Commissioner on September 15th, 2015 and then at the Land Use Hearing on September 30, 2015.
- *Latoski* – Birnie relayed that Robert B. and Kim Latoski have submitted an EFS application to divide 10.00 acres, more or less, from 160 acres, more or less, in the SE1/4 of Section 29, T1N R43W, for the purpose of resale to Tyler Richards as a home site.

- *Reyes* – Birnie shared that Jaime and Patricia Reyes have submitted an EFS application to divide 7.59, more or less, acres from 17.96 acres, more or less, in the NW1/4 of Section 27, T2N R47W, Barker Subdivision, for the purpose of resale.

Pending

- *Eckley Property Survey* – Birnie presented an estimate and schedule from John Thompson for a survey of the recently purchased property in Eckley, Colorado, for a Road and Bridge Department shop. The Commissioners would like more explanation from Mr. Thompson before accepting the bid.
- *Einspahr* – Birnie shared that Gayln Einspahr may be submitting an Administrative Permit to adjust lot lines.
- *Manure Composting* – Birnie relayed that the composting project for Thomas Bencomo has been put on hold at this point as Bencomo reviews the regulations from the state.
- *Mini Storage* – Birnie stated, additionally, the mini-storage units that Eldon Callahan is proposing were also on-hold as he reviews a drainage design.
- *Application Questions* – Birnie asked how he should write-in stipulations for water well and sewer requirements when an individual applies for an Exemption of Subdivision and does not know if or when the parcel will sell. The Commissioners advised to stipulate that either the current applicant or future owner must apply for proper water well and/or sewer.

Birnie also inquired about a land sale that spans five sections of ground and cuts off about 16 acres from a 320 acre parcel. He questioned whether the land owner should complete an EFS application for this change. The Commissioners asked Birnie to consult the land-use attorney.

GIS

- *CCI Database* - Birnie added a query to the tax table data base and the ownership data is now appearing on the in-house maps. There are two other issues that came up after correcting the tables. The first issue is the inability to create a buffer report that is required for Land Use permit applications; and the second issue is that some parcels have disappeared from the date base. He is working with CCI to resolve the other issues.
- *Cadastral Lines, Mapping* - Birnie reported that he is now approximately 40% complete with the justification of roads to the aerial photography. He said this process is going much quicker than he originally thought.

13th District Attorney-2016 Budget

Brittany Lewton, 13th District Attorney, and Deputy District Attorney, Anthony Gioia, visited with the Commissioners about the 2016 13th District Attorney Budget request for Yuma County. She reported that she is not asking for an increase for 2016. Lewton relayed that she does not plan to fill the recently vacated investigator position until sometime in 2016, so that will provide cost-savings for 2015. Lewton relayed that the state is mandating that the District's Attorney's office be completely electronic by August, 2016. She anticipates minor cost-savings with this change.



Additionally, Lewton gave updates from her office as they relate to Yuma County. She shared her disappointment with the outcome of a murder case in Yuma County where the defendant pled not-guilty by reason of insanity.

Probation/Court House Wiring

Marty Greek, Mike Brown, and Jo Clemons came in to speak with the Commissioners about the wiring for the Probation and the Courts.

Mike Brown reported that he met with the Colorado State Judicial Branch IT personnel last week about the state agencies within the courthouse: Probation and the Courts. He presented three different proposals from LINX for additional cabling, including; Probation at the current location, Probation at the Department of Human Services, and the Courts. The group discussed using the FiberTower infrastructure to gain wireless service for Probation, if they were to relocate to the Department of Human Services. Mike spoke with City of Wray Manager, James DePue, who reported that the cost for the 300 Mbps service would be approximately \$3,000 per month. Mike told the Commissioners that he could put into place a managed switch for the state's usage, limiting the draw on the wireless service from the County's use. The Commissioners reported that the state would have to come up with the funds for the re-cabling. After some discussion on costs, Marty relayed that he would need to get the District Judicial Chief, the Court's District Administrator, and the State IT personnel together to review the quotes provided by LINX.

Northeast Rural Philanthropy Days

Northeast Colorado Rural Philanthropy Days Steering Committee Representative Larry Worth and WRAC Director Matt Whetzel were present to request Yuma County's support for the Northeast Rural Philanthropy Days event that will be held in June of 2016, in Phillips County. Worth explained that Rural Philanthropy Days is a statewide program, supported by: the Community Resource Center, the Anschutz Family Foundation, local non-profits, businesses, and local governments. Whetzel relayed that the close proximity in Phillips County provides a great benefit for all non-profits, especially smaller non-profits in our area. The 2016 request for local government support is being made now to each county in the Northeast region, totaling \$18,000 from all counties. Worth relayed that the request is based on county size, and the request of Yuma County is \$2,000. The Commissioners expressed that they would consider this request as they work through their 2016 budget.

Assessor

Assessor Cindy Taylor presented the following for discussion:

- *Pictometry* - Taylor requested support for the Six-county Consortium Grant Application to fund the Pictometry project. Taylor explained that Pictometry would be a very valuable tool as imagery can be rotated to see all side of houses and buildings. She would really like to have this available, but the cost of the equipment makes it prohibitive. She asked the Commissioners to sign a letter of support. **Commissioner Wiley moved to sign the letter of support for the Six-county Consortium Grant Application for the Pictometry project. Commissioner Wingfield seconded the motion; which passed unanimously.**
- *Part-time Staff* – Cindy relayed her heartfelt sadness about the death of part-time employee, Sue Dryden. Taylor relayed that she just does not want to hire a new person at this point, mentioning how difficult it is to find someone for a part-time position. She reported that she has an employee

who is willing to take-on the part-time responsibilities. She would like to change the duties for Bo English from a Transfer Clerk, Data Entry to a Transfer Clerk, Appraiser trainee. She would like to change her wage to Grade 6, Step 9. **Commissioner Wiley moved to change the job description for Bo English from Transfer Clerk, Data Entry to a Transfer Clerk, Appraiser Trainee and to change her wage to Grade 6, Step 9. Commissioner Wingfield seconded the motion; which passed unanimously.**

Kirk Cemetery

Delbert Liming, Kirk Cemetery Board member, stepped in to inform the Commissioners about issues with the road access at the Kirk Cemetery. He reported the road is so rutted that people are getting stuck. He asked about asphaltting the road; which the Commissioners replied was not feasible. Then Mr. Liming mentioned reclaimed asphalt. Later in the meeting, the Commissioners spoke with Road and Bridge Supervisor J.R. Colden; who told the Commissioners he would look at the road and assist with the repairs.

Administrator's Report

Administrator Kara Hoover reviewed calls, correspondence, and presented the following for action:

- **Minutes – Commissioner Wiley moved to approve the August 13, 2015 Board of County Commissioners minutes. Commissioner Wingfield seconded the motion; which passed.**
- Certification of Accounts Payable for August 20, 2015 drawn on Yuma County Funds, with check #60431 through #60466 for \$38,826.05 and the Yuma County Fair payroll, check #30534 through #30537 totaling \$3891.18 was signed by Chairman Trent Bushner.
- Certification of Accounts Payable for August 31, 2015 drawn on Yuma County Funds, with check #60467 through #60553 for \$605,386.98 and Fund 16 W-Y Combined Communication accounts payable, with check #7354 through #7373 totaling the sum of \$29,173.84 were signed by Chairman Trent Bushner.
- Certification of Payroll for August 31, 2015 drawn on Yuma County Funds, EFT system #38319 through #38456 and checks #30538 through #30568 totaling the sum of \$233,983.48 and Fund 16 W-Y Combined Communications EFT system number #5385 through #5397, and checks #4351 through #4352 totaling the sum of \$28,532.22 were signed by Chairman Trent Bushner.
- **Eastern Colorado Plains Drug Task Force Dissolution / Transfer of Funds – Hoover presented a MOU and minutes from the Eastern Colorado Plains Drug Task Force; which dissolved in March of this year. A Memorandum of Understanding with the 13th Judicial District Attorney's office was reviewed transferring the remaining funds of \$88,483.31 to the DA's office. Commissioner Wiley moved to approve Resolution #08-31-2015 A, transferring \$88,483.81 of Drug Task Force Funds, currently held in Yuma County, to the 13th Judicial District Attorney's office to be held in a special account entitled, "13th JD Criminal Investigation Funds," as per the executed MOU. Commissioner Wingfield seconded the motion; which passed unanimously.**
- **County Representative Update at Bank of Colorado, Junior Livestock Account – Hoover presented a resolution to update the Bank of Colorado signature page for the Junior Livestock Account adding the new Deputy Treasurer and providing online access authorization for the Yuma County Finance**

Officer. **Commissioner Wiley moved to approve and sign Resolution #08-31-2015 B, updating the signature authorization to include Chrystal Hammond, Deputy Treasurer, and On-line Access for Vicky Southards, Yuma County Finance Officer at the Bank of Colorado, Junior Livestock Account. Commissioner Wingfield seconded. The motion passed unanimously.**

- **County Representative Update at Bank of Colorado, Fair Sponsor-Gate Account** – Additionally, Hoover presented a resolution to update the Bank of Colorado signature page for the Fair Sponsor Gate Account, providing online access authorization for the Yuma County Finance Officer. **Commissioner Wingfield moved to approve and sign Resolution #08-31-2015 C, updating the signature authorization On-line Access for Vicky Southards, Yuma County Finance Officer at the Bank of Colorado, Fair Sponsor-Gate Account. Commissioner Wiley seconded. The motion passed unanimously.** Additional Bank-provided signature cards were also completed for both accounts.
- **Road and Bridge Petty Cash Authorization** – Hoover submitted a letter authorizing the Yuma County Road & Bridge personnel to cash checks made to First Pioneer National Bank/Petty Cash. **Commissioner Wiley moved to approve and sign the letter to First Pioneer National Bank authorizing Road and Bridge personnel, J.R. Colden, Deborah Logue, and Sarah Carwin, to cash checks made to First Pioneer National Bank for petty cash for the Yuma County Highway/Road and Bridge Department. Commissioner Wingfield seconded the motion; which passed unanimously.**
- **2015 EMPG/LEMS 15 EM-16-64 Grant** - The Commissioners reviewed the contract for the Department of Public Safety, Division of Homeland Security and Emergency Management for expenses incurred from January 1 2015 to December 31, 2015 with a maximum amount payable of \$15,000. Grant revenues and expenses are reflected in 01-406, Office of Emergency Management. **Commissioner Wiley moved to approve and sign the Department of Public Safety, Division of Homeland Security and Emergency Management, 2015 EMPG/LEMS 15 EM-16-64 Grant, for January 1, 2015 to December 31, 2015 in the amount of \$15,000. Commissioner Wingfield seconded the motion; which passed.**
- **Yuma District Hospital Foundation** – Hoover mentioned that Polly Vincent from the Yuma District Hospital Foundation phoned to request a refund of the use fee, kitchen fee, and deposit made for a fundraising event in October. She relayed that the foundation met recently and decided to postpone the event to possibly sometime in 2016. She is requesting a full refund of all fees and deposits made. **Commissioner Wiley moved and Commissioner Wingfield seconded to refund the Yuma District Hospital Foundation, the \$500 deposit, and \$300 use fees for the cancelled event in October. The motion passed unanimously.**
- **Turn N Burn for the Cure Fairground Use** – Hoover presented a use-fee waiver and deposit refund request from the Turn N Burn for the Cure that was held on August 9, 2015. Hoover relayed that this is a fundraiser and 1/2 of the proceeds go to cancer research, and the other half is paid out for winnings. The event did have the proper insurance. **Commissioner Wiley moved to approve to waive the use-fee for this event and refund the \$100 deposit. Commissioner Wingfield seconded. The motion passed unanimously.**
- **Deere & Ault Consultants, Inc.** – Hoover presented, for approval, an invoice from Deere & Ault Consultants for Water Authority analysis. Commissioner Wiley has investigated the previous invoices, minutes, and original contract. A total of \$63,924.31 has been paid to date, including this



invoice. **Commissioner Wiley moved to pay the invoice from Deere & Ault Consultants of \$30,496.71. Commissioner Wingfield seconded the motion; which passed unanimously.** The invoice will be presented at the next Water Authority meeting.

- *Hoover Retirement* – The Commissioners revisited the start of employment agreement for Administrator Kara Hoover dated 07-15-14. The agreement had a clause for a bonus in exchange for retirement match paid after one-year of employment. **Commissioner Wiley moved to approve the one-time bonus in exchange for retirement match for Kara Hoover. Commissioner Wingfield seconded the motion; which passed unanimously.**
- *CCOERA Forfeitures*—Chairman Bushner and Commissioner Wiley signed the CCOERA forfeiture check for \$1,287.56 for an employee's unvested portions of employer paid retirement, to be deposited in Fund 3.
- *Rural Philanthropy Days Listening Tour* - Hoover relayed that she was able to attend the RPD steering committee meeting in Wray on the 28th of July, but was not able to attend the meeting held in August due to a conflict. The Funder, Government Engagement Subcommittee, conducted a phone conference on August 26th. The discussion included preliminary work for the Listening Tour. Tour dates are tentatively set for February 17th through February 19th, 2016 or February 24th through February 26th, 2016. Commissioner Wiley relayed the importance of including Yuma County leaders in on these Listening Tours. Hoover requested that the Commissioners review the Listening Tour guideline and that they provide input for Yuma County.
- *County Health Pool* – The Commissioners reviewed the upcoming membership renewal meeting that will be held on September 17, 2015. Commissioner Wiley, current CHP Board member, will attend; Administrator Hoover and Vicky Southards, Finance Officer, will call in for the meeting.
- *COGCC, Local Government Liaison Training* – Hoover relayed that she is registered to attend the Colorado Oil and Gas Conservation Commission Local Government Liaison Training that will be held in Akron on September 22, 2015.
- *CDOT Title VI Training* – The Commissioners reviewed a mandatory training for local agencies receiving federal funds on Title VI. This training will be held in Golden, Colorado on October 15, 2015. Commissioner Bushner would like to attend, and the Commissioners directed Road and Bridge Supervisor J. R. Colden and Administrator Hoover to attend, as well.
- *October BOCC Meeting Date Change* – The Commissioners had to make a change to the mid-month meeting date in October due to the CDOT Title VI Training. The new date is October 14, 2015.
- *Wern Air Invoices* – Hoover presented an invoice from Wern Air for discussion. She reported that she spoke with billing specialist Ela Bradley about the additional mileage, lodging, and drive-time charges. Ms. Bradley spoke with the owner, and the bill was reduced nearly \$700.
- *Yuma County Economic Development Business Seminar* –Commissioner Wiley presented information about a speaker he heard at the National Rural Economic Development Conference. The speaker focused on “Making your community and your business a destination.” Both Commissioner Wiley and Economic Development Director Darlene Carpio would like to have the speaker come to Yuma






County. He reported the cost was \$8000 for the day. Wiley said he believes this speaker will provide great benefit to Yuma County businesses. More information will follow.

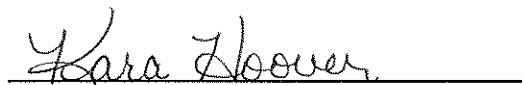
- *Colorado Department of Public Health & Environment* – The Commissioners reviewed a technical review from the Department of Public Health & Environment for the Yuma County Landfill. This letter and its recommendations will be discussed further at the next Landfill meeting.
- *NACo, Agriculture and Rural Affairs Policy Steering Committee Designation* - Commissioner Bushner received notice that he has been appointed to the National Association of Counties Agriculture and Rural Affairs Policy Steering Committee. The Commissioners thanked Commissioner Bushner for giving of his time to serve in this capacity.
- *EIAF 8001 – DOLA Broadband Master Plan Grant* – Hoover informed the Commissioners that the executed contract, EIAF 8001, for the Yuma County Broadband Master Plan Administrative Grant, in the amount of \$25,000 was received. Matching funds for Broadband study will come from Fund 5, the Recreation Fund. The Commissioners shared that they are thankful they can now move forward with the study.
- *WY Communication Center* – Commissioner Bushner requested a letter be sent to local contractors requesting bids for the remodel of the WY Communication Center.
- *CDOT/BNSF Contracts* – Commissioner Bushner inquired if BNSF had produced the missing documentation for the CDOT/BNSF Contracts. Administrator Hoover informed the Commissioners that she is still waiting on the information and has yet to complete the PUC application or send the contracts to the state. Commissioner Bushner committed to speaking with BNSF representative and asked Hoover to complete the PUC applications.

Chairman Bushner signed the Veterans Report for August 2015.


There being no further business; the meeting was adjourned at 6:37 p.m. The next regular meetings of the Board of County Commissioners will be September 15, 2015 and September 30, 2015.



 Trent Bushner, Chairman



 Kara Hoover, Administrator

ATTEST: 

 Beverly Wenger, County Clerk

