

YUMA COUNTY COMMISSIONERS

July 30, 2015

Minutes¹

On July 30, 2015 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Trent Bushner, Commissioner Robin Wiley, Commissioner Dean Wingfield, and Administrator Kara Hoover were present throughout the day.

The Commissioners reviewed and signed accounts payable and payroll checks dated July 31, 2015 and discussed various meetings attended throughout the month.

Liquor Licenses

Nancy Wright presented the following liquor license applications for approval:

A renewal application for the Liquor or 3.2 Beer License for Ballyneal Golf, Ltd. and an application for a Special Events Liquor Permit for the Vernon Volunteer Fire Department, Inc.

Commissioner Wiley moved to approve the Liquor or 3.2 Beer Renewal Application for A Ballyneal Golf Ltd. and the Special Events Permit for Liquor for the Vernon Volunteer Fire Department, Inc. for August 15, 2015. Commissioner Wingfield seconded. The motion was unanimously passed.

Department of Health & Human Services

Department of Health and Human Services Director Dave Henson, Child Welfare Supervisor Hollie Hillman, and Receptionist Liz Tuttle were present to conduct business with the Commissioners.

Child Welfare Report – Hollie Hillman gave the Child Welfare Report for July, 2015.

The following contracts were presented for approval:

LEAP Outsourcing Contract/Goodwill Industries – **Commissioner Wiley moved to approve the Agreement for Services with Goodwill Industries to conduct the LEAP Program for 2015-2016. Commissioner Wingfield seconded. The motion passed unanimously.**

Resource and Referral Contract/Daycare Recruitment and Retention – **Commissioner Wingfield moved to accept the contract with Resource and Referral for Daycare Recruitment and Retention for \$10,000 from July 1st, 2015 to June 30th, 2016. Commissioner Wiley seconded the motion; which passed unanimously.**

Field of Opportunity Counseling Contract – **Commissioner Wiley moved to accept the contract with the Field of Opportunity Counseling, Deb Paulson, for \$2,500 using CORE/PA3 funding for providing offense specific work for sex offender population from June 1st, 2015 to May 31st, 2016. Commissioner Wingfield seconded. The motion passed unanimously.**

MOU with the Colorado Works and Child Care Assistance Program – **Commissioner Wingfield moved to accept the annual MOU with the Colorado Works and Child Care Assistance Program. Commissioner Wiley seconded the motion; which passed unanimously.**



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¹ Minutes prepared by Kara Hoover are a summary of discussions, not a verbatim account.

Early Childhood Council Contract – Commissioner Wiley moved to accept the Early Childhood Council Contract for \$10,000 from June 1st, 2015 to May 31st, 2016 from TANF funding. Commissioner Wingfield seconded the motion; which passed unanimously.

Medicaid Incentive Report – Director Henson reported that Yuma County was one of 32 counties to meet and exceed goals. An incentive award of \$7,940 was received. The Income Maintenance Team should be commended for their great efforts.

Executive Session – At 9:06 a.m., Commissioner Wiley moved to enter into Executive Session for discussion of a matter required to be kept confidential by federal or state law, rule, or regulation under C.R.S Section 24-6-402 (4)(c). The motion was seconded by Commissioner Wingfield; which passed unanimously. Present were: Chairman Trent Bushner, Commissioner Robin Wiley, Commissioner Dean Wingfield, Director Dave Henson, Child Welfare Supervisor Hollie Hillman and Administrator Kara Hoover. Executive Session ended at 9:24 a.m.

Director Farewell – The Commissioners bid farewell to Dave Henson; whose tenure ends on August 4, 2015. They presented Henson with a farewell gift and thanked him for his service and leadership over the last eight years.

Road and Bridge

Supervisor J.R. Colden was in attendance to give Road and Bridge department updates. The following items were discussed:

- **CR HH and CR 13**– Colden reported Road and Bridge crews have started to rework CR HH and CR 13 that have been damaged by the excess rains. They are planning on raising the road to prevent future flooding.
- **CR 51, CR RR and CR 52** –Colden updated the Commissioners on the need for repairs on CR 51, CR RR, and CR 52. Colden says they will begin repairs soon, but they need to work around potato harvest.
- **CR 39, CR H, CR J, CR M** – Colden visited with the Commissioners about pursuing grant funding for CR 39, CR H, CR J, and CR M repairs. Colden said these roads are beginning to deteriorate because of the heavy traffic; they recently used the last of the ground-up asphalt to make repairs. He believes a long-term solution is in order.
- **CDOT Highway 34 Turning Lanes** – Colden relayed that all the dirt work is completed for both CR H and CR J turning lanes. CDOT should be finishing up with their portion of the project in the next few weeks.
- **CDOT Highway 385 Turning Lane** – Colden said he has been in conversation with CDOT Engineers about the design on the Highway 385, CR 33.5 turning lane; which is slated for next year.
- **EIAF #7605 County Roads R & 34 Project** – Colden told the Commissioners that they plan to start patching on CR R on August 10, 2015 with the remainder of the project to follow.
- **County Fair** – Colden mentioned that they will have a water truck and driver to help during the fair.



- *Gravel Pit* – Colden mentioned that he and Howard McGinnis have looked at a potential gravel pit with Jory Drager. They felt there was good product available; Howard sent a contract for the gravel pit.
- *Weed Control* – Colden would like to have two employees certified for weed control around the culverts and bridges. The Commissioners were favorable to this suggestion. They also reviewed the contract with Yuma County Weed District.
- *Road Access Permit* - Colden presented an approved road access permit for Daniel and Tammy Lindt, for a new access at 9791 County Road 40, Yuma Colorado for a new shop.

Treasurer's Report

Dee Ann presented in an email the following for discussion:

- *PSN Contract* - Dee Ann shared her frustrations with the credit card service through Payment Service Network, PSN. This company is supposed to be a preferred vendor with CIC, but she has experienced many difficulties and taxpayers have been very unhappy with their service. Dee Ann reports she has been exploring other vendors for credit card payments. Dee Ann imparted that approximately 300 people used the credit card service for tax payments and over 5,000 people have used it for miscellaneous payments in the last year.
- *Investment Report* – Stults presented an investment report as of June 30th, 2015; that showed 27 positions in Agency bonds with maturities ranging from November 2016 to June 2020. The account balance is \$13,739,863.08 including \$68,768.49 interest earned in 2015.
- *Delinquent Taxes* – Stults relayed that her office is still collecting delinquent taxes.

Centennial Mental Health

Centennial Mental Health Executive Director Liz Hickman presented the following for discussion:

- *Service Update* – Hickman provided a report on services in the 10 Northeast counties for 2013 and 2014. In Yuma County, Centennial Mental Health served 350 clients, and provided 5,376 services. She went on to say that Centennial Mental Health has been working on their Crisis Services and now has a better ability to serve clients on a walk-in basis during business hours; as well as, the availability of the 24-hour-a-day crisis number.
- *Office Rent* -- Hickman mentioned that they have moved into their new office located at 365 West 2nd, Wray; vacating the offices located at the Department of Human Services. Liz reported that all of the keys to the DHS office will be returned today and they will pay rent for the full-month of July.
- *County Support* – Hickman relayed that the Centennial Mental Health Board made a decision to no longer request county contributions beginning in 2016. She mentioned the downside of this was the fact that the county monies were used as matching funds for grant submissions. She relayed that there may be a time that Centennial Mental Health would need to come back with a request

for funds. The county funds have also been used to cover the emergency response team salaries; Hickman believes that this program will be covered by a state grant moving forward.

Encore Life/Electronic Recycling Project

Vonie Weaver, Maggie Freeman and Hannah Furnish from Encore Life, Inc. reported on the Electronic Recycling project. Hannah reported that the collection is going very well, having collected 22,728 pounds. The downside to the project is the cost of recycling; \$5,284.10 so far this year. Weaver reported that the cost to recycle televisions, microwaves, and monitors is much more costly than what they originally thought. The cost to recycle televisions changed from a diagonal inch to a fee per pound. This is making the cost of the larger televisions nearly \$45. Encore Life, Inc. is charging \$15 based on their original estimates. Weaver mentioned that Encore Life took this project on thinking it would be a revenue source, but has found that it has been just the opposite.

Maggie reported that she wrote for second-year grant funding and has been awarded \$68,000 from October 2015 through September 2016. In this grant cycle, Encore Life, Inc. would like to provide an electronic collection site in Yuma. They would like the pod that was purchased previously by the county to be moved from the Landfill to Yuma. Maggie also relayed that part of the grant funds are available to hire a part-time person to man the Yuma site. The group imparted they would like to get this up and running later this fall.

Vonie concluded their visit by voicing her concerns about the cost of continuing this program once grant monies are expended. She asked the Commissioners to consider some type of partnership moving forward. The Commissioners suggested that Encore Life, Inc. get the Yuma site organized and then return to discuss future possibilities.

311 Birch Street-County House

Travis Dinsmore visited with the Commissioners about the rental property at 311 Birch Street in Wray. He shared the need for additional repairs to the garage roof, garage door, flooring, kitchen, backyard drainage, foundation, closet doors, and the front bathroom. Dinsmore reported that his priority is to complete the flooring, the back yard and the foundation issues. Dinsmore requested that he be allowed to make the necessary repairs to the house in lieu of rent. The Commissioners asked him to bring estimates of repairs back to them in August for further discussion.

Land Use

Rich Birnie, Land Use/GIS Coordinator, was present for Land Use Hearing and Department updates.

Land Use Hearing

No one from the public was present.

Chairman Bushner opened the hearing at 1:00 pm.

Permit Applications for Exemptions from Subdivisions:

Ortner - Birnie presented a staff report on the request from Tim & Mariane Ortner, EFS0615-14, to divide 27 acres, more or less, from 320 acres, more or less, in the W 1/2 of Section 24, T5N R43W, for the purpose



of resale to Supreme Investments, LLC , Stromberger Farm. Birnie reported no written comments or calls were received in his office relating to this request.

Castillo - Birnie gave a staff report for Saul & Katherine Castillo's request, EFS0615-15, to divide 4.07, plus or minus acres, from 9.83, plus or minus, acres in the NE ¼ of Section 27, T2N R48W, to bring this parcel into compliance. Birnie reported he had four inquiries about this parcel. The questions were concerning other properties neighboring this parcel that was purchased and subdivided in 2014. No objections were noted from area land owners. The City of Yuma requested that the natural storm water flow lines remain. Castillo stated that he has not changed the water flow in any way and adjacent land owners reported that there have been no changes. The Planning Commission had no additional comments or concerns.

The Land Use hearing closed at 1:18 p.m.

Commissioner Wiley moved to approve the following resolutions for Exemption from Definition of Subdivisions:

Resolution #07-30-2015 A from Tim & Mariane Ortner, EFS0615-14, to divide 27 acres, more or less, from 320 acres, more or less, in the W/2 of Section 24, T5N R43W, with the stipulation that the applicant shall be responsible for complying with all Federal, State, and Local regulations, rules, codes, conditions, and design standards, Recorded under Reception No. 00564508; and

Resolution #07-30-2015 B from Saul & Katherine Castillo, EFS0615-15, to divide 4.07, plus or minus acres, from 9.83, plus or minus, acres in the NE1/4 of Section 27, T2N R48W, with the stipulation that the applicant shall be responsible for complying with all Federal, State, and Local regulations, rules, codes, conditions, and design standards. Recorded under Reception No. 00564509.

Commissioner Wingfield seconded. The motion passed unanimously.

- *Permit Applications*

Birnie reviewed an EFS application that will be heard at the Land Use Hearing on August 31, 2015 from Kathryn Brophy and Walter Connally, to divide 8.02 acres, more or less, from 160 acres, more or less, in the NW ¼ of Section 26, T3S R43W for the purpose of resale.

- *Pending*

Birnie reported that the following are pending Land Use items:

Schramm Feedlot – Birnie reported that since Schramm Feedlot has fulfilled the final condition for approval of the permit amendment; he is closing the application. Rich reported that they will receive a little over \$2,000 back from their deposit made last fall.

Manure Composting – Birnie shared that Thomas Bencomo has come to him about starting up a composting operation on 20 acres in the NE1/4 of Section 36, 2-N-47 at the end of County Road P.



GIS

Address Software - Birnie reported that he was able to obtain MSAG, Master Street Address Guide data from W-Y Communications center. He relayed that he is changing his strategy and will scan the entire county and see how the cadastral lines correspond to the aerial photography and will adjust them after the review.

Assessor's Office

Assessor Taylor presented the following:

- *Yuma County Valuations Objection* – Assessor Taylor and Brad Hofmeister met with Stan Wagner, from Paradigm Tax Group, LLC, representative for Five Rivers Ranch Cattle Feeding, also known as JBS USA, LLC, to discuss their objection to the 2015 Yuma County valuation. Taylor and Wagner reported that an agreement had been met, increasing the valuation to 8.5 million. According to Taylor, this amount is equitable to other feedlots in the county. Wagner reported by email that he does not anticipate an issue with the stipulation and would not be attending the Yuma County Board of Equalization hearing slated for 1:50 p.m. today.
- *State Assessment* - Taylor reported that after additional review of the State's valuations she decided to protest several companies with the State.
- *John Zimmerman Q-Public Website* – Taylor reported that the John Zimmermann Website is outdated and not user friendly. She would like to change back to Q-Public for website services. Q-Public has offered to allow the use of their site for the remaining part of 2015 and all of 2016 at no charge. Cindy reported that she would still need to honor the contract with John Zimmermann; but would like to provide updated and better information and change to Q-Public. She will work out the details and have information ready for budget preparation.

Yuma County Board of Equalization

No Yuma County Board of Equalization meeting was conducted as the only objection, with Five Rivers Ranch Cattle Feeding was settled as before mentioned.

Sheriff's Report

Sheriff Chad Day and Office Manager Shannon Mooney presented the following for discussion:

- *IT Clarification* – Day questioned about the agreement with Lighthouse Security, LLC, Mike Brown for IT Services. The Commissioners relayed that Brown is contracted for IT services for the Court House. The agreement with Mike is he will provide services on hourly-based charges to include: desktop application support, hardware support, network support, professional recommendations, cabling, moves, adds, and changes. He offers a 48-hour on-site guarantee.
- *Re-Cabling Project* – Day asked for clarification on the Court House cabling project. The Commissioners shared with him that the cabling will be throughout the building to improve the networking within the building. Additional discussion with Mike Brown will be required about the Sheriff's Office Server.

- *Meth Lab Update* – Day reported that the Task Force voted to cover the entire costs of the Meth Lab clean-up.
- *Sex Assault Case* – Day happily reported that the suspect in the 3-year-old sex assault case was arrested in Oklahoma in a combined effort with the US Marshal's Office, ICE, and the Yuma County Sheriff's Department.
- *Task Force Dissolution* – Day shared the Eastern Colorado Plains Drug Task Force Board had decided to dissolve the Task Force at their March 26, 2015 meeting. The remaining balance in the account of roughly \$106,000 is to be turned over to the District Attorney for the 13th Judicial District. A memorandum of understanding between the District Attorney for the 13th Judicial District and all Chiefs, Sheriffs, Town Marshalls, and other non-state law enforcement agencies within the 13th Judicial District renames the funds as The 13th Judicial District Criminal Investigation Funds and is to be utilized for the purposes of funding equipment and, "Buy Money," for non-state agencies within the 13th Judicial District. A formal resolution will be written for the dissolution of the Task Force account, being held in Yuma County, at the August 13th, 2015 Commissioners meeting.
- *Carpet* – Sheriff Day discussed the continued need to replace the carpet in the Sheriffs and Patrol Offices. The discussion continued of where to find funding for this project. After a brief discussion, **Commissioner Wiley moved to accept the bid for carpet and installation for \$9,562, using funds from the Court House Building Maintenance budget line item. Commissioner Wingfield seconded. The motion passed.**

Probation

Marty Greek and Travis Dinsmore have been working on plans to remodel the Department of Human Services space, formally occupied by Centennial Mental Health. Dinsmore acquired bids for a security door. Greek will present the bids to his Chief and return next month to discuss further.

Eastern District Workforce Investment Board

Eastern District Workforce Investment Board - Andrea Anderson presented information about the Eastern District Workforce Investment Board. She shared that the Workforce Investment Board works through the Rural Consortium governed by the Workforce Act and the Department of Labor. She conveyed the Board invests in people to help create jobs. Anderson extended an invitation to the Commissioners to get involved and possibly serve on this Board. She said the Board meets only quarterly and she would like to have a Yuma County Commissioner serve on this board.

Murphy Brown/Smithfield – Andrea shared that Murphy Brown, the company she currently works for, is changing their name to Smithfield. She shared that it will be the same company, just a new, more recognizable, name.

Ag Tour- Andrea requested one of the Commissioners be part of an Ag Tour with Colorado Senators on September 3rd at 11:30. She will send a follow-up email with more information.

Administrator's Report

Administrator Kara Hoover reviewed calls, correspondence, and presented the following for action:

- *Department of Human Services Interim Director* – Following discussion, **Commissioner Wingfield moved to appoint Phyllis Williams as the Interim Director with an additional \$1,000 bonus to her salary for added duties until a permanent replacement is found. Commissioner Wiley seconded the motion; which passed unanimously.**
- *Minutes* – **Commissioner Wiley moved to approve the July 14, 2015, July 21, 2015, and the July 23, 2015 Board of County Commissioners minutes. Commissioner Wingfield seconded the motion; which passed unanimously.**
- *Meeting Dates* – The Commissioners changed the November meeting date from November 16th, 2015 to November 13th, 2015 due to a conflict.
- *RETAC Board Confirmation* – The Commissioners reviewed a letter of interest submitted by Gary Baucke to serve on the Northeast RETAC Board. **Commissioner Wingfield moved to approve the re-designation of Gary Baucke as Yuma County's EMS representative to the Northeast Colorado RETAC Board for a two year period expiring June 1, 2017. Commissioner Wiley seconded the motion; which passed unanimously.**
- *County Fair Judge Mileage Rate* – The Commissioners reviewed a request to increase the County Fair Judges' mileage rate from 35 cents per mile to the Yuma County rate of 42 cents per mile. **Commissioner Wiley moved to allow the Fair Board to raise the mileage rate for Fair Judges from 35 cents per mile to the current Yuma County mileage rate of 42 cents per mile. Commissioner Wingfield seconded the motion; which passed unanimously.**
- *CDL Testing Site / El Pomar Grant* - Darlene Carpio, Yuma County Economic Development Director, and Administrator Hoover revised the CDL Testing Site El Pomar grant submission, as requested by the Commissioners at the July 14, 2015 meeting. An addition of two tree rows and gravel was included in the grant budget. The grant was electronically submitted on July 24, 2015. The total project budget was \$192,388; Yuma County requested \$63,437 from El Pomar competitive grant funds.
- *CDOT/BNSF Railroad Crossing Improvements* – Hoover relayed that she has been working on the PUC applications for the railroad crossing improvements at County Roads H, L and PP. She has not received the needed information requested from BNSF Railway to send the contracts for further signatures, or to complete the PUC applications. Commissioner Bushner reported that he would call Ronnie Dickey from CDOT and speak to him about getting the BNSF Railway Cover Page for completion.
- *FEMA/Disaster Declaration* – Yuma County Emergency Manager Roger Brown reported that Yuma County was named in the Federal Declaration for Disaster for the June 2015 storms that caused extensive damage in the Southern part of the County. A meeting has been set with representatives from FEMA on August 12, 2015 at the Yuma Ambulance Building. The Commissioners, Administrator Hoover, Finance Officer Southards, and Road and Bridge Supervisor Colden are to attend.




- *WY Combined Communication Center* – The Commissioners reviewed preliminary drawings prepared by the DLR Group, for revisions to the WY Combined Communication Center. Ads have been placed in both Yuma County papers requesting bids for the project. The deadline for the bids is August 30th, 2015 at noon.

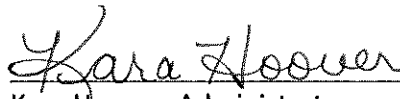
Chairman Bushner signed the Veterans Report for July 2015.

The Commissioners made their routine inspection of the jail.

There being no further business; the meeting was adjourned at 4:06p.m. The next regular meetings of the Board of County Commissioners will be August 13, 2015 and August 31, 2015.



 Trent Bushner, Chairman



 Kara Hoover, Administrator

ATTEST: 

 Beverly Wenger, County Clerk

