

**YUMA COUNTY COMMISSIONERS**

**May 26, 2022**

**Minutes<sup>1</sup>**

On May 26, 2022 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Robin Wiley, Commissioner Trent Bushner, Commissioner Scott Weaver, and Administrator Andrea Calhoon were present throughout the day.

The Commissioners reviewed and signed accounts payable and discussed various meetings attended throughout the prior month.

Legislative Debrief

At 9:00 a.m. the Commissioners joined a Colorado Counties, Inc. virtual presentation to hear a debrief outline of the 2022 State of Colorado Legislative Session.

ENGIE North America

The Board of County Commissioners were joined virtually by representatives of ENGIE North America at 10:30 a.m. to hear an informational presentation on a proposed wind energy production site in the Joes/Kirk area. Anthony Crutch and Julie Vitek representing ENGIE North America were present to provide information. The presentation included information on a potential project footprint, size, timeline, and transmission. The Commissioners will take the information under advisement and expect a formal land use process later in the year.

Old Threshers, Tim Stulp

At 11:30 a.m. the Commissioners heard from Mr. Tim Stulp representing Old Threshers to hear annual updates and receive annual requests. Stulp presented his annual request for use of the Yuma County Fairgrounds during Old Threshers Show September 9-11. Stulp requested use of the fairgrounds September 1-15 to prepare and clean up. **Commissioner Bushner moved to approve use of the fairgrounds by Old Threshers September 1-15 and waiver of associated fees. Commissioner Weaver seconded the motion. It passed unanimously.**

Land Use

County Land Use Administrator Colten Yoast was heard at 1:30 p.m. to conduct Land Use Hearings and review Land Use and GIS Business.

- *Land Use Hearings* – Land use hearings opened at 1:30 p.m. Yoast presented the following applications for signature.
  - **EFS 0522-04 for Charles & Ida Wilson Family Trust** to divide a parcel of .99 acres, more or less, from a parcel of 481 acres, more or less, in the NW ¼ of Sec 4, T2N, R44W for purpose of establishing a family cemetery.
  - **Land Use Code Changes** to update Yuma County Land Use Code Sections 4-104-B, 4-105-D, 5-101-E, F-104-I, and 5-104-J updating decommissioning requirements and impact fee assessment for renewable energy production sites.

No members of the public were present to issue public comment.

Land Use Hearings closed at 1:44 p.m.

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<sup>1</sup> Minutes prepared by Andrea Calhoon are a summary of discussions, not a verbatim account.



Commissioner Weaver moved to approve signature on Resolution 5-26-2022 A approving Exemption from Subdivision EFS 0522-04 for Charles & Ida Wilson Family Trust to divide a parcel of .99 acres, more or less, from a parcel of 481 acres, more or less, in the NW ¼ of Sec 4, T2N, R44W for purpose of establishing a family cemetery. Commissioner Bushner seconded the motion, which passed by unanimous vote.

Commissioner Bushner moved to approve signature on Resolution 5-26-2022 B approving Land Use Code Changes to update Yuma County Land Use Code Sections 4-104-B, 4-105-D, 5-101-E, F-104I, and 5-104J updating decommissioning requirements and impact fee assessment for renewable energy production sites. Commissioner Weaver seconded the motion. It passed unanimously.

- *Office Transition* – Yoast provided updates on the staffing transition and training being conducted in his office.

#### GIS

- *Current Projects* – Yoast reported on various GIS topics including work on the master map, emergency dispatch maps, and general maps for upload to the County website.

#### Colorado Office of Economic Development & International Trade, Greg Thomason & Paige Johnson

At 2:00 p.m., the Commissioners met with Greg Thomason and Paige Johnson of Colorado Office of Economic Development & International Trade (OEDIT) and Yuma County Economic Development Director Shelby Clark to hear program updates and discuss a potential comprehensive economic development strategy (CEDs). Thomason reviewed OEDIT's role in developing local CEDs and discussed the regional CEDs developed for northeast Colorado in 2012, which sunset in 2017. No CEDs has existed for the region since that time. Thomason reviewed the process for creating and establishing a regional CEDs for northeastern Colorado including the subsequent development of a regional economic development district.

Clark inquired as to the applicability of the CEDs to the availability of funding for Yuma County Economic Development and what benefits would be available that differ from those available today. Thomason reviewed the updated structure including the addition of the additional staffing at the proposed regional economic development district designed to manage the grant applications for the region, which would most likely be managed through the Northeast Colorado Association of Local Governments. The Commissioners took the information under advisement.

Johnson and Clark also provided updates on the recent and current work by the Roadmaps to Recovery program efforts being cohesively managed by regional directors of economic development. **Commissioner Weaver moved to approve a \$600 membership for Yuma County to the Northeast Colorado Travel Region and appoint Shelby Clark as the Northeast Colorado Travel Region representative. Commissioner Bushner seconded the motion, which passed unanimously.**

#### Public Comment

Mr. Larry Terrell was heard at 3:25 p.m. to issue public comment on a right-of-way section line concern along County Road 9 west of Idalia. Mr. Terrell requested clarification as to whether the right-of-way had been abandoned and whether the county road is improved. The Commissioners received comment regarding the situation and provided clarification on the applicability and limits of county authority in the matter as well as on the road easement process in Yuma County.



### Road and Bridge

Road & Bridge Supervisor Tom Andersen, Blade Foreman Justin Lorimer, and Truck Foreman Jeremy Lund joined the meeting at 3:55 p.m. to provide department updates.

- *Gravel Pit Exploration* – Andersen reported on exploration for a potential gravel pit east of Wray.
- *Staffing* – The group discussed the staffing model in light of the resignation of Truck Foreman Jeremy Lund. Among items discussed were the job duties and responsibilities of the Truck Foreman, duties as compared to other Foremen, and overall staffing strategy. The Commissioners decided to leave the Truck Foreman role in an interim status until the position can be evaluated and reviewed. Andersen provided a copy of the job description for consideration.
- *Eckley Road Chip Seal* – Andersen reported on the fog coat of the Eckley road completed earlier in the day and reported that the road is open.
- *Road Report* – Lorimer provided road report updates including the completion of County Road 42 on which 3 miles was ripped and re-laid with the mile between County Road EE and County Road DD also being re-based. County Road 54 is currently being re-laid with Brand Pit material; however, progress is slow due to the distance between the appropriate material and the job site.
- *Reports* – Andersen presented financial and equipment utilization reports for review. The group discussed fuel pricing and utilization as well as fuel expenditures to date. Fuel spending is at 45% of budget so far this year, mostly due to unexpected increased prices. The group discussed the challenges and exchanges of running the fleet during excessively dry conditions and exceptionally high fuel prices. Feedback was shared from surrounding counties and their approaches to balancing the challenges. Also discussed were annual mowing and weed spraying activities in an effort to efficiently control roadway weeds.

### Emergency Manager, Jake Rockwell

At 4:15 p.m. the Commissioners met with new Emergency Manager Jake Rockwell to establish office strategy, priorities, and expectations. The Commissioners discussed the scope of the position and the vision for emergency management in Yuma County. The group discussed the priorities of local fire departments and law enforcement and remaining focused on local needs. Also discussed were priorities for where to start assessing the office needs. A scheduling plan was developed for the first couple of weeks focusing on local training and review with State-level training to occur in the near future.

### County Clerk, Bev Wenger

At 5:00 p.m. Yuma County Clerk & Recorder Bev Wenger met with the Commissioners to present the renewal lease for her Yuma office space from Northeastern Junior College. **Commissioner Bushner moved to approve Chairman Wiley's digital signature on the renewed lease agreements between the Yuma County Clerk's Office and the Department of Human Services and Northeastern Junior College as presented. Commissioner Weaver seconded the motion. It passed by unanimous vote.**

### Administrator's Report

Administrator Andrea Calhoun reviewed calls, correspondence, and presented the following for discussion and action:

- *Minutes* – The Commissioners reviewed the minutes from the previous BOCC meetings. **Commissioner Bushner moved to approve the minutes from the May 26, 2022 regular meeting of the Board of County Commissioners. Commissioner Weaver seconded the motion, which passed unanimously.**



- *CAPP Report & Claim Review* – The Commissioners heard information on pending CAPP and workers' compensation claims.
- *Signatures and Ratifications* –
  - Resolutions/Ordinances/Signatures:
    - **Commissioner Weaver moved to approve signature on the independent contractor agreement for GIS services with Colten Yoast as presented. Commissioner Bushner seconded the motion, which passed unanimously.**
    - **Commissioner Bushner moved to approve expenditure of body worn camera grant funds by the Yuma County Sheriff's Office up to the approved grant amount of \$57,868. Commissioner Weaver seconded the motion. It passed by unanimous vote.**
    - **Commissioner Weaver moved to approve signature on Resolution 05-26-2022 C and the associated documents approving the updated credit card application for the Yuma County Landfill for issuance of a replacement card as presented. Commissioner Bushner seconded the motion. It passed by unanimous vote.**
  - Grant Updates:
    - The Commissioners reviewed information regarding pending and submitted grant applications including the Eckley Road chip seal, American Rescue Act funds, and the CDPHE recycling grant.
- *Department Reports* – The Commissioners received various department reports including the May 2022 Veteran's Service Officer report, an update on archival purge efforts in the Commissioners' Office, and updates on documents found at the Wauneta rental house. The Commissioners also had a discussion with Sheriff Todd Combs regarding productivity and efficacy of the District Attorney's Office and a recent drafted burn ban. **Commissioner Bushner moved to reappoint Yuma County Veteran's Service Officer Ron Brown for an additional 2-year term. Commissioner Weaver seconded the motion, which passed unanimously.**

**Commissioner Weaver moved to approve the ordering of a 2023 Sheriff's Office vehicle for an amount not to exceed \$62,000 for delivery in 2023. Commissioner Bushner seconded the motion. It passed by unanimous vote.**

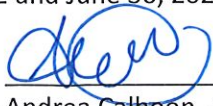
- *Prior Meeting Follow-Up* – Finance and Compliance Clerk Brandi Ritchey provided project updates on the status of properties in Eckley. The group also discussed the status of a recent application to host a horse race at the Yuma County Fairgrounds.
- *Correspondence* – Calhoon presented correspondence received since the last meeting. **Commissioner Bushner moved to approve signature on a letter of commitment for the previously approved \$15,000 contribution toward the hiring of a river restoration project manager by the Republican River Water Conservation District. Commissioner Weaver seconded the motion. It passed by unanimous vote.**
- *CDL Testing Unit* – Calhoon provided updates on the status of the Yuma County CDL testing unit and the planning of an Entry Level Driver Training community education program currently being developed with the Yuma Campus of Northeastern Junior College as well as a recent audit by the State CDL Compliance Unit, which was passed with a score of 98/100.
- *IT Updates* – Calhoon presented updates on various IT-related topics including updates on the transition to VOIP phones for County operations.
- *Maintenance Updates* – Calhoon reported on various facilities maintenance topics including the status of rental of county houses.



- *HR Updates* – Calhoon reported updates on county Human Resource topics including recruitment and retention, various staffing structure updates, and the status of various County vacant positions.

There being no further business, the meeting adjourned at 5:00 p.m. The next regular meetings of the Board of County Commissioners will be on June 14, 2022 and June 30, 2022.

  
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Robin Wiley, Chairman

  
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Andrea Calhoon, Administrator

ATTEST:   
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Beverly Wenger, County Clerk





**BOARD OF COUNTY COMMISSIONERS  
COUNTY OF YUMA, STATE OF COLORADO  
RESOLUTION NO. 05-26-2022 C**

**A RESOLUTION REQUESTING A CARD HELD AT FIRST PIONEER NATIONAL BANK**

**WHEREAS**, the Board of County Commissioners of Yuma County, State of Colorado, has convened a duly and lawfully called regular meeting on the 26<sup>th</sup> day of May, 2022; and,

**WHEREAS**, the Debt Collection Improvement Act of 1996 (Public Law 104-134) and Yuma County Financial Auditor McMahan and Associates, LLC require; and,

**WHEREAS**, First Pioneer National Bank was designated as a depository for various accounts with authorized signers updated via varied resolutions; and,

**WHEREAS**, a credit card under the name of the Yuma County Landfill at First Pioneer National Bank is necessary for the continuity of operations of Yuma County,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF YUMA, STATE OF COLORADO:**

That the Board hereby requests an additional credit card with credit limit of \$3,000 (three thousand dollars) for use under the name of the Yuma County Landfill at First Pioneer National Bank.

**MOVED, READ AND ADOPTED** by the Board of County Commissioners of the County of Yuma, State of Colorado, at its regular meeting held on the 26<sup>th</sup> day of May, 2022. The above and foregoing Resolution was, on a motion duly made and seconded, adopted by unanimous vote of the Board of Yuma County Commissioners.

**ADOPTED** this 26<sup>th</sup> day of May, 2022.


**THE BOARD OF COUNTY COMMISSIONERS  
OF YUMA COUNTY, STATE OF COLORADO**

  
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Robin Wiley, Chairman

  
\_\_\_\_\_  
Scott Weaver

  
\_\_\_\_\_  
Trent Bushner

**ATTEST:**

  
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Beverly A. Wenger, County Clerk



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Yuma County Recorder, BEVERLY WENGER Page 1 of 1  
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