



## YUMA COUNTY COMMISSIONERS

April 29, 2022

Minutes<sup>1</sup>

On April 29, 2022 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Robin Wiley, Commissioner Trent Bushner, Commissioner Scott Weaver, and Administrator Andrea Calhoon were present throughout the day.

The Commissioners reviewed and signed accounts payable and discussed various meetings attended throughout the prior month.

### Public Comment

At 8:00 a.m. the Commissioners heard public comment from Mr. Bruce Mann regarding a land use and easement issue north of Joes. Further information on the issue will be forthcoming and the Commissioners took the information provided under advisement.

### County Clerk & Recorder

At 8:15 a.m. the Commissioners met with Yuma County Clerk & Recorder Bev Wenger to approve the closure of the County Clerk's Office for conduction of the 2022 primary election in June. **Commissioner Bushner moved to approve signature on Resolution 04-29-2022 A approving the closure of the Yuma County Clerk's Office on June 28, 2022 for conduction of the primary election. Commissioner Weaver seconded the motion, which passed by unanimous vote.**

### Road and Bridge

Road & Bridge Supervisor Tom Andersen, Blade Foreman Justin Lorimer, and Truck Foreman Jeremy Lund joined the meeting at 8:30 a.m. to provide department updates.

- *Financials* – Andersen presented financial reports to date for the year. The group reviewed and discussed the current financial status of the department.
- *Water Tanks* – The group discussed searching for tanks to use as backup water tanks for projects and have them available for fires. Andersen will look for available tanks for purchase.
- *Culvert Project* – Andersen and Lorimer discussed a planned culvert project on County Road LL.5 to finalize the project.
- *Road 54 Project Truck Support* – Andersen, Lund, and Lorimer issued a request to hire independent contractor truck drivers to assist with hauling material to the County Road 54 rebuild project from the Brand Pit. Bids for two trucks with belly dump trailers and drivers for two weeks will be advertised.
- *Fuel Contracting* – Andersen provided a bid for fuel contracting with Stratton Equity Coop for \$3.83 per gallon through October for the Wray shop. The group reviewed pricing and discussed the pros and cons of contracting for fuel at outlying shops.
- *Wauneta House* – Andersen confirmed negotiation of renting the vacant Wauneta house to a potential new hire detention deputy with the County Administration Office.
- *Eckley Chip* – The group confirmed that the Eckley chip seal fog coat is still anticipated in May with contract pricing expected in early May.

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<sup>1</sup> Minutes prepared by Andrea Calhoon are a summary of discussions, not a verbatim account.



- *New Truck Update* – Lund provided updates on the new trucks still pending delivery. One of the three trucks on order has been delivered to Greeley with the other two scheduled for build next week.
- *Road Projects* – Lorimer discussed the planned overhaul of County Road 54 west of Highway 385. The group had to divert to County Road 42 prior to initiation of the project. Lorimer reviewed the project work for County Road 42 and preparatory ditch work on County Road 54. The group discussed strategic planning on how to establish a road elevation crew and the staffing and equipment requirements that would be associated with such a crew.
- *Permits* – Andersen presented an underground utility permit for Viaero Wireless to install fiber under County Road E at Hoag Ave near Yuma. **Commissioner Weaver moved to approve the underground utility permit for Viaero Wireless as presented. Commissioner Bushner seconded the motion. It passed unanimously.**

#### Human Services

The Board of County Commissioners convened as the Board of Social Services at 9:30 a.m. Human Services Director Kara Hoover, Eligibility Supervisor Dalene Rogers, Child Welfare and Adult Protection Supervisor Hollie Hillman, Bookkeeper Melanie Fisher, and Administrative Assistant Asalia Bencomo were present. Detailed minutes of the Board of Social Services are maintained separately by the Department of Human Services. The Board of County Commissioners reconvened at 10:45 a.m.

#### Ag Commission, Dave Blach

Ag Commission board representative Dave Blach met with the Commissioners at 11:15 a.m. to discuss Commission updates and local cooperative needs with the Ag Commission. The group discussed partnership between local needs and State communication channels, the constitution of various boards and committees including political affiliation, and recent topics discussed by the Ag Commission including the Deputy Director of the Colorado Department of Agriculture vacancy.

#### Beer Garden, Yuma County Fair Board

At 11:45 a.m. the Commissioners heard a request from the Yuma County Fair Board with their outlined plans for management of the beer garden at the 2022 Yuma County Fair. Present to represent the Fair Board were Micah Seyler and Dave Blach. Also present for the meeting was Yuma County Sheriff Todd Combs and Yuma County Undersheriff Larry Gilliland. The Fair Board reviewed the plans for management of the beer garden including locations and times of beer gardens. The Commissioners expressed the importance of preventing drinking in the standing room only area during the concert to control drinking access in areas heavily attended by minors. The Fair Board will re-draft the proposal based on feedback from the meeting and develop a map and will re-submit for final approval.

#### Land Use

County Land Use Administrator Colten Yoast was heard at 11:15 a.m. to review Land Use and GIS Business and conduct Land Use Hearings.

- *Lot Line Adjustment* – **Commissioner Weaver moved to approve signature on Resolution 04-29-2022 B approving the lot line adjustment for Kevin Dresen and James Unger as presented. Commissioner Bushner seconded the motion. It passed by unanimous vote.**
- *Pending Land Use Activity* – Yoast reported two land use hearings for the month of May.
- *Scout Energy* – Yoast provided updates on a recent informational meeting with Scout Energy regarding a planned wind energy production site south of Wray in the Vernon area.



- *NextERA Solar* – Yoast notified the Commissioners of an informational presentation from NextERA Energy regarding a 1500–1900-acre solar farm currently under exploration north of Yuma.
- *Staffing* – Yoast provided notice of staffing changes in the office effective May 20, 2022.

### GIS

- *Current Projects* – Yoast reported on various GIS topics including work on the master map, emergency dispatch maps, and general maps for upload to the County website.

### Work Session

The Commissioners recessed at 2:00 p.m. to conduct employment interviews for posted vacancies. Regular business resumed at 4:00 p.m.

### Administrator's Report

Administrator Andrea Calhoon reviewed calls, correspondence, and presented the following for discussion and action:

- *Minutes* – The Commissioners reviewed the minutes from the previous BOCC meetings. **Commissioner Weaver moved to approve the minutes from the April 15, 2022 regular meeting of the Board of County Commissioners. Commissioner Bushner seconded the motion, which passed unanimously.**
- *CAPP Report & Claim Review* – The Commissioners heard information on pending CAPP and workers' compensation claims.
- *Signatures and Ratifications* –
  - Resolutions/Ordinances/Signatures:
    - **Commissioner Weaver moved to approve signature on the 2022 Fair Queen pickup lease with Bonanza Ford as presented. Commissioner Bushner seconded the motion, which passed by unanimous vote.**
  - Grant Updates:
    - The Commissioners reviewed information regarding pending and submitted grant applications including the Eckley Road chip seal, American Rescue Act funds, and the CDPHE recycling grant.
- *Department Reports* – The Commissioners received and reviewed the April 2022 Veteran's Service Officer report and reviewed the proposed controlled burn policy from the Yuma County Sheriff.
- *Prior Meeting Follow-Up* – Finance and Compliance Clerk Brandi Ritchey provided project updates on the status of properties in Eckley. The group also discussed the status of a recent application to host a horse race at the Yuma County Fairgrounds.
- *Correspondence* – Calhoon presented correspondence received since the last meeting including an update on Yuma Life Care Center, a notice of annexation from the City of Yuma, and various requests for fairgrounds use.

**Commissioner Weaver moved to approve the fee waiver for the Yuma FFA Kiddie Barnyard at the Yuma County Fairgrounds on May 11 as requested. Commissioner Bushner seconded the motion, which passed unanimously.**

**Commissioner Weaver moved to approve the fairgrounds use and beer garden for a tractor pull and beer garden at the Yuma County Fairgrounds on June 4 pending a security plan approved by Sheriff Combs. Commissioner Bushner seconded the motion. It passed unanimously.**



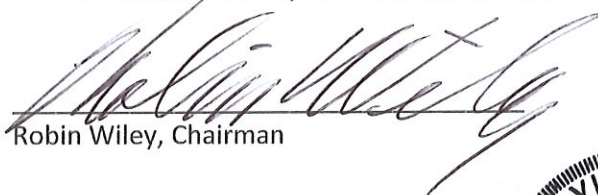
- *CDL Testing Unit* – Calhoon provided updates on the status of the Yuma County CDL testing unit and the planning of an Entry Level Driver Training community education program currently being developed with the Yuma Campus of Northeastern Junior College.
- *IT Updates* – Calhoon presented updates on various IT-related topics including updates on the transition to VOIP phones for County operations.
- *Maintenance Updates* – Calhoon reported on various facilities maintenance topics including a potential partnership with the City of Wray Parks Department for mowing services.
- *HR Updates* – Calhoon reported updates on county Human Resource topics including recruitment and retention, follow-up on the recently held Emergency Manager interviews, interviews for the posted vacancy for a Fairgrounds Manager, the draft job description for the vacancy for a Landfill Operator, various staffing structure updates, and the status of various County vacant positions.


**Commissioner Weaver moved to hire Jake Rockwell as the Yuma County Emergency Manager part-time. Commissioner Bushner seconded the motion. It passed by unanimous vote.**

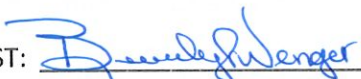
**Commissioner Bushner moved to hire Mike Criswell as the Yuma County Fairgrounds Manager full-time. Commissioner Weaver seconded the motion which passed unanimously.**

**Commissioner Bushner moved to approve the Landfill Operator job description as presented. Commissioner Weaver seconded the motion. It passed unanimously.**

There being no further business, the meeting adjourned at 6:00 p.m. The next regular meetings of the Board of County Commissioners will be on May 16, 2022 and May 26, 2022.

  
Robin Wiley, Chairman

  
Andrea Calhoon, Administrator

ATTEST:   
Beverly Wenger, County Clerk





**RESOLUTION OF  
THE YUMA COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION # 4-29-2022A**

**Closing of Clerk's office for Election Day**

**WHEREAS**, the County Commissioners of Yuma County, State of Colorado, at a duly and lawfully called regular meeting of said Board of Count Commissioners, held on the 29<sup>th</sup> day of April, 2022, and:

**WHEREAS**, the Yuma County Clerk and Recorder is the Official Election Coordinator for the Primary Election to be held on June 28, 2022;

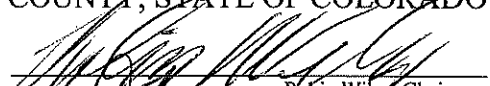
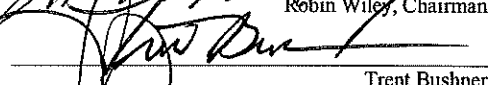
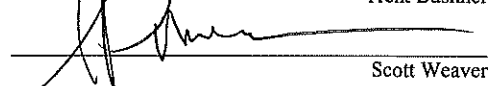
**WHEREAS**, the Yuma County Clerk and Recorder's office uses all staff to assist with the election;

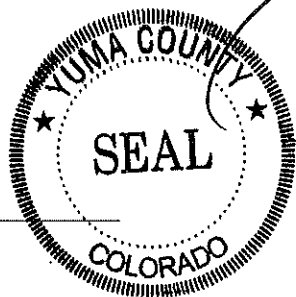
**WHEREAS**, with the Yuma County Clerk and Recorder office utilizing all staff; it would not be feasible to keep MV nor Recording open during Election Day.

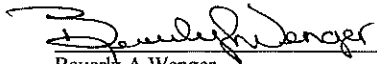
**THEREFORE**, be it resolved by the commissioners of the County of Yuma, Colorado, the offices (including Motor Vehicle, Recording, and Driver License) of the Yuma County Clerk and Recorder's office in Wray and the Branch Office in Yuma will be closed for regular business and will conduct only Election business on June 28, 2022 Primary Election

ADOPTED, this 29<sup>th</sup> day of April, 2022

THE BOARD OF COUNTY COMMISSIONERS  
OF YUMA, COUNTY, STATE OF COLORADO

  
\_\_\_\_\_  
Robin Wiley, Chairman  
  
\_\_\_\_\_  
Trent Bushner  
  
\_\_\_\_\_  
Scott Weaver



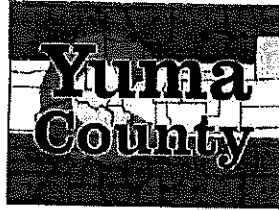
ATTEST:  
  
\_\_\_\_\_  
Beverly A Wenger  
Yuma County Clerk and Recorder



# YUMA COUNTY ROAD AND BRIDGE

1310 SOUTH BLAKE WRAY, COLORADO 80758

Tom Andersen  
ROAD SUPERVISOR



Phone 970332-5718  
Fax 970 332-3429  
ycrb@co.yuma.co.us

## Yuma County Road & Bridge Underground and Utility Permit

Permittee's Name: Viaero Fiber Networks, LLC Date: 04/18/2022  
Address: 1224 W Platte Ave, Fort Morgan, CO 80701 Phone: 970-768-5057  
Email Address: ron.christensen@viaero.com

Your request for permission to install a line fiber optic  
under (boring)   
across (trenching)   
along road at County Road E is granted subject to the following terms and conditions:

IT IS UNDERSTOOD that the permittee will cause the installation at no expense whatsoever to Yuma County and that the permittee will own and maintain the same after installation. Where the installation crosses the roadway, it shall be encased in a pipe of larger diameter and the crossing shall be as perpendicular to the roadway as physically possible. However, an open cut shall be allowed up to the edge of the surface portion of the roadway. All installations shall be installed by the method of boring or jacking through beneath the road surface, unless prior arrangements have been made and approved by the Road Supervisor. No water shall be used in the boring, and no tunneling shall be permitted.

- The above line shall be installed beneath the surface of the right-of-way at a minimum depth of 48 inches.
- Unless the right-of-way ditch is full of dirt, permittee will need an additional depth of 48 inches.
- The disturbed portion of the roadway shall be restored to its original condition.
- The backfilling shall be made in 6" lifts and mechanically tamped and packed.
- The last 12" of backfill shall be of stable granular material such as crushed rock or gravel.

Where installation crosses any ditches, canals, or water carrying structures, where possible, it shall be pushed through and beneath in a pipe of larger diameter, thereby eliminating the necessity of trenching. In no case shall the flow of water ever be impaired or interrupted.

This work must be accomplished in accordance with accepted good practices and conform to the recommendations of the national electric safety code and to such Colorado statutes as are applicable.

SPECIALPROVISIONS \_\_\_\_\_  
\_\_\_\_\_

- This work shall be completed within 6 months from the above date.
- No work shall be allowed on Saturdays or Sundays.
- No open trench permitted in traveled roadways after dark unless otherwise specified in the Special Provisions.
- Permittee must contact the Road Supervisor between one and two business days before the work begins.
- Permittee must contact the Road Supervisor between one and two business days after the work is complete.

<b>For Office Use Only:</b>			
Payment Amount:	Source:	Date:	No.:







YCRB Underground and Utility Permit (cont'd)

The permittee shall maintain the installation at all times and agrees to hold Yuma County, the agencies thereof, and their officers and employees harmless from any and all loss and damage which may arise out of or be connected with the installation, maintenance, alteration, removal, and presence of the installation herein referred to or any work or facility connected therewith, within the area covered by this permit.

Permittee shall be required to shut off lines and remove all combustible materials from the roadway right-of-way when requested to do so by the County of Yuma because of necessary roadway construction or maintenance operations. If the County so requires, permittee shall mark this installation with markers acceptable to the County of Yuma at the locations designated by the County of Yuma.

Permits involving encroachment on the national System of Interstate Defense Highways require concurrence by the U.S. Bureau of Public Roads prior to the issuance of a permit by the County of Yuma.

The traveling public must be protected during this installation with proper warning signs or signals both day and night. Warning signs and signals shall be installed by and at the expense of the permittee and in accordance with directions given by the Road Supervisor or his subordinate.

In the event any changes are made to this roadway in the future that would necessitate removal for relocation of this installation, permittee will do so promptly at his own expense upon written request from the County of Yuma, State of Colorado. The County will not be responsible for any damage that may result in the maintenance of the roadway to installation placed inside Yuma county right-of-way limits.

COUNTY OF YUMA, STATE OF COLORADO:

By: Tom Anderson Date: 4/27/2022  
 Road Supervisor

By: [Signature] Date: 4/29/2022  
 Yuma County Board Chairman

In accepting this permit, the undersigned representing the permittee verifies that he has read and understood all of the foregoing provisions; that he has authority to sign for and bind the permittee; and that by virtue of his signature, the permittee is bound by all the conditions set forth herein.

[Signature] 04/19/2022 970-768-5057  
 Permittee Date Phone

Road Crossings

- \$50.00 for boring under each dirt or gravel road
- \$75.00 for boring under each dirt or gravel road across an intersection
- \$1,000 for trenching across each dirt or gravel road
- \$500 will be refunded after six months if there are no additional repairs needed on the road. Should additional repairs be done by the road department, the \$500.00 deposit will be reduced by the cost of the repairs.
- Trenching across or boring under asphalt roads may be considered under special circumstances by the BOCC.

Right-of-Way Impacts

- \$50.00 for ditching or digging in the right-of-way
- \$ 0.50 per rod for laying telephone line in right-of-way (one rod equals 16.5 feet)
- Special circumstances may cause additional fees which will be considered on a case-by-case basis and approved by the BOCC.
- There may be a combination of the above fees, depending on the project.
- The Yuma County Road and Bridge Department will evaluate projects when the application is received. The applicant will be notified of the required fees. The fees are to be paid prior to the approval of the permit.

Note: A map must be included with each permit showing the exact location of the affected area.

