

**YUMA COUNTY COMMISSIONERS**  
**August 31, 2021**  
**Minutes<sup>1</sup>**

On August 31, 2021 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Trent Bushner, Commissioner Robin Wiley, Commissioner Scott Weaver, and Administrator Andrea Calhoon were present throughout the day.

The Commissioners reviewed and signed accounts payable and discussed various meetings attended throughout the prior month.

Liquor License Signatures

At 8:15 a.m. Deputy County Clerk Pam Zuege presented for signature the previously approved County liquor licenses for Papa's Bait Shop, Casa Tres Amigos, and Ballyneal.

Road and Bridge

Road & Bridge Supervisor Tom Andersen, Blade Foreman Justin Lorimer, and Truck Foreman Jeremy Lund joined the meeting at 8:30 a.m. to provide department updates.

- *Heavy Equipment Rodeo* – Andersen discussed plans for the heavy equipment rodeo to be held as part of the Yuma County employee BBQ next month.
- *Flood Damage Repairs* – Andersen provided updates on the repair of roads following recent flood damage.
- *Road Closure* – Andersen reported that County Roads 57 and T would be closed for a couple of days to install a culvert to assist with stormwater drainage.
- *Staffing* – Andersen reported that Clinton Jesse will be returning to employment on the maintenance crew effective today.

Human Services

The Board of County Commissioners convened as the Board of Social Services at 9:30 a.m. Human Services Director Kara Hoover, Bookkeeper Melanie Fisher, and Receptionist Robin Stich were present. Detailed minutes of the Board of Social Services are maintained separately by the Department of Human Services.

The Board of County Commissioners reconvened at 10:25 a.m. and attended a department staff meeting.

Financial Reports

At 10:30 a.m. Finance Officer Sarah Carwin presented financial reports including cleaning expenses associated with County Fair, the scholarship check signature for Jaycee Meikelburg, and County employee landfill dump benefits. Carwin presented interim financial reports for review.

Land Use

Land Use Administrator Colten Yoast was heard at 1:00 p.m. to review Land Use and GIS business and conduct Land Use Hearings.

- *Land Use Hearings* – Land use hearings opened at 1:00 p.m. Yoast presented the following for signature.

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<sup>1</sup> Minutes prepared by Andrea Calhoon are a summary of discussions, not a verbatim account.



- o **DEV 0821-04 5 Rivers Feedlot Expansion** to expand the existing feedlot on a parcel of land located in the NE ¼ of Sec 25, T3S, R48W.
- o **EFS 0821-07 for Curtis D. Fix** to divide 37.04-acre parcel into a 33.42-acre parcel and a 3.62-acre parcel, located in Sec 21, T1N, R44W.

No members of the public were present for comment.

Land Use Hearings closed at 1:30 p.m.

Commissioner Wiley moved to approve Resolution 08-31-2021 A approving Major Land Use permit DEV 0821-04 for 5 Rivers Feedlot Expansion to expand the existing feedlot on a parcel of land located in the NE ¼ of Sec 25, T3S, R48W subject to approval by the Colorado Department of Public Health and Environment and Northeast Colorado Health Department as applicable. Commissioner Weaver seconded the motion. It passed unanimously.

Commissioner Weaver moved to approve Resolution 08-31-2021 B approving exemption from subdivision EFS 0821-07 for Curtis D. Fix to divide 37.04-acre parcel into a 33.42-acre parcel and a 3.62-acre parcel, located in Sec 21, T1N, R44W. Commissioner Wiley seconded the motion. It passed by unanimous vote.

- *Land Use Activity* – Yoast reported on one anticipated application for the month of September. Yoast also reported on correspondence received including a letter from CDPHE regarding a truck washout, a preliminary survey for a proposed road vacation, and an inquiry from Scout Clean Energy regarding a potential wind farm.

GIS

- *Current Projects* – Yoast reported on various GIS topics including work with the WY Communications Center.

Administrator's Report

Administrator Andrea Calhoun reviewed calls, correspondence, and presented the following for discussion and action:

- *Minutes* – The Commissioners reviewed the minutes from the previous BOCC meetings. **Commissioner Weaver moved to approve the minutes from the August 16, 2021 regular meeting of the Board of County Commissioners. Commissioner Wiley seconded the motion, which passed unanimously.**
- *CAPP Report & Claim Review* – The Commissioners heard information on pending CAPP and workers' compensation claims.
- *Signatures and Ratifications* –
  - o Resolutions/Ordinances/Signatures:
    - **Commissioner Wiley moved to approve signature on the agreement with the Phillips County Fair Board for rental of bouncy houses for the employee BBQ on September 25. Commissioner Weaver seconded the motion. It passed unanimously.**
    - **Commissioner Weaver moved to approve signature on the Point and Pay credit application for processing of credit cards in the Commissioner's Office through the Treasurer's Office software. Commissioner Weaver seconded the motion, which passed by unanimous vote.**



o Grant Updates:

- The Commissioners reviewed information regarding pending and submitted grant applications including: DOLA energy impact funds for chip sealing of the Eckley Road, the approval of the CDPHE recycling grant for the Yuma County Landfill, updates on the American Relief Plan funding, and discussion regarding potential private grants for the fairgrounds.
- *Department Reports* – The Commissioners heard various department updates including WY Comm financial and personnel updates, updates on the dissolution of the Northeast Colorado Bookmobile, the July Veteran's Service Officer Report, a report on a dog issue in Vernon from Sheriff Todd Combs, and a request for body armor plates from the Sheriff's Office. **Commissioner Wiley moved to approve the purchase of rifle body armor plates for the Yuma County Sheriff's Office as requested to be funded through 2021 the sale of surplus assets. Commissioner Weaver seconded the motion, which passed unanimously.**
- *Prior Meeting Follow-Up* – Calhoon provided project updates on the status of properties in Eckley.
- *Correspondence* – Calhoon presented correspondence received since the last meeting including a planned visit to Yuma County by the Colorado Oil and Gas Conservation Commission and upcoming board vacancies.
- *CDL Testing Unit* – Calhoon provided updates on the status of the Yuma County CDL testing unit.
- *IT Updates* – Calhoon presented updates on various IT-related topics including the commencement of the VOIP phone system transition.
- *Maintenance Updates* – Calhoon reported on various facilities maintenance topics.
- *HR Updates* – Calhoon reported updates on county Human Resource topics including recruitment and retention and salary authorizations for newly appointed Patrol Sergeant Matt Allacher and CDL Testing Unit Supervisor Thomas Morgan.

There being no further business, the meeting adjourned at 3:00 p.m. The next regular meetings of the Board of County Commissioners will be on September 15, 2021 and September 30, 2021.

  
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 Trent Bushner, Chairman

  
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 Andrea Calhoon, Administrator

ATTEST:   
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 Beverly Wenger, County Clerk

