

YUMA COUNTY COMMISSIONERS

February 16, 2021

Minutes¹

On February 16, 2021 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Trent Bushner, Commissioner Robin Wiley, Commissioner Scott Weaver, and Administrator Andrea Calhoun were present throughout the day. The meeting was open to the public via teleconference due to the COVID19.

The Commissioners reviewed and signed accounts payable and discussed various meetings attended throughout the prior month.

Human Services

The Board of County Commissioners convened as the Board of Social Services at 9:00 a.m. Human Services Director Kara Hoover, Child Welfare and Adult Protection Supervisor Hollie Hillman, Eligibility Supervisor Dalene Rogers, and Receptionist Robin Stich were present. Detailed minutes of the Board of Social Services are maintained separately by the Department of Human Services.

The Board of County Commissioners reconvened at 9:45 a.m.

Road and Bridge

Road & Bridge Supervisor Tom Andersen joined the meeting at 10:00 a.m. to provide department updates. Also in attendance were Blade Foreman Justin Lorimer and Truck Foreman Jeremy Lund.

- **Blade Pricing** – Steve Gilliland of 4Rivers Equipment joined the meeting to provide a bid on the purchase of a new blade as discussed at the last meeting. Andersen also presented a bid from Wagner Equipment on the purchase of a comparable blade. **Commissioner Wiley moved to approve the purchase of a new John Deere 772G motor grader as presented to be paid out of Fund 2. Commissioner Weaver seconded the motion. The motion passed unanimously.**
- **Scraper Tires** – Andersen presented pricing for the purchase of new tires for the scraper. The group discussed the quality difference based on country of origin of the tires. Andersen will do some additional research on tire pricing and do a comparison of domestic versus foreign construction.
- **Personnel Updates** – Andersen presented a request for merit increase for Steven Nichley based on performance within his initial performance period. **Commissioner Weaver moved to approve the wage increase for Steven Nichley as presented effective March 1. Commissioner Wiley seconded the motion. It passed by unanimous vote.**
- **Tandem Water Truck** – Andersen reported on issues finding parts for the truck assigned to hauling the tandem water trailer. The truck is a 1971 Mac and some parts have become obsolete. Truck Foreman Jeremy Lund provided his perspective on the replacement and repair of the truck. The group discussed the prioritization of repair over replacement. Andersen will assess the availability of replacement and/or retrofit parts and will report back at a future meeting.
- **Old Tanker** – Andersen discussed that a local fire department might be interested in acquiring our old water tanker following replacement. The group discussed the sale of the tanker to the Eckley Fire Department for \$1.
- **Permits** – Andersen presented for approval two road crossing permits. One for Poly Construction to trench a fiber optic line along CR E at West Beatty Avenue and one for Don Brown to bore water line at CR 36 and CR C. **Commissioner Wiley moved to approve the road crossing permit for Poly Construction to trench a fiber optic line along CR E at West Beatty Avenue. Commissioner Weaver seconded the motion, which passed unanimously.**

Commissioner Weaver move to approve the road crossing permit for Don Brown to bore water line at CR 36 and CR C. Commissioner Wiley seconded the motion. It passed by unanimous vote.

¹ Minutes prepared by Andrea Calhoun are a summary of discussions, not a verbatim account.

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Department Heads Meeting

A Yuma County Department Heads Meeting was convened at 11:00 a.m. Present were Chairman Trent Bushner, Commissioner Robin Wiley, Commissioner Scott Weaver, Road & Bridge Supervisor Tom Andersen, CSU Extension Agent Joy Akey, Administrator Andrea Calhoun, Finance Officer Sarah Carwin, Sheriff Todd Combs, Landfill Supervisor Cliff Henry, Human Services Director Kara Hoover, County Treasurer Dee Ann Stults, County Assessor Cindy Taylor, County Clerk Bev Wenger, and Land Use Supervisor Colten Yoast. Among topics of discussion were community service opportunities, an update to the County logo, election of a new Department Heads chairperson, and information regarding a social media archival product presented to Bev Wenger.

Community service plans were stalled due to COVID 19 issues. Cliff and Cindy provided updates on progress with the design of a new County logo. Work will continue into 2021. Bev Wenger provided a proposal from a company called Archive Social which protects social media accounts to accommodate open records requirements and facilitate the provision of social media information for CORA requests. The proposal would cost \$2,388 per year and would cover up to 10 Yuma County social media accounts. After discussion the group opted to adopt the Sheriff's Office's method of managing content and comments for the time being. Sheriff's Office Manager Stacy Zink will assist departments in adopting the protocol. Colten Yoast was re-elected as the Department Heads chair for 2021.

Yuma County Clerk, Bev Wenger

The Commissioners met with Yuma County Clerk and Recorder Bev Wenger at 11:20 a.m. to discuss precinct redistricting. Wenger discussed the expected impacts of potential redistricting of precincts based on 2020 census data as well as discussed some potential options she has come to so far. The proposals are presented to assist with more efficiency with committee people, ballot styles, and caucuses. The current precincts have been set since 2002. Wenger will return at a future meeting with additional information.

Public Comment

The Commissioners heard public comment from Mr. Marty Brophy regarding road issues he is observing north of Eckley. Brophy is concerned about the material that is being used in road maintenance and the size of material chunks that are in the ditch preventing mowing efforts. Also discussed were issues with windrows excessively narrowing the roads. The Commissioners will pass the information along to Road & Bridge Supervisor Tom Andersen for review.

Land Use

Land Use Administrator Colten Yoast was heard at 1:00 p.m. to review Land Use and GIS business.

- *Pending Land Use Activity* – Yoast reported one pending land use application for the month of February and two for March.
- *Land Use Code* – Yoast discussed various proposed land use code changes for discussion by the group and discussed his research to date regarding human waste-based fertilizer uses and application. The group discussed decommissioning requirements for wind and solar projects and battery farms. Yoast will research the issue and provide updates at an upcoming meeting.

GIS

- *Current Projects* – Yoast reported on various GIS topics including ongoing work on the master map, plat book, and boundary and annexation survey.

4-H Extension, JoLynn Midcap

The meeting scheduled with 4-H Extension Agent JoLynn Midcap was cancelled and will be rescheduled.



Xcel Energy

The scheduled meeting with Xcel Energy Northeast Colorado Regional Manager, Lucas McConnell was canceled and will be rescheduled for a future meeting.

DOLA Regional Manager, Greg Etl

At 3:10 p.m. the Commissioners were joined by DOLA Regional Manager Greg Etl to hear a program update and discuss the Best and Brightest Intern Program. Etl provided updates on the 2021 DOLA grant program changes as well as DOLA departmental changes in response to changing programs and protocols. The group discussed potential Yuma County and DOLA partnership programs currently being considered.

Administrator's Report

Administrator Andrea Calhoon reviewed calls, correspondence, and presented the following for discussion and action:

- **Minutes** – The Commissioners reviewed the minutes from the previous BOCC meetings. **Commissioner Weaver moved to approve the minutes from the January 29, 2021 regular meeting and the January 29, February 2, February 5, and February 11, 2021 special meetings of the Board of County Commissioners. Commissioner Wiley seconded the motion, which passed unanimously.**
- **CAPP Report & Claim Review** – The Commissioners heard information on pending CAPP and workers' compensation claims.
- **Signatures and Ratifications** –
 - **Resolutions/Ordinances/Signatures:**
 - The Commissioners discussed the value of obtaining a Home Depot credit card based on patterns in Maintenance Department spending.
 - **Commissioner Weaver moved to approve signature on the 2021 Eckley Law Enforcement Contract as presented. Commissioner Wiley seconded the motion and it passed by unanimous vote.**
 - **Commissioner Wiley moved to approve the annual request for reimbursement of property taxes for the WRAC for \$313.61. Commissioner Weaver seconded the motion, which passed unanimously.**
 - **Commissioner Wiley moved to approve signature on the renewal agreement with Value West to provide property valuation services to the County Assessor as presented. Commissioner Weaver seconded the motion. It passed by unanimous vote.**
 - **Grant Updates:**
 - The Commissioners reviewed information regarding pending and submitted grant applications including: DOLA energy impact funds for chip sealing of the Eckley Road, an update on the previously approved DOLA Administrative Planning grant to conduct a feasibility study for the proposed Ag innovation Center, and CDOT multimodal funds for sidewalk updates in cooperation with the City of Wray. The Commissioners also heard a report on CARES Act Coronavirus Relief Funds.
- **Department Reports** – The Commissioners heard various department updates including updates on the WY Communications Center, the Northeast Colorado Bookmobile, discussed the in-progress draft of an MOU with the Yuma County Fair Board, a request for renewal of the Yuma County Terrorism Liaison Officer, and reviewed the January 2021 TV System Maintenance Log.
- **Correspondence** – Calhoon presented correspondence received since the last meeting including a confidential memo from County Attorney Ken Fellman regarding the status of the non-disturbance agreement being negotiated with Tiffany Widoe and Kyle Roberts following the purchase of an easement through their property. Also presented was a request from Mr. Darcy Stallings to host a draft horse farm day at the Yuma County Fairgrounds the Saturday following Fair.



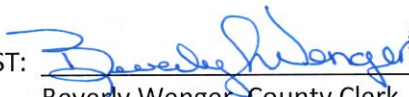
- *CDL Testing Unit* – Calhoon provided updates on the status of the Yuma County CDL testing unit.
- *Oil & Gas Updates* – Calhoon reported on oil and gas updates since the last meeting.
- *IT Updates* – Calhoon presented updates on various IT-related topics.
- *Maintenance Updates* – Calhoon reported on various facilities maintenance topics including an additional proposal for elevator maintenance service and a series of updates regarding ongoing maintenance projects. **Commissioner Wiley moved to approve the elevator maintenance contract with Thyssenkrupp as presented. Commissioner Weaver seconded the motion, which passed unanimously.**
- *HR Updates* – Calhoon reported updates on county Human Resource topics including employee correspondence received and DOLA's Best and Brightest Internship Program.

Following the conduction of regular business, the Commissioners conducted an inspection of the Yuma County Jail.

There being no further business, the meeting adjourned at 6:15 p.m. The next regular meetings of the Board of County Commissioners will be on February 26, 2021 and March 15, 2021.


Trent Bushner, Chairman


Andrea Calhoon, Administrator

ATTEST: 
Beverly Wenger, County Clerk

