

YUMA COUNTY COMMISSIONERS

January 15, 2021

Minutes¹

On January 15, 2021 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Trent Bushner, Commissioner Robin Wiley, Commissioner Scott Weaver, and Administrator Andrea Calhoon were present throughout the day. The meeting was open to the public via teleconference due to the COVID19.

The Commissioners reviewed and signed accounts payable and discussed various meetings attended throughout the prior month.

Annual Reorganization

Commissioner Wiley moved to approve signature on Resolution 01-15-2021 A approving the annual reorganization. Commissioner Weaver seconded the motion, which passed unanimously.

Financial Reports

Finance Officer Sarah Carwin joined the meeting at 8:45 a.m. to provide financial updates and reports. Carwin presented annual payroll information and discussed current financial planning and projects and requested feedback on priorities and expectations for the coming year. Carwin also provided updates on her coursework to date through the NACo High Performance Leadership Academy.

Commissioner Wiley moved to approve the 4th quarter 2020 Public Trustee report and request for payment as presented. Commissioner Weaver seconded the motion. It passed by unanimous vote.

Human Services

The Board of County Commissioners convened as the Board of Social Services at 9:05 a.m. Human Services Director Kara Hoover, Child Welfare and Adult Protection Supervisor Hollie Hillman, Eligibility Supervisor Dalene Rogers, and Receptionist Robin Stich. Detailed minutes of the Board of Social Services are maintained separately by the Department of Human Services.

At 9:55 a.m. Commissioner Wiley moved to enter into executive session under CRS 24-6-402(4)(c) for items to be kept confidential by law. Commissioner Weaver seconded the motion which passed unanimously. Present for executive session were Chairman Trent Bushner, Commissioner Robin Wiley, Commissioner Scott Weaver, Human Services Director Kara Hoover, Child Welfare and Adult Protection Supervisor Hollie Hillman, and Administrator Andrea Calhoon. Executive session ended at 10:08 a.m. No action was taken following executive session.

The Board of County Commissioners reconvened at 10:10 a.m.

Road and Bridge

Road & Bridge Supervisor Tom Andersen joined the meeting at 10:00 a.m. to provide department updates.

- *Pit Status* – Andersen presented the annual pit status report detailing available material in each County gravel pit.
- *Bridge Updates* – Andersen provided updates on bridge repair work including the completion of two bridge repairs and the status of the third bridge repair. The group discussed traffic patterns across the bridges and the long-term suitability of the bridges for the traffic they receive.
- *Rip Rap Hauling* – Andersen reported that rip rap needing hauled from the landfill to the Idalia area for washouts by independent hauler Allen Zuege for \$220/load. Commissioner Weaver moved to approve the hauling of a maximum of 20 loads of rip rap from the Yuma County Landfill to County Road X at Idalia by Allen Zuege. Commissioner Wiley seconded the motion, which passed unanimously.

¹ Minutes prepared by Andrea Calhoon are a summary of discussions, not a verbatim account
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- *Landfill Tires* – Andersen requested guidance regarding the disposal of waste tires and fees at the Yuma County Landfill. The Commissioners will discuss the cost of waste tire management for the landfill and will provide further instruction at a future meeting.
- *Eckley Road Chip Seal* – Andersen provided updates regarding the Eckley Road chip seal project including pricing for hauling chip seal material out of Laramie, WY to be hauled by M&M trucking for \$15.75 per ton.
- *Gravel Removal from Road* – Andersen requested guidance on the approach to a situation in which a landowner is using personal equipment to scrape material off of the road and relocate it to his personal driveway.
- *Welding Services* – The group discussed the need for welding services and discussed potential offers to former welders employed by Yuma County Road and Bridge. Andersen will obtain pricing and report back at a future meeting.
- *Blade Delivery* – Andersen reported that the John Deere blades previously approved for purchase are expected for delivery next week.
- *Permits* – Andersen presented for approval a road crossing permit for YW Electric to bore electric line under County Road 23 and across County Road CC to provide service to adjacent grain bins. **Commissioner Wiley moved to approve the road crossing permit for YW Electric to bore electric line under County Road. Commissioner Weaver seconded the motion, which passed unanimously.**

Darlene Carpio, Congressman Ken Buck's Office

Darlene Carpio of Congressman Ken Buck's Office joined the meeting at 10:50 a.m. to provide federal legislative updates. Among topics discussed were recent political disruptions at the United States Capitol building recently including Congressman Buck's activities and effort to respond to events and support resolution. Carpio reported on Congressman Buck's constitutionally-founded perspectives on various political happenings as well as current political work by the Congressman. Among legislative efforts reported were the Bricks Act regarding penalties for rioting and the Waters Act regarding mutual water storage processes. Also discussed were updates on rulemaking changes announced this morning regarding H1A Agricultural Visa programs designed to benefit farmers in the use of seasonal farmworkers.

The group discussed concern for the ability of federal government to return to normal working procedures and accomplish the necessary steps required to move forward into the coming administration changes and legislative sessions. The Commissioners requested Carpio assist in facilitating conversation with Congressman Buck regarding the status of Bonnie Dam and the river restoration project being undertaken at the former Bonnie Reservoir. The Commissioners also provided updates on the successes of the Yuma County COVID Task Force and the local leadership cohesiveness seen through the Task Force. The Commissioners gave credit to the leadership demonstrated there for the successful management of COVID in Yuma County, to the degree success has been found.

Dee Ann Stults, Yuma County Treasurer

At 11:30 a.m. the Commissioners met with County Treasurer Dee Ann Stults regarding the annual approval of investments and deposits and to discuss delinquent tax notice advertising. Stults provided office updates and discussed the disbursement of monthly reports.

Commissioner Wiley moved to approve signature on Resolution 01-15-2021 B approving the annual Treasurer's authorization for the deposit and investment of funds. Commissioner Weaver seconded the motion, which passed unanimously.



Land Use

Land Use Administrator Colten Yoast was heard at 1:00 p.m. to review Land Use and GIS business and conduct Land Use hearings.

- *Pending Land Use Activity* – Yoast reported no land use hearings to be held in January and one pending land use application for the month of February.
- *Activity Notices* – Yoast reported that he's seeing an increase in activity notices submitted so far this year.

GIS

- *Current Projects* – Yoast reported on various GIS topics including ongoing work on the master map, plat book, and boundary and annexation survey.
Commissioner Wiley moved to approve payment of the annual ESRI software subscription for \$2,000. Commissioner Weaver seconded the motion. It passed unanimously.

Deputy County Coroner, Javan Jones

At 2:00 p.m. the Commissioners met with Javan Jones, Deputy County Coroner to discuss questions about land use code related to burial on private property. The Commissioners will have a review of land use code completed and will work with Jones to assess the appropriateness of the code in the interest of public safety and land use.

CCI Webinar

At 2:30 p.m. the Commissioners recessed to attend a webinar meeting presented by Colorado Counties, Inc. to hear a presentation from the State of Colorado regarding the future of the COVID dial.

COVID Task Force Meeting

At 3:30 p.m. the Commissioners attended the Yuma County weekly COVID Task Force Meeting. Minutes for the COVID Task Force are kept separately.

Administrator's Report

Administrator Andrea Calhoon reviewed calls, correspondence, and presented the following for discussion and action:

- *Minutes* – The Commissioners reviewed the minutes from the previous BOCC meetings. **Commissioner Wiley moved to approve the minutes from the December 31, 2020 regular meeting and the December 31, 2020 and January 8, 2021 special meetings of the Board of County Commissioners. Commissioner Weaver seconded the motion, which passed unanimously.**
- *CAPP Report & Claim Review* – The Commissioners heard information on pending CAPP and workers' compensation claims.
- *Signatures and Ratifications* –
 - Resolutions/Ordinances/Signatures:
 - **Commissioner Wiley moved to approve signature on Resolution 01-15-2021 C approving the annual listing of authorized bank signors for County-held accounts. Commissioner Weaver seconded the motion, which passed by unanimous vote.**
 - Grant Updates:
 - The Commissioners reviewed information regarding pending and submitted grant applications including: DOLA energy impact funds for chip sealing of the Eckley Road, an update on the previously approved DOLA Administrative Planning grant to conduct a feasibility study for the proposed Ag innovation Center, and CDOT multimodal funds for sidewalk updates in cooperation with the City of Wray. The Commissioners also heard a report on reimbursement requests for CARES Act Coronavirus Relief Funds.
- *Department Reports* – The Commissioners heard various department updates including updates on the WY Communications Center, the Northeast Colorado Bookmobile, and the December 2020 TV System

Maintenance Log. **Commissioner Weaver moved to approve signature on the 2021 Office of Emergency Management Annual Operating Plan. Commissioner Wiley seconded the motion, which passed unanimously.**

- *Correspondence* – Calhoon presented correspondence received since the last meeting including updates on the Idalia Ambulance Service 2021 license and the Yuma County Economic Development Board appointments. The Commissioners set spring meeting dates as March 15 and 31, April 15 and 30, May 14 and 28 and June 15 and 30.
- *CDL Testing Unit* – Calhoon provided updates on the status of the Yuma County CDL testing unit.
- *Oil & Gas Updates* – Calhoon reported on oil and gas updates since the last meeting.
- *IT Updates* – Calhoon presented updates on various IT-related topics.
- *Maintenance Updates* – Calhoon reported on various facilities maintenance topics including updates on the inspection of County AED machines and the report of Maintenance Supervisor Travis Dinsmore regarding his assessment of the Yuma County Fair Queens Horse Trailer.
- *HR Updates* – Calhoon reported updates on county Human Resource topics including the 2021 employee service award listing, presented the lease agreement for Deputy Trace Combs at the Kirk House and Road & Bridge employee Zach Barr at the Armel house, and review of two exit interviews conducted by Calhoon since the last meeting under CRS 24-6402(4)(f).

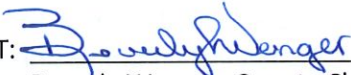
There being no further business, the meeting adjourned at 5:15 p.m. The next regular meetings of the Board of County Commissioners will be on January 29, 2021 and February 16, 2021.



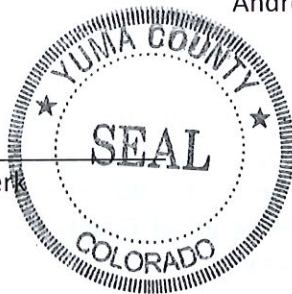
Trent Bushner, Chairman



Andrea Calhoon, Administrator

ATTEST: 

Beverly Wenger, County Clerk



BOARD OF COUNTY COMMISSIONERS
COUNTY OF YUMA, STATE OF COLORADO

RESOLUTION NO. 01-15-2021 A

**A RESOLUTION ORGANIZING COUNTY OPERATIONS,
ESTABLISHING OFFICIAL HOLIDAYS, AND ESTABLISHING
REGIONAL BOARD APPOINTMENTS FOR 2021**

WHEREAS, the Board of County Commissioners of Yuma County, State of Colorado, has convened a duly and lawfully called regular meeting on the 15th day of January, 2021; and,

WHEREAS, the Board desires to establish official holidays, designate representatives to regional boards, and set administrative duties to ensure adequate operations for Yuma County throughout the 2021 calendar year;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF YUMA, STATE OF COLORADO:

That the Board hereby reorganizes Yuma County operations by approving the following appointments, holidays, board representatives, and administrative actions:

The Chairman of the Board of Yuma County Commissioners for 2021 is Commissioner Trent Bushner. In the absence of the Chair of the Board of County Commissioners, any Commissioner may act in the capacity as Chairman of the Board of County Commissioners.

To best serve the residents of Yuma County, the Board of County Commissioners appoint individuals to operate specific sectors of Yuma County operations. These appointees are:

- Kara Hoover is appointed as the Human Services Director.
- Tom Andersen is appointed as the Road and Bridge Supervisor.
- Andrea Calhoon is appointed as the County Administrator.

The Board hereby approves the following list as the official designated holidays for Yuma County Government in 2021:

<u>Holidays for 2021</u>		
New Year's Day*	Friday	January 1
Presidents' Day	Monday	February 15
Memorial Day	Monday	May 31
Independence Day	Monday	July 5
Yuma County Fair	Tuesday	August 10
Labor Day	Monday	September 6
Columbus Day**	Monday	October 11
Veterans Day	Thursday	November 11
Thanksgiving Day	Thursday	November 25
Day after Thanksgiving	Friday	November 26
Christmas Eve	Friday	December 24

*The first Holiday for 2022 is New Year's (observed) Friday, December 31, 2021.

**Columbus Day will be a holiday for all employees except the Road and Bridge Department. The Road & Bridge department receives 10 hours off per holiday during the year when they work four 10-hour days. The Department of Human Services may float the Columbus Day holiday at the discretion of the Director of Human Services dependent upon Human Services court docket requirements.



The Board approves the below appointments to represent the Board of County Commissioners on regional boards:

Representatives to Regional Boards

NORTHEAST COLORADO ASSOCIATION OF LOCAL GOVERNMENTS BOARD

Representative – Trent Bushner

Alternate – Scott Weaver

NORTHEAST COLORADO DEPARTMENT OF HEALTH BOARD

Representative – Robin Wiley

CENTENNIAL MENTAL HEALTH BOARD

Representative – Robin Wiley

YUMA COUNTY SANITARY LANDFILL

Representative – Trent Bushner, Robin Wiley & Scott Weaver

YUMA COUNTY WATER AUTHORITY

Representative – Trent Bushner, Robin Wiley & Scott Weaver

COLORADO COUNTIES CASUALTY AND PROPERTY POOL (CAPP)

Representative – Robin Wiley

Alternate – Trent Bushner

COUNTY HEALTH POOL (CHP)

Representative – Andrea Calhoon

Alternate – Robin Wiley

COLORADO COUNTIES WORKERS COMPENSATION POOL (CWCP)

Representative – Robin Wiley

Alternate – Andrea Calhoon

EASTERN COLORADO SERVICES FOR THE DEVELOPMENTALLY DISABLED

Representative – Dean Wingfield

REGION ONE TRANSLATOR ASSOCIATION

Representative – Stan Shafer

Alternate – Scott Weaver

SOUTH PLATTE ROUNDTABLE

Representative – Robin Wiley

Alternate – Trent Bushner

WASHINGTON-YUMA COMBINED COMMUNICATIONS BOARD

Representative – Trent Bushner

Alternate – Scott Weaver



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Official Bonds

Pursuant to Colorado Revised Statutes, Section 24-13-105 the Yuma County Board of County Commissioners is satisfied that purchased crime insurance coverage meets the sufficiency of the official bond requirements of the County Commissioners C.R.S. 30-10-311, 312, and 313, Clerk and Recorder C.R.S. 30-10-401(2), Registrar of Titles C.R.S. 38-36-109 and 110, Sheriff C.R.S. 30-10-501(2), Coroner C.R.S. 30-10-601(b)(1.5), Treasurer 30-10-701(2), Public Trustee 38-37-102(4) and County Assessor 30-10-801(2); and approves and authorizes the purchase of insurance coverage in lieu of bonds of the respective County Officials.

Administration Organization

The County Administrator and/or Finance Officer may use the Chairman of the Board's signature stamp for emergency checks with authorization of the Chairman.

The Yuma County Administrator is designated to prepare and present the 2022 budget draft to the Board of County Commissioners on or before October 15, 2021 and the 2022 final budget on or before December 15, 2021.

The official posting location for meeting dates, agendas, public notices, and information relating to Commissioner activities shall be the bulletin board located outside the Commissioners' chambers in the Yuma County Courthouse.

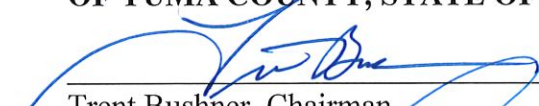
The Yuma Pioneer is designated as THE official newspaper for Yuma County for 2021 and the Wray Gazette is designated an official newspaper for Yuma County. The Yuma Pioneer is designated as THE official newspaper and the Wray Gazette is designated an official newspaper for Yuma County delinquent property tax advertising per CRS 39-11-105.

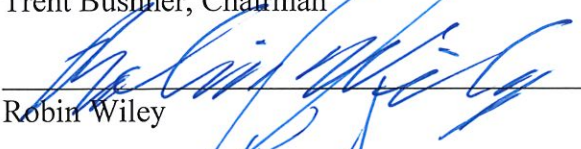
Forty-seven cents per mile is established as the mileage reimbursement rate for 2021 for Yuma County. Let it be known that this may be changed by the Board at any time during the year.


MOVED, READ AND ADOPTED by the Board of County Commissioners of the County of Yuma, State of Colorado, at its regular meeting held on the 15th day of January, 2021. The above and foregoing Resolution was, on a motion duly made and seconded, adopted by unanimous vote of the Board of Yuma County Commissioners.

ADOPTED this 15th day of January, 2021.

**THE BOARD OF COUNTY COMMISSIONERS
OF YUMA COUNTY, STATE OF COLORADO**



Trent Bushner, Chairman


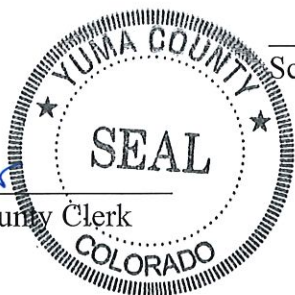
Robin Wiley


Scott Weaver

ATTEST:



Beverly A. Wenger, County Clerk




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BOARD OF COUNTY COMMISSIONERS
COUNTY OF YUMA, STATE OF COLORADO

RESOLUTION NO. 01-15-2021 B

**A RESOLUTION AUTHORIZING THE YUMA COUNTY
TREASURER TO DEPOSIT AND INVEST FUNDS**

WHEREAS, the County of Yuma, State of Colorado is charged with the responsibility of depositing public funds which come into its possession; and

WHEREAS, CRS 30-10-708 mandates a written resolution setting forth eligible financial institutions in which the Treasurer shall deposit funds and monies of whatever kind that may come into the Treasurer's possession; and

WHEREAS, Colorado Revised Statutes, Sections 11-10.5-101 to 11-10.5-111 and Sections 11-47-101 to 11-47-120 requires the deposit of public funds and monies in eligible state and national banks and savings and loan associations; and

WHEREAS, the County Commissioners desire the Treasurer to deposit such funds and monies in financial institutions located in the County; and

WHEREAS, CRS 24-75-601 to 24-75-603 provide for the investment of public funds and monies;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF YUMA, STATE OF COLORADO:

1. The County Treasurer is hereby authorized to deposit County funds and monies in the following qualified local banks:
 - a. Bank of Colorado
 - b. Equitable Savings and Loan Association
 - c. First National Bank – Kirk
 - d. First Pioneer National Bank of Wray
 - e. Wray State Bank
 - f. ColoTrust
 - g. CSafe
 - h. First Farm Bank

2. The County Treasurer is hereby authorized to invest County funds pursuant to the Treasurer's Investment Policy. The primary objectives of such investments shall be the safety of the invested funds and the liquidity of the invested funds for the timely payment of County obligations. The secondary objective shall be the achievement of a market average yield on the invested funds.

3. The Treasurer shall invest County Funds only in the following securities:
 - a. Money Market accounts and certificates of deposits issued by banks located in the County and collateralized under applicable Colorado statutes.



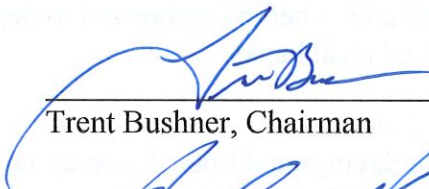
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- b. Money market accounts and certificates of deposit issued by banks located outside the County, but in the State of Colorado and collateralized under applicable Colorado statutes.
 - c. State investment pools authorized under the provisions of CRS 24-75-701 to 708.
 - d. Money market funds authorized under the provisions of CRS 24-75-601.1(k).
 - e. Direct obligations of the United State Government, which are sold at discount or have semi-annual interest payments; e.g. U.S. Treasury bills, U.S. Treasury notes; and U.S. Treasury bonds and government agencies. The Treasurer is authorized to establish a Treasury Direct account in the county's name at the United States Treasury.
4. The maximum maturity of any security purchased by the Treasurer shall not exceed five years unless specifically approved in advance by the Board of County Commissioners.
 5. The Treasurer may sell securities held by the County to meet, as necessary, the County investment objectives.
 6. Any material exception to the Investment Policy shall be reported by the Treasurer to the County Commissioners expeditiously. The Treasurer shall submit to the Board of County Commissioners a written report on the investment program semi-annually in July and January.

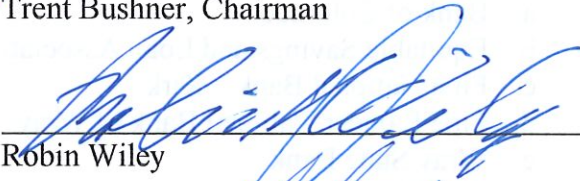
MOVED, READ AND ADOPTED by the Board of County Commissioners of the County of Yuma, State of Colorado, at its regular meeting held on the 15th day of January, 2021. The above and foregoing Resolution was, on a motion duly made and seconded, adopted by unanimous vote of the Board of Yuma County Commissioners.

ADOPTED this 15th day of January, 2021.

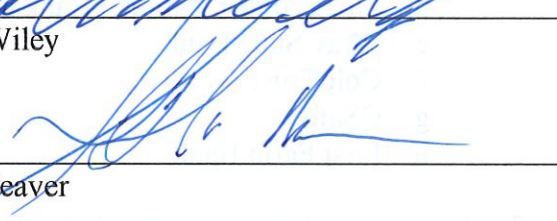
**THE BOARD OF COUNTY COMMISSIONERS
OF YUMA COUNTY, STATE OF COLORADO**



Trent Bushner, Chairman

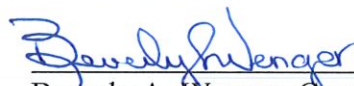


Robin Wiley




Scott Weaver

ATTEST:



Beverly A. Wenger, County Clerk




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BOARD OF COUNTY COMMISSIONERS
COUNTY OF YUMA, STATE OF COLORADO

RESOLUTION NO. 01-15-2021 C

**A RESOLUTION UPDATING AUTHORIZED SIGNERS FOR ALL
ACCOUNTS HELD AT FIRST PIONEER NATIONAL BANK,
WRAY STATE BANK, AND BANK OF COLORADO**

WHEREAS, the Board of County Commissioners of Yuma County, State of Colorado, has convened a duly and lawfully called regular meeting on the 15th day of January, 2021; and,

WHEREAS, the Debt Collection Improvement Act of 1996 (Public Law 104-134) and Yuma County Financial Auditor McMahan and Associates, LLC require; and,

WHEREAS, First Pioneer National Bank, Wray State Bank, and Bank of Colorado were designated as a depository for various accounts with authorized signers updated via varied resolutions; and,

WHEREAS, a comprehensive record of authorized signers for all accounts held is desired by the County and the Bank alike,

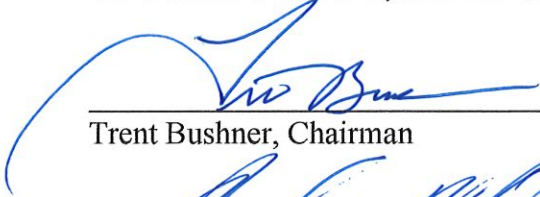
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF YUMA, STATE OF COLORADO:

That the Board hereby recognizes the attached list of Yuma County employees as authorized to withdraw funds on deposit at First Pioneer National Bank, Wray State Bank, and/or Bank of Colorado as delineated as per the attached list, considered Appendix A to this Resolution.

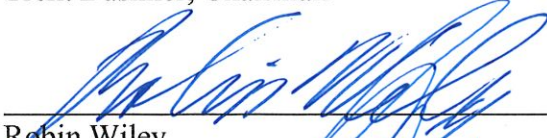
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ADOPTED this 15th day of January, 2021.


**THE BOARD OF COUNTY COMMISSIONERS
OF YUMA COUNTY, STATE OF COLORADO**



Trent Bushner, Chairman



Robin Wiley



Scott Weaver

ATTEST:



Beverly A. Wenger, County Clerk



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