

YUMA COUNTY COMMISSIONERS

December 31, 2020

Minutes¹

On December 31, 2020 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Dean Wingfield, Commissioner Robin Wiley, Commissioner Bushner, and Administrator Andrea Calhoon were present throughout the day. The meeting was open to the public via teleconference due to the COVID19.

The Commissioners reviewed and signed accounts payable and discussed various meetings attended throughout the prior month.

Financial Reports

Finance Officer Sarah Carwin joined the meeting at 8:30 a.m. to provide financial updates and reports. Carwin reviewed CBI background check results and presented for signature a temporary check necessary to balance the CRA retirement account following an identified error on a prior employee retirement forfeiture check.

Carwin presented for approval a credit application for Rush Trucking for the previously approved purchase of two new semi trucks at Road & Bridge. **Commissioner Wiley moved to approve signature on the credit application for Rush Trucking as presented. Commissioner Bushner seconded the motion, which passed unanimously.**

Commissioner Wiley moved to approve signature on Resolution 12-31-2020 G transferring \$700,000 from Fund 9 to Fund 1 reversing Resolution 09-30-2020 A funding the reimbursed CARES Act local business grant program. Commissioner Bushner seconded the motion. It passed by unanimous vote.

Commissioner Wiley moved to approve signature on Resolution 12-31-2020 H Transferring \$17,489.87 from Fund 9 to Fund 1 to allocate reimbursement revenue from CARES Act expenditures incurred in Fund 1 and reimbursed into Fund 9. Commissioner Bushner seconded the motion, which passed unanimously.

Carwin presented the monthly Finance Report which included the cost of graphics for the previously approved purchase of Tahoes for the Yuma County Sheriff's Office. The cost of both graphics are showing in 2020 and one graphic should be expended in 2021. Capital expenditures year-to-date were discussed.

Yuma County Fair Manager Kim Latoski joined the meeting via teleconference to discuss an upcoming Buchanan Middle School auction taking place January 16, 2021. Latoski was wondering if Commissioners were interested in bidding on a safe for the fair grounds. **Commissioner Wiley moved to approve bidding on the safe for an amount not to exceed \$250. Commissioner Bushner seconded the motion, which passed unanimously.**

Human Services

The Board of County Commissioners convened as the Board of Social Services at 9:00 a.m. Human Services Director Kara Hoover, Bookkeeper Melanie Fisher, and Receptionist Robin Stich. Detailed minutes of the Board of Social Services are maintained separately by the Department of Human Services.

At 9:30 a.m. **Commissioner Wiley moved to enter into executive session under CRS 24-6-402-4(c) for items to be kept confidential by law. Commissioner Bushner seconded the motion, which passed unanimously.** Present for executive session were Chairman Wingfield, Commissioner Wiley, Commissioner Bushner, Administrator Andrea Calhoon, and Director of Human Services Kara Hoover. Executive session ended at 9:41 a.m. No action was taken following executive session.

The Board of County Commissioners reconvened at 9:45 a.m.



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¹ Minutes prepared by Andrea Calhoon are a summary of discussions, not a verbatim account.

Road and Bridge

Road & Bridge Supervisor Tom Andersen joined the meeting at 10:00 a.m. to provide department updates. Also in attendance was Blade Foreman Justin Lorimer.

- *John Deere Warranty* – Steve Gilliland of John Deere presented information on extended warranties available on the new blade purchase previously approved. Under the advisement of Andersen and Lorimer, the Commissioners approved a 5 year/8,000 hour extended warranty for the new blades. The group discussed DEF management and evolution of regulations related to DEF and how John Deere is handling the changing environmental regulations related to DEF. **Commissioner Bushner moved to approve the purchase of 5 year/8,000 extended warranties for the newly purchased John Deere road graders for an amount not to exceed \$17,000 per warranty. Commissioner Wiley seconded the motion. It passed unanimously.**
- *Unit #171 and Belly Dump Trailer* – Andersen discussed some inventory items that have been identified as potentially available for public sale. The group discussed the process for offering the equipment for bid and the language necessary to ensure purchasers are aware of the mechanical issues associated with the equipment.
- *Bridge Repair* – Andersen discussed bridge repair work needed on County Road Y north of the County line. Andersen will discuss with the state the potential options including routing the river back to its original path, replacing the bridge with box culverts, and/or the availability of off-system bridge money. Andersen will report back to the group following this research.
- *Eckley Chip Project* – Andersen presented chip seal bids for the Eckley Road project planned for summer 2021. The chip rock cost is approximately \$18 per ton with a \$16 per ton freight cost for a total approximate cost of \$136,000. The group also discussed location for storage of the material once delivered. **Commissioner Wiley moved to approve the purchase of chip rock for the Eckley Road Project as presented. Commissioner Bushner seconded the motion. It passed unanimously.**
- *Permits* – Andersen presented for approval a road crossing permit for Black Hills Energy at County Road 37 and County Road J. **Commissioner Wiley moved to approve the road crossing permit for Black Hills Energy to bore and install utility lines through the right of way on County Road 37 and County Road J. Commissioner Bushner seconded the motion, which passed unanimously.**

Yuma County Fair Queens

Yuma County Fair Queens Coordinator Michelle Smith joined the meeting at 10:45 am to provide annual updates and review annual plans and accomplishments. Also in attendance were Kaci Porter and 2020/2021 Yuma County Fair Queen Morgan Jones. Smith presented the 2021 Queen budget, 2020 Queen expenditures, and a financial overview for the two years. Jones discussed sponsorship efforts and program plans for 2021. The group discussed potential plans to replace the Fair Queen horse trailer. Smith and Porter presented bids for the purchase of a trailer that meets the current needs. Smith and Porter will do additional research and will reconvene the conversation at an upcoming meeting.

Land Use

Land Use Administrator Colten Yoast was heard at 1:00 p.m. to review Land Use and GIS business and conduct Land Use hearings.

- *Land Use Hearings* – Land use hearings opened at 1:00 p.m. Yoast presented the following for signature.
 - **EFS 1220-14 for Michael and Cindy Taylor** to divide 160 acres, more or less, into two parcels, one being 136.06 acres, more or less, and one parcel being 23.94 acres, more or less, located in the SE ¼ of Section 20, T4N, R47W for purposes of separating the homestead from the farm ground.



COVID Task Force Meeting

At 2:00 p.m. the Commissioners attended the Yuma County weekly COVID Task Force Meeting. Minutes for the COVID Task Force are kept separately.

Office of Emergency Management

Yuma County Emergency Manager Roger Brown joined the meeting via teleconference at 2:45 p.m. to discuss infrastructure related to the construction of the two new emergency communications towers being constructed by the State. The Commissioners approved the exchange of the existing generator, propane tank, and building for the installation of a new antenna and cable at the Yuma 1 tower site.

Administrator's Report

Administrator Andrea Calhoon reviewed calls, correspondence, and presented the following for discussion and action:

- **Minutes** – The Commissioners reviewed the minutes from the previous BOCC meetings. **Commissioner Wiley moved to approve the minutes from the December 15, 2020 regular meeting and the December 18, 2020 special meeting of the Board of County Commissioners. Commissioner Bushner seconded the motion, which passed unanimously.**
- **CAPP Report & Claim Review** – The Commissioners heard information on pending CAPP and workers' compensation claims.
- **Signatures and Ratifications** –
 - Resolutions/Ordinances/Signatures:
 - **Commissioner Wiley moved to approve signature on Resolution 12-31-2020 A adopting the Yuma County 2020 Supplemental Budget. Commissioner Bushner seconded the motion, which passed unanimously.**
 - Grant Updates:
 - The Commissioners reviewed information regarding pending and submitted grant applications including: DOLA energy impact funds for chip sealing of the Eckley Road, an update on the previously approved DOLA Administrative Planning grant to conduct a feasibility study for the proposed Ag innovation Center, and CDOT multimodal funds for sidewalk updates in cooperation with the City of Wray. The Commissioners also heard a report on reimbursement requests for CARES Act Coronavirus Relief Funds.
- **Department Reports** – The Commissioners heard various department updates including updates on the WY Communications Center and the December 2020 Veteran's Service Officer Report.
- **Correspondence** – Calhoon presented correspondence received since the last meeting.

Commissioner Wiley moved to approve the 2021 ambulance service licenses for the City of Yuma Ambulance Service, City of Wray Ambulance Service, and the South YW Ambulance Service. Commissioner Bushner seconded the motion. It passed unanimously.

Commissioner Wiley moved to reappoint:

Jeff Wingfield, Lynn Hagemeyer, and Steve Andrews to the Planning Commission and Cindy Taylor to the previously advertised Planning Commission Vacancy;

Mike Newbanks and Don Andrews to the Yuma County Weed & Pest Board;

Robert (Mike) Mueller to the West Yuma County Cemetery Board; and,

Nathan Andrews to the Yuma County Economic Development Board.

Commissioner Bushner seconded the motion, which passed by unanimous vote.

- **CDL Testing Unit** – Calhoon provided updates on the status of the Yuma County CDL testing unit including the status of certification for examiners and the certification of testing routes.



- **EFS 1220-15 for Gary and Maria Moellenberg** to divide .59 acre, more or less, from 159.24 acres, more or less, in the SW ¼ of Section 20, T4S, R44W for purposes of dividing the homestead off of the parcel.
- **EFS 1220-16 for Jim and Bernice Pagel** to divide 3 20-acre parcels, more or less, off of a 160-acre parcel, more or less, located in the NW ¼ of Section 11, T2N, R48 W for purposes of dividing future homesteads off of the farm ground.
- **EFS 1220-17 for Jim and Bernice Pagel** to divide 18.17 acres, more or less, off of a parcel of 100.4 acres, more or less, located in the NE ¼ of Section 11, T2N, R48W for purpose of dividing a future homestead off of the pasture ground.
- **EFS 1220-18 for YW Electric on behalf of Dolores O Hamrick c/o William Schmidke** to divide 160 acres, more or less, into three parcels, of 3 acres, 5 acres, and 152 acres, more or less, in the SE ¼ of Section 6, T3N, R48W for purposes of dividing a future substation site off of the farm ground.

No public comment was noted on the exemption from subdivision application.
Land Use Hearings closed at 1:15 p.m.

Commissioner Wiley moved to approve signature on Resolution 12-31-2020 B approving exemption from subdivision EFS 1220-16 for Jim and Bernice Pagel to divide 3 20-acre parcels, more or less, off of a 160-acre parcel, more or less, located in the NW ¼ of Section 11, T2N, R48 W for purposes of dividing future homesteads off of the farm ground. Commissioner Bushner seconded the motion. It passed unanimously.

Commissioner Wiley moved to approve signature on Resolution 12-31-2020 C approving exemption from subdivision EFS 1220-17 for Jim and Bernice Pagel to divide 18.17 acres, more or less, off of a parcel of 100.4 acres, more or less, located in the NE ¼ of Section 11, T2N, R48W for purpose of dividing a future homestead off of the pasture ground. Commissioner Bushner seconded the motion. It passed unanimously.

Commissioner Bushner moved to approve signature on Resolution 12-31-2020 D approving exemption from subdivision EFS 1220-14 for Michael and Cindy Taylor to divide 160 acres, more or less, into two parcels, one being 136.06 acres, more or less, and one parcel being 23.94 acres, more or less, located in the SE ¼ of Section 20, T4N, R47W for purposes of separating the homestead from the farm ground. Commissioner Wiley seconded the motion. It passed unanimously.

Commissioner Wiley moved to approve signature on Resolution 12-31-2020 E approving exemption from subdivision EFS 1220-15 for Gary and Maria Moellenberg to divide .59 acre, more or less, from 159.24 acres, more or less, in the SW ¼ of Section 20, T4S, R44W for purposes of dividing the homestead off of the parcel. Commissioner Bushner seconded the motion. It passed unanimously.

Commissioner Bushner moved to approve signature on Resolution 12-31-2020 F approving exemption from subdivision EFS 1220-18 for YW Electric on behalf of Dolores O Hamrick c/o William Schmidke to divide 160 acres, more or less, into three parcels, of 3 acres, 5 acres, and 152 acres, more or less, in the SE ¼ of Section 6, T3N, R48W for purposes of dividing a future substation site off of the farm ground. Commissioner Wiley seconded the motion. It passed unanimously.

- *Pending Land Use Activity* – Yoast reported on pending land use activity for the month of January.

GIS

- *Current Projects* – Yoast reported on various GIS topics including ongoing work on the master map, plat book, and preliminary census data received.



- *Oil & Gas Updates* – Calhoon reported on oil and gas updates since the last meeting including litigation to which Yuma County is party regarding rulemaking by the Air Quality Control Commission.
- *IT Updates* – Calhoon presented updates on various IT-related topics.
- *Maintenance Updates* – Calhoon reported on various facilities maintenance topics.
- *HR Updates* – Calhoon reported updates on county Human Resource topics including policy updates and county vacancies. **Commissioner Wiley moved to approve the 2021 Yuma County Personnel Policy changes as submitted. Commissioner Bushner seconded the motion. It passed unanimously.**

Commissioner Wiley moved to approve the salary authorizations for Carmen Murray and Toby Prather as submitted. Commissioner Bushner seconded the motion, which passed by unanimous vote.

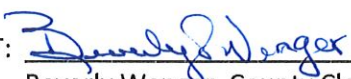
Commissioner Bushner moved to approve the 2021 salary schedule as presented. Commissioner Wiley seconded the motion. It passed by unanimous vote.

Commissioner Bushner moved to approve the Yuma County Sheriff's Office to roll over 2020 holidays for an additional 30 days as requested due to unanticipated case load. Commissioner Wiley seconded the motion, which passed unanimously.

There being no further business, the meeting adjourned at 4:30 p.m. The next regular meetings of the Board of County Commissioners will be on January 15, 2021 and January 29, 2021.


Trent Bushner, Chairman


Andrea Calhoon, Administrator

ATTEST: 
Beverly Wenger, County Clerk



BOARD OF COUNTY COMMISSIONERS
COUNTY OF YUMA, STATE OF COLORADO

RESOLUTION NO. 12-31-2020 A

A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY AND REVISING THE PREVIOUSLY
ADOPTED 2020 FISCAL YEAR BUDGET

WHEREAS, Yuma County is authorized by CRS 29-1-109 to establish and amend its annual budget and to make transfers and supplemental appropriations of budgeted funds, and;

WHEREAS, Yuma County desires to amend its 2020 budget and approve supplemental budget appropriations from the Grand Fund 9 and Human Services Fund 3 as set forth in this Resolution in order to fund unanticipated operating expenditures, and;

WHEREAS, additional expenditures are being funded by reimbursement through the Federal CARES Act as managed by the State of Colorado Department of Local Affairs and by Federal Human Services economic support pass-through funds;

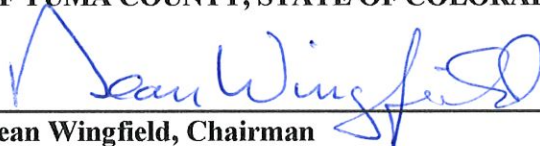
NOW, THEREFORE, BE IT RESOLVED, the Commissioners of Yuma County, State of Colorado, approve the amendment of the 2020 budget expenditures as follows:

	Original	Adjustment	Final
Human Services Fund:	\$3,267,531	\$1,000,000	\$4,267,531
Grant Fund:	\$700,000	\$400,000	\$1,100,000

The above and foregoing Resolution was, on motion duly made and seconded, adopted by unanimous vote of the Yuma County Board of Commissioners on the 31st day of December, 2020.

ADOPTED THIS 31st DAY OF DECEMBER, 2020.

THE BOARD OF COUNTY COMMISSIONERS
OF YUMA COUNTY, STATE OF COLORADO


Dean Wingfield, Chairman


Trent Bushner, Commissioner


Robin Wiley, Commissioner

ATTEST: 
Beverly A. Wenger, County Clerk



**BOARD OF COUNTY COMMISSIONERS
COUNTY OF YUMA, STATE OF COLORADO**

RESOLUTION NO. 12-31-2020 G

A RESOLUTION TRANSFERRING \$700,000 FROM FUND 9 TO FUND 1

WHEREAS, Surplus fund balance and revenues in the General Fund #09 are available and will be used for this interfund transfer, and;

WHEREAS, this transfer will reverse the transfer made via Resolution 09-30-2020 A initiated to provide funding necessary to disburse economic recovery funds through the CARES Act Coronavirus Relief Fund Yuma County Small Business Grant Program, and:

WHEREAS, funds have been reimbursed through the Department of Local Affairs following disbursal and were intended to be transferred back to the General Fund after reimbursement.

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of Yuma County, State of Colorado, approve the transfer of Seven Hundred Thousand Dollars (\$700,000.00) from the Grant Fund #09 to the General Fund #1.

The above and foregoing Resolution was, on motion duly made and seconded, adopted by unanimous vote of the Yuma County Board of Commissioners on the 31st day of December, 2020.

ADOPTED THIS 31st DAY OF December, 2020.

**THE BOARD OF COUNTY COMMISSIONERS
OF YUMA COUNTY, STATE OF COLORADO**



Dean Wingfield, Chairman



Trent Bushner, Commissioner



Robin Wiley, Commissioner

ATTEST: 

Beverly A. Wenger, County Clerk



**BOARD OF COUNTY COMMISSIONERS
COUNTY OF YUMA, STATE OF COLORADO**

RESOLUTION NO. 12-31-2020 H

A RESOLUTION TRANSFERRING \$17,489.87 FROM FUND 9 TO FUND 1

WHEREAS, Surplus fund balance and revenues in the Grant Fund #09 are available and will be used for this interfund transfer, and;

WHEREAS, this transfer will reimburse expenditures paid from the General Fund #1 incurred in response to the COVID 19 pandemic and reimbursed through CARES Act Coronavirus Relief Fund dollars allocated through the Department of Local Affairs, and:

WHEREAS, funds have been reimbursed through the Department of Local Affairs to reimburse approved COVID 19 expenditures and are intended to be transferred back to the General Fund for reimbursement.

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of Yuma County, State of Colorado, approve the transfer of seventeen thousand four hundred eighty-nine dollars and eighty-seven cents (\$17,489.87) from the Grant Fund #09 to the General Fund #1.

The above and foregoing Resolution was, on motion duly made and seconded, adopted by unanimous vote of the Yuma County Board of Commissioners on the 31st day of December, 2020.

ADOPTED THIS 31st DAY OF December, 2020.

**THE BOARD OF COUNTY COMMISSIONERS
OF YUMA COUNTY, STATE OF COLORADO**



Dean Wingfield, Chairman



Trent Bushner, Commissioner



Robin Wiley, Commissioner

ATTEST: 

Beverly A. Wenger, County Clerk



