

YUMA COUNTY COMMISSIONERS

November 13, 2020

Minutes¹

On November 13, 2020 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Dean Wingfield, Commissioner Robin Wiley, Commissioner Bushner, and Administrator Andrea Calhoon were present throughout the day. The meeting was open to the public via teleconference due to the COVID19.

The Commissioners reviewed and signed accounts payable and discussed various meetings attended throughout the prior month.

Liquor License

Yuma County Clerk Bev Wenger joined the meeting at 8:15 a.m. to present the retail liquor license renewal for Millan Liquors. **Commissioner Bushner moved to approve the renewal of the retail liquor license for Millan Liquors. Commissioner Wingfield seconded the motion. It passed by unanimous vote with Commissioner Wiley abstaining.**

Financial Reports

Finance Officer in Training Sarah Carwin joined the meeting at 8:30 p.m. to provide financial updates including compensatory and personal leave balance reports, October interim financial statements, capital expenditures out of Fund 2, grant expenditures for CARES Act funding to date, NFR ticket sale updates, and presented a retirement forfeiture check for a former employee's withdrawal of retirement funds.

Human Services

The Board of County Commissioners convened as the Board of Social Services at 9:00 a.m. Human Services Director Kara Hoover, Child Welfare and Adult Protection Supervisor Hollie Hillman, Eligibility Supervisor Dalen Rogers, Bookkeeper Melanie Fisher, new Eligibility Technician Nicole Frerichs and Ana Estrella, and Receptionist Robin Stich were present. Detailed minutes of the Board of Social Services are maintained separately by the Department of Human Services.

Commissioner Wiley moved to approve signature on Resolution 11-13-2020 C authorizing the annual conduction of and transfer of funds relative to the Human Services Cost Allocation Plan. Commissioner Bushner seconded the motion and it passed by unanimous vote.

Commissioner Wiley moved to approve the Cost Allocation Plan preparation proposal from MCT Management Consultants as presented. Commissioner Bushner seconded the motion, which passed unanimously.

The Board of County Commissioners reconvened at 9:50 a.m.

Road and Bridge

Road & Bridge Supervisor Tom Andersen joined the meeting at 10:00 a.m. to provide department updates. Also in attendance were Blade Foreman Justin Lorimer and Truck Foreman Jeremy Lund.

- **Truck Prices** – Andersen presented updates on truck pricing as previously discussed. Prices were presented on Kenworth and Peterbuilt trucks and Lund reported that he has been unable to obtain quotes on Mac trucks. The group discussed the quotes and the provided Lund with feedback for further research.
- **Security Cameras** – Andersen presented updated pricing from Scholl Oil for the installation of security cameras with electrical work being done in-house. **Commissioner Bushner moved to approve the bid for security camera installation from Scholl Oil with the original price including electrical work. Commissioner Wiley seconded the motion and it passed unanimously.**
- **Staffing** – Andersen provided staffing updates including the hire of two new hires: Truck Driver John Standley and Blade Operator Bradley Potoff who will be moved to the Wauneta area and live in the Wauneta house. Andersen also reported on the resignation of one Blade Operator since the last meeting.

¹ Minutes prepared by Andrea Calhoon are a summary of discussions, not a verbatim account.





- *Blade Purchases* – The group discussed the planning of blade purchases in remaining 2020 versus 2021 and reviewed the various implications on budget and operational strategy. **Commissioner Bushner moved to purchase one CAT and two John Deere road graders with trade as presented for a total of \$492,000 to be paid out of Fund 2. Commissioner Wiley seconded the motion, which passed by unanimous vote.**
- *Mowing Updates* – Andersen provided updates on the status of mowing and reported it should be completed by the end of the month.

Yuma County Water Authority Public Improvement District

At 11:00 a.m. the Commissioners adjourned and convened as the Yuma County Water Authority Public Improvement District Board. Minutes for the Yuma County Water Authority Public Improvement District are kept separately.

Land Use

Land Use Administrator Colten Yoast was heard at 1:00 p.m. to review Land Use and GIS business and conduct Land Use hearings.

- *Pending Land Use Activity* – Yoast reported on pending land use activity including one exemption from subdivision to be heard at the end of the month as well as four hearings currently scheduled for the month of December.
- *Land Use Code Changes* – Yoast provided language on proposed land use code for review including clarification of the language around the number of dwellings permissible on a single parcel by size and an evaluation of age restrictions on mobile homes in Yuma County.

GIS

- *Current Projects* – Yoast reported on various GIS topics including ongoing work on the master map.

Yuma Community District Hospital, Beth Saxton and Rick Korf

At 2:00 p.m. Beth Saxton, Yuma Community District Hospital Administrator, and Rick Korf, Yuma Community District Hospital Chief Financial Officer joined the Commissioners to discuss financial needs for a capital project for which they've received donated funds from a private donor. The Commissioners provided feedback on potential funding opportunities that they are aware of and recommended that the hospital look into in.

Administrator's Report

Administrator Andrea Calhoun reviewed calls, correspondence, and presented the following for discussion and action:

- *Minutes* – The Commissioners reviewed the minutes from the previous BOCC meetings. **Commissioner Wiley moved to approve the minutes from the October 29, 2020 regular meeting and the October 30 and November 5, 2020 special meetings of the Board of County Commissioners. Commissioner Bushner seconded the motion, which passed unanimously.**
- *CAPP Report & Claim Review* – The Commissioners heard information on pending CAPP and workers' compensation claims.
- *Signatures and Ratifications* –
 - Resolutions/Ordinances/Signatures:
 - **Commissioner Wiley moved to approve signature on Resolution 11-13-2020 A transferring annual interest of \$228.99 from Fund 1 to Fund 21. Commissioner Bushner seconded the motion, which passed unanimously.**
 - **Commissioner Wiley moved to approve signature on Resolution 11-13-2020 B transferring annual interest of \$302.81 from Fund 1 to Fund 6. Commissioner Bushner seconded the motion. It passed by unanimous vote.**

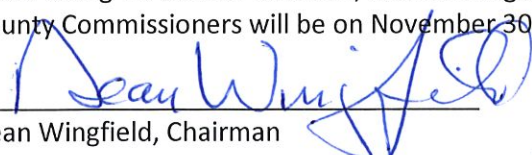
o Grant Updates:

- The Commissioners reviewed information regarding pending and submitted grant applications including: DOLA energy impact funds for chip sealing of the Eckley Road and CDOT multimodal funds for sidewalk updates in cooperation with the City of Wray. The Commissioners also heard a report on reimbursement requests for CARES Act Coronavirus Relief Fund dollars. **Commissioner Wiley moved to approve the proposal for the Ag Innovation Feasibility Study to be funded at 50% by the previously approved DOLA Administrative Planning Grant to be performed by THK associates for an amount not to exceed \$19,030 with the grant match to be paid in full by the High Plains Event Center DBA Ag Innovation. Commissioner Bushner seconded the motion and it passed unanimously.**

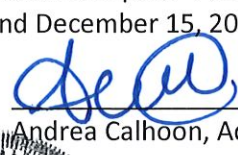
Commissioner Wiley moved to approve signature on the 2021 VOCA grant contract based on the previously approved application. Commissioner Bushner seconded the motion, which passed by unanimous vote.

- *Department Reports* – The Commissioners heard various department updates including the Smithfield 2020 Q3 monitoring report and the October 2020 TV System Maintenance Log.
- *Prior Meeting Follow-Up* – Calhoon provided updates on various ongoing projects.
- *Correspondence* – Calhoon presented correspondence received since the last meeting including a letter received from DOLA regarding a proposed Resiliency and Recovery Roadmap program and a letter from Governor Polis regarding State employees working remotely during the month of November.
- *CDL Testing Unit* – Calhoon provided updates on the status of the Yuma County CDL testing unit including the status of certification for examiners and updates on research related to the employment status of CDL examiners with Yuma County.
- *Oil & Gas Updates* – Calhoon reported on oil and gas updates since the last meeting including litigation to which Yuma County is party regarding rulemaking by the Air Quality Control Commission.
- *IT Updates* – Calhoon presented updates on various IT-related topics including plans for the implementation of a VOIP phone system at Road & Bridge.
- *Maintenance Updates* – Calhoon reported on various facilities maintenance topics.
Commissioner Wiley moved to approve signature on the renewal agreement with Nebraska Safety and Fire for inspection services in 2021. Commissioner Bushner seconded the motion, which passed unanimously.
The Commissioners reviewed and approved the bids for purchase of old livestock pens at the Yuma County Fairgrounds as advertised.
- *HR Updates* – Calhoon reported updates on county Human Resource topics including policy updates and county vacancies. Also discussed were the 2021 and 2022 holiday schedules and the open enrollment process for 2020. Calhoon presented salary authorizations for CDL Examiners Josh Young and Bob Rogers as previously discussed.

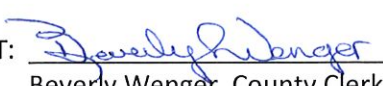
There being no further business, the meeting adjourned at 2:30 p.m. The next regular meetings of the Board of County Commissioners will be on November 30, 2020 and December 15, 2020.



Dean Wingfield, Chairman



Andrea Calhoon, Administrator

ATTEST: 
Beverly Wenger, County Clerk





**BOARD OF COUNTY COMMISSIONERS
COUNTY OF YUMA, STATE OF COLORADO**

RESOLUTION NO. 11-13-2020 A

A RESOLUTION TRANSFERRING \$228.99 INTEREST FROM THE YUMA COUNTY GENERAL FUND 1 TO THE CLOSURE/POST CLOSURE FUND 21

WHEREAS, the Board of County Commissioners of Yuma County, State of Colorado has convened a duly and lawfully called regular meeting on the 13th day of November, 2020, and;

WHEREAS, interest revenues within the General Fund 1 are available and will be used for this interfund transfer, and;

WHEREAS, the transfer will meet the requirements outlined in Resolution 12-15-06 B,

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of Yuma County, State of Colorado, approve the transfer of two hundred twenty-eight dollars and ninety-nine cents from the Yuma County General Fund 1 to the Yuma County Post Closure Fund 21.

The above and foregoing Resolution was, on motion duly made and seconded, adopted by unanimous vote of the Yuma County Board of Commissioners on the 13th day of November, 2020.

ADOPTED THIS 13th DAY OF NOVEMBER, 2020.

**THE BOARD OF COUNTY COMMISSIONERS
OF YUMA COUNTY, STATE OF COLORADO**



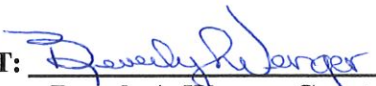
Dean Wingfield, Chairman



Trent Bushner, Commissioner



Robin Wiley, Commissioner

ATTEST: 

Beverly A. Wenger, County Clerk



**BOARD OF COUNTY COMMISSIONERS
COUNTY OF YUMA, STATE OF COLORADO**

RESOLUTION NO. 11-13-2020 B

A RESOLUTION TRANSFERRING \$302.81 INTEREST FROM THE YUMA COUNTY GENERAL FUND 1 TO THE CONSERVATION TRUST FUND 6

WHEREAS, the Board of County Commissioners of Yuma County, State of Colorado has convened a duly and lawfully called regular meeting on the 13th day of November, 2020, and;

WHEREAS, interest revenues within the General Fund 1 are available and will be used for this interfund transfer, and;

WHEREAS, the transfer will meet the requirements outlined in Resolution 12-16-06 B,

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of Yuma County, State of Colorado, approve the transfer of three hundred two dollars and eighty-one cents from the Yuma County General Fund 1 to the Yuma County Post Closure Fund 6.

The above and foregoing Resolution was, on motion duly made and seconded, adopted by unanimous vote of the Yuma County Board of Commissioners on the 13th day of November, 2020.

ADOPTED THIS 13th DAY OF NOVEMBER, 2020.

**THE BOARD OF COUNTY COMMISSIONERS
OF YUMA COUNTY, STATE OF COLORADO**



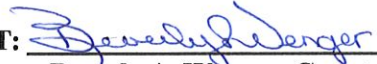
Dean Wingfield, Chairman



Trent Bushner, Commissioner



Robin Wiley, Commissioner

ATTEST: 

Beverly A. Wenger, County Clerk



**BOARD OF COUNTY COMMISSIONERS
COUNTY OF YUMA, STATE OF COLORADO**

RESOLUTION NO. 11-13-2020 C

**A RESOLUTION AUTHORIZING THE ANNUAL CONDUCTION OF AND TRANSFER OF FUNDS
RELATIVE TO THE HUMAN SERVICES COST ALLOCATION PLAN**

WHEREAS, the Board of County Commissioners of Yuma County, State of Colorado has convened a duly and lawfully called regular meeting on the 13th day of November, 2020, and;

WHEREAS, an annual consolidated cost allocation plan is used to identify the distribution of costs of services provided by central service-type activities to County departments receiving federal funds, and;

WHEREAS, the Department of Human Services is the only department receiving significant allocable support from central service agencies and also receiving federal funds, and;

WHEREAS, the methods used to allocate central service costs to County departments are the specific relationship of the services provided to use departments with regard to time spent in provision of these services, and;

WHEREAS, funds are expected be received from the Treasurer of the State of Colorado through the Department of Human Services based on the completion and submission of the prepared Cost Allocation Plan, and;

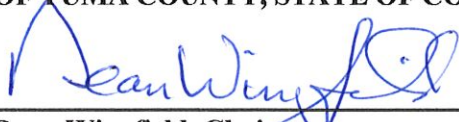
WHEREAS, the preparation of an annual Cost Allocation Plan is generally conducted by an expert third-party contractor;

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of Yuma County, State of Colorado, will annually arrange for and fund the preparation of a Cost Allocation Plan to be submitted on behalf of the Yuma County Department of Human Services and hereby authorize the transfer of any and all monies received from the State of Colorado as reimbursement for central services as identified through the Cost Allocation Plan from the Human Services Fund 3 to the General Fund 1.

The above and foregoing Resolution was, on motion duly made and seconded, adopted by unanimous vote of the Yuma County Board of Commissioners on the 13th day of November, 2020.

ADOPTED THIS 13th DAY OF NOVEMBER, 2020.

**THE BOARD OF COUNTY COMMISSIONERS
OF YUMA COUNTY, STATE OF COLORADO**



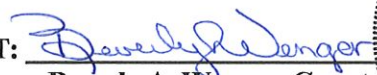
Dean Wingfield, Chairman



Trent Bushner, Commissioner



Robin Wiley, Commissioner

ATTEST: 

Beverly A. Wenger, County Clerk



