



**YUMA COUNTY COMMISSIONERS**

**September 30, 2020**

**Minutes<sup>1</sup>**

On September 30, 2020 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Dean Wingfield, Commissioner Robin Wiley, and Administrator Andrea Calhoon were present throughout the day and Commissioner Bushner joined intermittently via teleconference. The meeting was open to the public via teleconference due to the COVID19.

The Commissioners reviewed and signed accounts payable and discussed various meetings attended throughout the prior month.

Liquor License

Deputy County Clerk Nancy Wright joined the meeting at 8:25 a.m. to present the retail liquor license renewal for Jo's Liquor. **Commissioner Wiley moved to approve the renewal of the retail liquor license for Jo's Liquor. Commissioner Wingfield seconded the motion. It passed by unanimous vote.**

Financial Reports

Finance Officer in Training Sarah Carwin joined the meeting at 8:30 a.m. to provide financial updates including the capital expenditures to date and information regarding the finalization of the beef barn project.

**Commissioner Wiley moved to approve signature on Resolution 09-30-2020 B transferring \$31,000 from Fund 1 to Fund 25 to meet TABOR requirements for Emergency Reserve following the 2019 audit finalization. Commissioner Bushner seconded the motion and it passed unanimously.**

Human Services

The Board of County Commissioners convened as the Board of Social Services at 9:00 a.m. Human Services Director Kara Hoover, Bookkeeper Melanie Fisher, and Receptionist Robin Stich were present via teleconference. Detailed minutes of the Board of Social Services are maintained separately by the Department of Human Services.

The Board of County Commissioners reconvened at 9:50 a.m.

Road and Bridge

Road & Bridge Supervisor Tom Andersen joined the meeting at 10:00 a.m. to provide department updates. Also in attendance were Blade Foreman Justin Lorimer and Truck Foreman Jeremy Lund.

- *Mowing* – Andersen provided updates on current mowing progress and completion in areas Y14, Y9, Y1, and Y8.
- *Western Sugar Road Impact Agreement* – The group reviewed the agreement entered into with Western Sugar regarding weight limits for loads delivering sugar beets on County Road 39. Andersen reported on scale ticket audits and the group discussed procedures for working with Western Sugar on weight limits.
- *Blade Pricing* – Steve Gilliland of 4Rivers Equipment was heard to present two bids for new blade purchases with trade in. Andersen also presented bids from Wagner Equipment that were received. Lorimer discussed needs and requests for blade fleet management in 2021 and beyond. The Commissioners took the information under advisement for budget discussions.
- *Truck Pricing* – Andersen and Lund presented bids for truck replacement and discussed truck fleet needs and management in the coming years. The Commissioners took the information under advisement for budget discussions.
- *Personnel* – Andersen a salary authorization request for new Fleet Foreman Damian Rock effective September 21, 2020. **Commissioner Wiley moved to approve the salary authorization for Fleet Foreman Damian Rock effective September 21, 2020 as presented. Commissioner Bushner seconded the motion and it passed unanimously.**

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<sup>1</sup> Minutes prepared by Andrea Calhoon are a summary of discussions, not a verbatim account.



Rockwell Construction

Brad Rockwell and Randy Rockwell of Rockwell construction joined the meeting at 11:00 a.m. to discuss the courthouse roofing project. Also joining the meeting was Maintenance Supervisor Travis Dinsmore. Rockwell provided a catalog for shingle selection and made recommendations regarding the Duralast roofing that is in place as well as some gutters that he recommends considering replacement of while the roofing project is occurring. The group discussed the status, timing, and goals for the roofing project as well as feedback on potential projects being considered for 2021.

Land Use

Land Use Administrator Colten Yoast was heard at 1:00 p.m. to review Land Use and GIS business and conduct Land Use hearings.

- *Land Use Hearings* – Land use hearings opened at 1:00 p.m. Yoast presented the following for signature.
  - **EFS 0920-07 for Ramon Bivens** to divide 12.63 acres, more or less, from 59.9 acres, more or less, in Sections 21 and 22 or T1S, R43 W for purpose of resale.
  - **EFS 0920-08 for Chris Studor** to divide 5 acres, more or less, from 160 acres, more or less, in the NW ½ of Section 32, T4S, R47 W for purpose of dividing the homestead from the farm ground.
  - **DEV 0920-03 for NextEra Energy** to build a 230kV transmission line connecting a proposed wind farm in Logan County to the Yuma North substation.

No public comment was noted on either exemption from subdivision application. NextEra Energy was heard to provide an informational presentation regarding the proposed project and answer questions regarding the project. Impacted land owners were also heard regarding comments related to the project. Ms. Ortnier provided information regarding the placement of poles on their farm ground and its impact on their farming ability and their perspectives on the project as impacted landowners. The Commissioners also received comment regarding concerns for the long-range impact of the construction of a transmission line including concerns that the transmission line would encourage future wind and solar development within the county. Ms. Cook relayed various concerns about the visual, energy provision, individual financial, and property tax impacts to the county.

Land Use Hearings closed at 1:43 p.m.

**Commissioner Wiley moved to approve signature on Resolution 09-30-2020 D approving exemption from subdivision EFS 0920-07 for Ramon Bivens to divide 12.63 acres, more or less, from 59.9 acres, more or less, in Sections 21 and 22 or T1S, R43 W for purpose of resale. Commissioner Bushner seconded the motion. It passed unanimously.**

**Commissioner Wiley moved to approve signature on Resolution 09-30-2020 E approving exemption from subdivision EFS 0920-08 for Chris Studor to divide 5 acres, more or less, from 160 acres, more or less, in the NW ½ of Section 32, T4S, R47 W for purpose of dividing the homestead from the farm ground. Commissioner Bushner seconded the motion. It passed unanimously.**

**Commissioner Wiley moved to approve signature on Resolution 09-30-2020 F approving major land use permit DEV 0920-03 for NextEra Energy to build a 230kV transmission line connecting a proposed wind farm in Logan County to the Yuma North substation subject to land easements being in place for project completion. Commissioner Bushner seconded the motion. It passed unanimously.**

- *Multiple Residences on Single Parcel* – Yoast requested interpretation of land use code as related to multiple residential addresses on a single parcel. A request has been submitted to establish a third residential address on a single parcel. The group discussed water and sewer implications of multiple residences on a



single parcel. It was determined that multiple addresses on a single parcel would need to be reviewed but, in this case, based on the small size of the parcel, a third address would not be in line with Yuma County land use criteria.

- *Anaerobic Digester* – Yoast reported updates on the proposed construction of an anaerobic digester in Yuma County and requested updates on required fees and deposits related to an environmental analysis required for the project. Yoast will identify a pool of environmental consultants to assist in the review of the application.

GIS

- *Current Projects* – Yoast reported on various GIS topics including the online map and public utility mapping work being completed with the City of Yuma and the WY Emergency Communications Center.

Department Heads Meeting

At 2:05 p.m. a Department Heads meeting was convened to discuss COVID status within the community. Present for the meeting were Chairman Dean Wingfield, Commissioner Robin Wiley, Commissioner Trent Bushner, Extension Agent Joy Akey, Road & Bridge Supervisor Tom Andersen, Administrator Andrea Calhoon, Finance Officer Sarah Carwin, Sheriff Todd Combs, Landfill Manager Cliff Henry, Human Services Director Kara Hoover, Road & Bridge Blade Foreman Justin Lorimer, Road & Bridge Truck Foreman Jeremy Lund, County Treasurer Dee Ann Stults, Finance Officer Vicky Southards, County Assessor Cindy Taylor, Jail Sergeant Joe Wells, County Clerk Bev Wenger, and Land Use/GIS Coordinator Colten Yoast were present.

Updates were provided regarding County COVID status in light of the increased local cases within the Yuma County communities. The group discussed the current mask mandate and other measures that can be taken to assist with and set an example for protocols during the current public health concerns. Department heads were requested to voluntarily comply with public health guidance in an effort to support the community in mitigation and containment efforts to ensure that relationships with the State allow continued forward progress for our local community. The necessity of being willing to work with the State in mitigation and containment efforts were highlighted to help ensure that we're able to support our local businesses and citizens as much as possible within the scope of our local influence. The group discussed concerns and ideas for how to proceed both from an operational and a public perception perspective.

Presentation of 2019 Audited Financial Statements

Paul Backes of McMahan & Associates joined the meeting remotely at 2:40 p.m. to present the 2019 audited financial statements. Finance Officer Sarah Carwin, Finance Officer Vicky Southards, and County Treasurer Dee Ann Stults were also present for the presentation. **Commissioner Wiley moved to accept the audited financial statements as presented. Commissioner Bushner seconded the motion and it passed by unanimous vote.**

Fairgrounds Budget

Yuma County Fairgrounds staff Bud Wood and Jaden Campbell joined the meeting at 3:50 p.m. to discuss needs and budget requests for the Yuma County Fairgrounds for 2021. The group discussed accomplishments in 2020 and potential projects and needs in the coming years.

Administrator's Report

Administrator Andrea Calhoon reviewed calls, correspondence, and presented the following for discussion and action:

- *Minutes* – The Commissioners reviewed the minutes from the previous BOCC meetings. **Commissioner Wiley moved to approve the minutes from the September 15, 2020 regular meeting and the September 18 and September 25, 2020 special meetings of the Board of County Commissioners. Commissioner Bushner seconded the motion, which passed unanimously.**



- *CAPP Report & Claim Review* – The Commissioners heard information on pending CAPP and workers' compensation claims.
- *Signatures and Ratifications* –
  - Resolutions/Ordinances/Signatures:
    - **Commissioner Wiley moved to approve signature on Resolution 09-30-2020 A transferring \$700,000 from Fund 1 to Fund 9 for issuance through the Coronavirus Relief Fund Small Business Grant Program and eventual return following DOLA reimbursement. Commissioner Bushner seconded the motion, which passed unanimously.**
    - **Commissioner Wiley moved to approve signature on Resolution 09-30-2020 C transferring \$3,191.33 from Fund 1 to Fund 9 for Yuma County's portion of the grant match for completion of the landfill feasibility study. Commissioner Bushner seconded the motion and it passed by unanimous vote.**
  - Invoices/Finance Requests:
    - The Commissioners discussed and approved the payment of minor repairs to the Fair Queen trailer from Fund 6 GOCO lottery funds.
    - The Commissioners heard and approved a request for infrequent and short-term office closures to conduct office-wide governmental accounting training webinars offered by the Colorado Government Finance Officers Association.
    - The Commissioners discussed and approved updates to the bookkeeping process for Yuma County Fair Queens to include a donation by Yuma County to the Fair Queen account, bi-annual reports from the Fair Queen Coordinator and the inclusion of the Fair Queen banking and expenditures in the Yuma County annual audit.
  - Grant Updates:
    - The Commissioners reviewed information regarding pending and submitted grant applications including: the submission of final requests for reimbursement and invoicing completed for the two GOCO grants associated with the construction of the beef barn expansion for the Ag Innovation group as well as for the DOLA Administrative Planning grant received for completion of the landfill feasibility study. Updates were also heard on the pending DOLA Administrative Planning grant for the construction of the proposed Ag Innovation Center, DOLA energy impact funds for chip sealing of the Eckley Road, and CDOT multimodal funds for sidewalk updates in cooperation with the City of Wray.
- *Department Reports* – The Commissioners heard various department updates including updates regarding the WY 911 Authority Board audit, confirmation of submission of the audit for EMMA bond reporting for the Yuma County Water Authority Public Improvement District, efforts to review financial responsibilities shared with the WY Communications Center, and the September 2020 Veteran's Service Officer report.
- *Prior Meeting Follow-Up* – Calhoon provided updates on ongoing projects including research being done on a possible marijuana delivery ordinance and sales tax considerations for retail marijuana.
- *Correspondence* – Calhoon presented correspondence received since the last meeting including the completed 385 corridor study conducted by Alfred Benesch and CDOT and letters of interest for posted board vacancies. **Commissioner Wiley moved to reappoint Micah Seyler, Robin Schneider, and Jed Gleghorn to the Yuma County Fair Board and to reappoint Krista Terrell to the RETAC Board. Commissioner Bushner seconded the motion, which passed by unanimous vote.** No letters of interest have been received to date for the appointment to the Eckley Cemetery Board.
- *CDL Testing Unit* – Calhoon provided updates on the status of the Yuma County CDL testing unit including the status of certification for examiners and updates on research related to the employment status of CDL examiners with Yuma County.




- *Oil & Gas Updates* – Calhoon reported on oil and gas updates since the last meeting including litigation to which Yuma County is party regarding rulemaking by the Air Quality Control Commission. **Commissioner Wiley moved to approve signature on the letter to the Colorado Oil and Gas Conservation Commission in support of review of helium well permitting regulations during the current rulemaking process. Commissioner Bushner seconded the motion. It passed unanimously.**
- *IT Updates* – Calhoon presented updates on various IT-related topics including updates to the website and plans for the implementation of a VOIP phone system at Road & Bridge.
- *Maintenance Updates* – Calhoon reported on various facilities maintenance topics.
- *HR Updates* – Calhoon reported updates on county Human Resource topics including policy updates and county vacancies.

There being no further business, the meeting adjourned at 4:50 p.m. The next regular meetings of the Board of County Commissioners will be on October 15, 2020 and October 29, 2020.

  
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Dean Wingfield, Chairman

  
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Andrea Calhoon, Administrator

ATTEST:   
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Beverly Wenger, County Clerk





**BOARD OF COUNTY COMMISSIONERS  
COUNTY OF YUMA, STATE OF COLORADO**

**RESOLUTION NO. 09-30-2020 A**

**A RESOLUTION TRANSFERRING \$700,000 FROM FUND 1 TO FUND 9**

**WHEREAS**, Surplus fund balance and revenues in the General Fund #01 are available and will be used for this interfund transfer, and;

**WHEREAS**, this transfer will provide the funding necessary to disburse economic recovery funds through the CARES Act Coronavirus Relief Fund Yuma County Small Business Grant Program, and:

**WHEREAS**, funds will be reimbursed through the Department of Local Affairs following disbursal and are intended to be transferred back to the General Fund after reimbursement.

**NOW, THEREFORE, BE IT RESOLVED**, the Commissioners of Yuma County, State of Colorado, approve the transfer of Seven Hundred Thousand Dollars (\$700,000.00) from Fund #01 to the Grant Fund #9.

The above and foregoing Resolution was, on motion duly made and seconded, adopted by unanimous vote of the Yuma County Board of Commissioners on the 30<sup>th</sup> day of September, 2020.

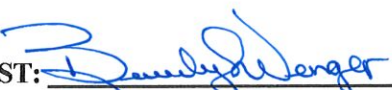
**ADOPTED THIS 30<sup>th</sup> DAY OF SEPTEMBER, 2020.**

**THE BOARD OF COUNTY COMMISSIONERS  
OF YUMA COUNTY, STATE OF COLORADO**

  
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**Dean Wingfield, Chairman**

  
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**Trent Bushner, Commissioner**

  
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**Robin Wiley, Commissioner**

ATTEST:   
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**Beverly A. Wenger, County Clerk**







**BOARD OF COUNTY COMMISSIONERS  
COUNTY OF YUMA, STATE OF COLORADO**

**RESOLUTION NO. 09-30-2020 B**

**A RESOLUTION TRANSFERRING \$31,000 FROM FUND 1 TO FUND 25**

**WHEREAS**, Surplus fund balance and revenues in the General Fund #01 are available and will be used for this interfund transfer, and;

**WHEREAS**, this transfer will increase the balance in the Emergency Reserve Fund in compliance with TABOR requirements.

**NOW, THEREFORE, BE IT RESOLVED**, the Commissioners of Yuma County, State of Colorado, approve the transfer of Thirty-One Thousand Dollars (\$31,000.00) from Fund #01 to the Emergency Reserve Fund #25.

The above and foregoing Resolution was, on motion duly made and seconded, adopted by unanimous vote of the Yuma County Board of Commissioners on the 30<sup>th</sup> day of September, 2020.


**ADOPTED THIS 30<sup>th</sup> DAY OF SEPTEMBER, 2020.**

**THE BOARD OF COUNTY COMMISSIONERS  
OF YUMA COUNTY, STATE OF COLORADO**

  
\_\_\_\_\_  
Dean Wingfield, Chairman

  
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Trent Bushner, Commissioner

  
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Robin Wiley, Commissioner

ATTEST:   
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Beverly A. Wenger, County Clerk



  
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Yuma County Recorder, BEVERLY WENGER Page 1 of 1  
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**BOARD OF COUNTY COMMISSIONERS  
COUNTY OF YUMA, STATE OF COLORADO**

**RESOLUTION NO. 09-30-2020 C**

**A RESOLUTION TRANSFERRING \$3,191.33 FROM FUND 1 TO FUND 9**

**WHEREAS**, Surplus fund balance and revenues in the General Fund #01 are available and will be used for this interfund transfer, and;

**WHEREAS**, this transfer will provide the funding necessary to pay Yuma County's portion of the cash match for a grant-funded feasibility study for the Yuma County Landfill, and:

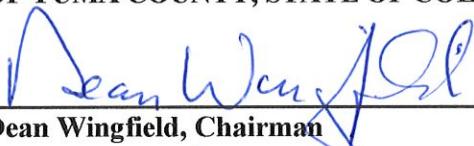
**WHEREAS**, remaining expenses will be paid via a 50% grant match by the Department of Local Affairs and by proportional contributions by the incorporated municipalities within Yuma County.

**NOW, THEREFORE, BE IT RESOLVED**, the Commissioners of Yuma County, State of Colorado, approve the transfer of Three Thousand One Hundred Ninety-One Dollars and Thirty-Three Cents (\$3,191.33) from Fund #01 to the Grant Fund #9.

The above and foregoing Resolution was, on motion duly made and seconded, adopted by unanimous vote of the Yuma County Board of Commissioners on the 30<sup>th</sup> day of September, 2020.

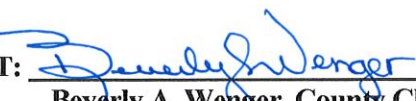
**ADOPTED THIS 30<sup>th</sup> DAY OF SEPTEMBER, 2020.**

**THE BOARD OF COUNTY COMMISSIONERS  
OF YUMA COUNTY, STATE OF COLORADO**

  
\_\_\_\_\_  
Dean Wingfield, Chairman

  
\_\_\_\_\_  
Trent Bushner, Commissioner

  
\_\_\_\_\_  
Robin Wiley, Commissioner

ATTEST:   
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Beverly A. Wenger, County Clerk



