

**YUMA COUNTY COMMISSIONERS**

**May 29, 2020**

**Minutes<sup>1</sup>**

On May 29, 2020 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Dean Wingfield, Commissioner Trent Bushner, Commissioner Robin Wiley, and Administrator Andrea Calhoon were present throughout the day. The meeting was open to the public via teleconference due to the COVID19 pandemic and Commissioner Bushner joined remotely.

The Commissioners reviewed and signed accounts payable and discussed various meetings attended throughout the prior month.

Liquor License Renewal

Deputy County Clerk Pam Zuege joined the meeting at 8:15 a.m. to present a retail liquor license renewal for Papa's Bait Shop. **Commissioner Wiley moved to approve the retail liquor license renewal for Papa's Bait Shop. Commissioner Bushner seconded the motion. It passed by unanimous vote.**

Financial Reports

Finance Officer in Training Sarah Carwin joined the meeting at 8:30 a.m. to provide financial updates including capital expenditure reports, updates on the implementation of Paycor payroll software and the implementation of YTime timekeeping at Road & Bridge.

Human Services

The Board of County Commissioners convened as the Board of Social Services at 9:00 a.m. Human Services Director Kara Hoover, Bookkeeper Melanie Fisher, Child and Adult Protection Supervisor Hollie Hillman, and Receptionist Robin Newton were present via teleconference. Detailed minutes of the Board of Social Services are maintained separately by the Department of Human Services.

**Commissioner Wiley moved to enter into executive session at 9:43 a.m. under CRS 24-6-402(4)(c) for items to be kept confidential by law. Commissioner Bushner seconded the motion, which passed unanimously.** Present for executive session were Chairman Dean Wingfield, Commissioner Robin Wiley, Commissioner Trent Bushner, Human Services Director Kara Hoover, Child and Adult Protection Supervisor Hollie Hillman, and Administrator Andrea Calhoon. Executive session ended at 10:09 a.m. No action was taken following executive session.

The Board of County Commissioners reconvened at 10:10 a.m.

Road and Bridge

Road & Bridge Supervisor Tom Andersen, Assistant Road & Bridge Supervisor Sean Malay, and Blade Foreman Justin Lorimer joined the meeting at 10:10 a.m. to provide department updates.

- **Staffing** – Andersen provided staffing updates including presenting a job description for Road & Bridge Office Coordinator Charman Adame, presenting salary authorizations for three new hires Damian Rock, Jerry Gunn, and Jo Jones, and salary authorizations for Clinton Metzler and Casey Sievers to exchange positions. **Commissioner Wiley moved to approve the salary authorizations as presented. Commissioner Bushner seconded the motion, which passed unanimously.**
- **Truck Prices** – Malay presented pricing for the trade and purchase of a Kenworth day cab truck for an estimated net cost of \$96,775 from MHC Kenworth in Greeley. **Commissioner Wiley moved to approve the purchase of one Kenworth day cab truck from MHC Kenworth in Greeley for an amount not to exceed \$96,775 net of trade. Commissioner Bushner seconded the motion. It passed by unanimous vote.**
- **Current Road Projects** – Andersen reported the completion of work on County Road 54 and planned work on County Road R.

---

<sup>1</sup> Minutes prepared by Andrea Calhoon are a summary of discussions, not a verbatim account.

- *Culvert Project* – Andersen reported on an intended culvert project on County Road AA intended to direct the flow of water under the road to prevent continuous washouts.
- *Trailers* – Malay reported that the trailers previously approved for purchase have been delivered and discussed his assessment of how they are working thus far.
- *Mower Trade* – The group discussed the plan for the mower trades and the repair and refurbishment of existing mowers and discussed the potential trade of one mower on a new Land Pride mower. The group discussed the pros of selling mowers locally as opposed to trading in the equipment on the purchase of new equipment. Malay will present a list of equipment to advertise for bid and obtain quotes for mower replacement for a future meeting.
- *Truck Parking at Fairgrounds* – The group discussed the parking of trucks at the Yuma County Fairgrounds. The Commissioners instructed Andersen and Calhoun to coordinate contacting the truck owners/drivers and having the trucks removed.

#### Colorado Counties, Inc. Legislative Meeting

At 11:00 a.m. the Commissioners took a recess to attend the Colorado Counties, Inc. legislative update call.

#### Land Use

Land Use Administrator Colten Yoast was heard at 1:00 p.m. to review Land Use and GIS business and conduct Land Use hearings.

- *Land Use Hearings* – Land use hearings opened at 1:00 p.m. Yoast presented the following for signature.
  - **EFS 0520-03 for Brophy Wilson Partnership on behalf of Pete Brophy and Dave Wilson** to divide 21.5 acres, more or less, from 37.77 acres, more or less, in the Northwest  $\frac{1}{4}$  of Sec 18, T1N, R43W for purpose of dividing the homestead off of the pasture ground.
  - **DEV 0520-01 for Jake Rosenberg of OneOK Elk Creek on behalf of Dolores Hamick c/o William Schmidke** to build, own, and operate a pump station in support of the existing Elk Creek Pipeline on 5.35 acres, more or less, in the SE  $\frac{1}{4}$  of Sec 6, T3N, R48W.

Land Use Hearings closed at 1:15 p.m.

**Commissioner Wiley moved to approve signature on Resolution 05-29-2020 A approving exemption from subdivision EFS 0520-03 for Brophy Wilson Partnership on behalf of Pete Brophy and Dave Wilson to divide 21.5 acres, more or less, from 37.77 acres, more or less, in the Northwest  $\frac{1}{4}$  of Sec 18, T1N, R43W for purpose of dividing the homestead off of the pasture ground. Commissioner Bushner seconded the motion. It passed unanimously.**

**Commissioner Wiley moved to approve signature on Resolution 05-29-2020 B approving Major Land Use permit DEV 0520-01 for Jake Rosenberg of OneOK Elk Creek on behalf of Dolores Hamick c/o William Schmidke to build, own, and operate a pump station in support of the existing Elk Creek Pipeline on 5.35 acres, more or less, in the SE  $\frac{1}{4}$  of Sec 6, T3N, R48W. Commissioner Bushner seconded the motion. It passed unanimously.**

- *YW Electric Tower Replacement* – Yoast presented information on a reported tower build proposed by YW Electric to replace an existing tower with a new tower. The new tower is proposed to be approximately 15 feet taller than the existing tower. The group discussed lighting and setback requirements for tower construction and operation.
- *Business Licensure* – Yoast reviewed an inquiry he had gotten regarding business licensure in unincorporated Yuma County.



GIS

- *Current Projects* – Yoast reported on various GIS topics including the online map and public utility mapping work being completed with the City of Yuma.

Public Comment, Rick Lett

At 2:00 p.m. the Commissioners heard public comment from Mr. Rick Lett regarding a prairie dog nuisance approximately 20 miles north of Eckley.

Attorney General's Director of Opioid Response, Heidi Williams

At 2:30 p.m. the Commissioners were joined by Ms. Heidi Williams, the Attorney General's Director of Opioid Response to present information on the State's current status regarding opioid response and the class action suit for opioid response as well as to hear from Yuma County local officials on Yuma County-specific challenges related to opioid use. Also joining the meeting was Yuma County Jail Sergeant Joe Wells. The group discussed statewide and national challenges with opioid use and control as compared to issues seen within Yuma County.

CPACE Presentation

At 3:00 p.m. the Commissioners met with Troy McCue, Tracy Phillips of CPACE, Economic Development Director Phil Riggleman, and County Treasurer Dee Ann Stults to review a proposed Yuma County project and the CPACE program that offers potential funding. Phillips provided an overview of the CPACE program including the goals and funding sources for the program as well as the participation process for individual counties. McCue provided information on the planned project which includes ground-mounted solar panels intended to power irrigation wells and reviewed his prior conversations with YW Electric as they pertain to the project.

Yuma County Fair Rodeo, Jed Gleghorn

At 4:00 p.m. Yuma County Fair Board Rodeo Chairman Jed Gleghorn joined the meeting to discuss planning and contractual matters regarding the 2020 Yuma County Fair PRCA rodeo. The group discussed contract clauses for potential cancellation as well as options for alternative models and procedural updates depending upon the public health situation at the time. Gleghorn advised that a cancellation decision must be issued to PRCA no later than July 1, 2020 and advised on some of the expenses already incurred that would be due regardless of cancellation or production. The group determined they would revisit the conversation after such time as Gleghorn secures a potential sponsor.

Administrator's Report

Administrator Andrea Calhoun reviewed calls, correspondence, and presented the following for discussion and action:

- *Minutes* – The Commissioners reviewed the minutes from the previous BOCC meetings. **Commissioner Wiley moved to approve the minutes from the May 18, 2020 regular meeting of the Board of County Commissioners. Commissioner Bushner seconded the motion, which passed unanimously.**
- *CAPP Report & Claim Review* – The Commissioners heard information on pending CAPP and workers' compensation claims.
- *Signatures and Ratifications* –
  - Resolutions/Ordinances/Signatures:
    - **Commissioner Wiley moved to approve signature on the updated contracts with Colorado Retirement Association for administration of a 401(a) and 457(b) retirement plans for Yuma County employees. Commissioner Bushner seconded the motion, which passed unanimously.**
    - **Commissioner Wiley moved to withdraw the offer of contract to Diamond Rio through Kinnon Entertainment for the 2020 Yuma County Fair night show. Commissioner Bushner seconded the motion, which passed by unanimous vote.**



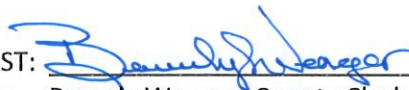


- Invoices/Finance Requests:
  - **Commissioner Wiley moved to approve payment of the invoice from Rockwell Construction for change orders associated with the fairgrounds beef barn expansion project. Commissioner Bushner seconded the motion. It passed unanimously.**
- Grant Updates:
  - The Commissioners reviewed information regarding pending and submitted grant applications including various grants for the Ag Innovation Center, the DOLA administrative planning grant for completion of a landfill feasibility study, the approval of CDOT multimodal grant funds, and the submitted energy impact grant application for the Eckley Road paving project.
- *Department Reports* – The Commissioners reviewed the Smithfield Farms 2020 first quarter monitoring report, the Seaboard Farms 2020 first quarter monitoring report, the May 2020 Veteran’s Service Officer report, and heard updates on the 2020 Colorado Employee Residency Review report.
- *Prior Meeting Follow-Up* – Calhoon provided updates on ongoing projects.
- *Correspondence* – Calhoon presented correspondence received since the last meeting including:
  - The Colorado Open Records Act request log 2020 year to date.
- *CDL Testing Unit* – Calhoon provided updates on the status of the Yuma County CDL testing unit.
- *Oil & Gas Updates* – Calhoon reported on oil and gas updates since the last meeting including litigation to which Yuma County is party regarding rulemaking by the Air Quality Control Commission.
- *IT Updates* – Calhoon presented updates on various IT topics including the provision of WIFI connectivity within the Human Services building.
- *Maintenance Updates* – Calhoon reported on various facilities maintenance topics including part time maintenance staffing plans and disinfection protocols and products. The group discussed building operation plans in light of COVID19 public health ordinances and upcoming jury trials in June. Based on the current public health situation, it was determined that courthouse operations would remain on a by appointment only basis for two more weeks and operations will be reassessed at the June 15 Commissioner’s meeting.
- *HR Updates* – Calhoon reported updates on county Human Resource topics including policy updates and county vacancies.

There being no further business, the meeting adjourned at 5:00 p.m. The next regular meetings of the Board of County Commissioners will be on June 15, 2020 and June 30, 2020.

  
\_\_\_\_\_  
Dean Wingfield, Chairman

  
\_\_\_\_\_  
Andrea Calhoon, Administrator

ATTEST:   
\_\_\_\_\_  
Beverly Wenger, County Clerk

