

YUMA COUNTY COMMISSIONERS

May 18, 2020

Minutes¹

On May 18, 2020 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Dean Wingfield, Commissioner Trent Bushner, Commissioner Robin Wiley, and Administrator Andrea Calhoon were present throughout the day. The meeting was open to the public via teleconference due to the COVID19 pandemic.

The Commissioners reviewed and signed accounts payable and discussed various meetings attended throughout the prior month.

Financial Reports

Finance Officer in Training Sarah Carwin joined the meeting at 8:30 a.m. to provide financial updates including April 2020 financial reports, updates on the implementation of Paycor payroll software and the implementation of YTime timekeeping at Road & Bridge as well as various financial topics related to the 2020 Yuma County Fair including options and timelines for online ticket sales.

Human Services

The Board of County Commissioners convened as the Board of Social Services at 9:00 a.m. Human Services Director Kara Hoover, Eligibility Supervisor Dalen Rogers, and Child and Adult Protection Supervisor Hollie Hillman were present via teleconference. Detailed minutes of the Board of Social Services are maintained separately by the Department of Human Services.

The Board of County Commissioners reconvened at 9:40 a.m.

Road and Bridge

Road & Bridge Supervisor Tom Andersen and Blade Foreman Justin Lorimer joined the meeting at 10:00 a.m. to provide department updates.

- *Current Road Work* – Andersen reported on current road work on County Roads 54, 51, QQ, and RR. The work in this area will be completed this week and then will move north of Wray. Andersen also reported on repair to roads in the south half of the county following heavy rains last week.
- *Culvert Project* – Andersen reported the completion of the culvert project on County Road AA that was previously discussed.
- *Mowing* – Andersen reported the planned beginning of mowing this week. The group discussed the merits of part time, temporary mowing help.
- *Trailer Deliveries* – Andersen reported that the trailers ordered previously are scheduled for delivery late this week or early next week.
- *New Hire* – Andersen reported on the hire of a new mechanic, Colton Chartier who started work today.
- *Blade Protocols* – The group discussed blading protocols, goals, and plans. Lorimer presented his plans for addressing road damage, dispatching blades and trucks, and training blade operators. Lorimer also discussed the varying protocols he intends to use for the unique challenges in each area including helping area men establish routes and getting additional resources to areas that are in need.

Yuma County Fair Queens, Michelle Smith & Kaci Porter

At 11:00 a.m. the Commissioners were joined via teleconference by Michelle Smith and Kaci Porter regarding the Yuma County Fair Queens 2020 scheduling and programming in light of COVID19 restrictions and schedule changes. The group discussed the schedule and financing for the Yuma County Fair Queens as well and discussed challenges for both the current year and upcoming year as well as alternative options to the normal course of business.



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¹ Minutes prepared by Andrea Calhoon are a summary of discussions, not a verbatim account.



Old Threshers, Tim Stulp

At 11:30 a.m. the Commissioners met via teleconference with Mr. Tim Stulp representing Old Threshers to discuss the 2020 and 2021 Old Threshers events. Stulp requested the use of fairgrounds facilities consistent with the use in prior years for September 10, 11, 12 of 2021. Stulp also provided updates on the 2020 event and reported that decisions on the event will be made no later than June 13, 2020 based on public health requirements at the time. **Commissioner Wiley moved to approve use of the fairgrounds for Old Threshers on September 10, 11, and 12, 2021. Commissioner Bushner seconded the motion, which passed by unanimous vote.**

Land Use

Land Use Administrator Colten Yoast was heard at 1:00 p.m. to review Land Use and GIS business.

- *Pending Land Use Activity* – Yoast reported no land use applications to be heard via hearing today. He reported three administrative permits, one minor land use permit, and one major land use permit expected to be heard at the end of the month. Yoast reported that Planning Commission hearings are to be held virtually again this month.
- *Viaero Tower Update* – Yoast reported on a tower replacement proposed for an existing Viaero tower. The group determined an activity notice would be required to determine if the parameters of the tower would be changed. If the footprint and height of the tower remain consistent, an activity notice is all that would be required. If either of those items change, the Commissioners would require additional application materials.

GIS

- *Current Projects* – Yoast reported on various GIS topics including the online map and public utility mapping work being completed with the City of Yuma. Yoast presented an MOU with the City of Yuma regarding the sharing of an additional online mapping software required for completion of the City of Yuma public utilities project. The MOU proposes to share the cost of the subscription to the software and to share access to the software jointly between Yuma County and the City of Yuma.

Colorado Retirement Association, Mike Whalen & Tim Mullen

At 2:00 p.m. the Commissioners convened in executive session under CRS 24-6-402(4)(e) for negotiations to review the Yuma County Colorado Retirement Association contract for provision of an employee retirement plan. **Commissioner Wiley moved to enter into executive session under CRS 24-6-402(4)(e) for negotiations at 2:00 p.m. to review the Colorado Retirement Association contract for provision of an employee retirement plan benefit. Commissioner Bushner seconded the motion. It passed unanimously.** Executive session ended at 2:55 p.m. No action was taken following the conclusion of executive session.

Economic Development, Phil Riggelman

At 3:00 p.m. the Commissioners were joined by Yuma County Economic Development Director Phil Riggelman to continue the discussion on Yuma County's potential participation in the C-PACE program. Also in attendance was Yuma County Treasurer Dee Ann Stults.

Yuma County Water Authority Public Improvement District

At 4:00 p.m. the Commissioners adjourned and convened as the Yuma County Water Authority Public Improvement District Board. Minutes for the Yuma County Water Authority Public Improvement District are kept separately.

Administrator's Report

Administrator Andrea Calhoun reviewed calls, correspondence, and presented the following for discussion and action:

- *Minutes* – The Commissioners reviewed the minutes from the previous BOCC meetings. **Commissioner Wiley moved to approve the minutes from the April 30, 2020 regular meeting and the May 14, 2020 special meeting**

of the Board of County Commissioners. Commissioner Bushner seconded the motion, which passed unanimously.

- *CAPP Report & Claim Review* – The Commissioners heard information on pending CAPP and workers' compensation claims.
- *Signatures and Ratifications* –
 - Resolutions/Ordinances/Signatures:
 - **Commissioner Wiley moved to approve signature on the two service agreements with YW Electric for provision of electrical service to the Yuma 1 and Idalia tower sites, respectively, for emergency communications equipment. Commissioner Bushner seconded the motion, which passed unanimously.**
 - Sergeant Joe Wells and Corporal Levi Witte presented the Summit Contract for provision of inmate meal preparation. **Commissioner Wiley moved to approve signature on the 2020 Summit Foods contract. Commissioner Bushner seconded the motion, which passed by unanimous vote.**
 - Invoices/Finance Requests:
 - **Commissioner Wiley moved to ratify signature on the CRA Forfeiture check for \$470.64 previously signed. Commissioner Bushner seconded the motion. It passed unanimously.**
 - **Commissioner Bushner moved to approve refund of the \$500 fairgrounds use deposit paid by Jill and Jayci Mekelburg for an FFA show camp scheduled to be held at the Yuma County Fairgrounds on June 11, 2020 but cancelled due to COVID19. Commissioner Wiley seconded the motion and it passed by unanimous vote.**
 - Grant Updates:
 - The Commissioners reviewed information regarding pending and submitted grant applications including various grants for the Ag Innovation Center, the DOLA administrative planning grant for completion of a landfill feasibility study, the approval of CDOT multimodal grant funds, and the submitted energy impact grant application for the Eckley Road paving project. **Commissioner Bushner moved to ratify the approval of the order of pens and fans for the Yuma County Fairgrounds Beef Barn to be funded via GOCO Grant and the Ag Innovation Group. Commissioner Wiley seconded the motion, which passed unanimously.**
- *Department Reports* – The Commissioners reviewed the April 2020 Treasurer's Report, heard updates on the Northeast Colorado Bookmobile, and reviewed the April 2020 TV System Maintenance Log.
- *Prior Meeting Follow-Up* – Calhoon provided updates on ongoing projects.
- *Correspondence* – Calhoon presented correspondence received since the last meeting including:
 - Sealed bids received on the purchase of the Landfill's 2003 pickup as advertised. One bid was received and the Commissioner's recommendation to the Landfill Board was to refuse.
 - **Commissioner Wiley moved to approve Sheriff Combs' request to purchase a sniper rifle suppressor for an amount not to exceed \$1700 to be paid for and owned by Sheriff Combs, but donated to the Yuma County Sheriff's Office for use during his term of office. Commissioner Bushner seconded the motion, which passed by unanimous vote.**
 - A memo from Yuma County Treasurer Dee Ann Stults regarding potential legislation to waive all property tax interest penalties.
 - Correspondence from Petron Development Company regarding the abandonment of a local well.
 - Information from Emergency Manager Roger Brown regarding livestock mass disposal sites.
 - Notice that the Colorado Employee Residency Report challenge period has been abbreviated for 2020 and closes May 29, 2020.



- **CDL Testing Unit** – Calhoon provided updates on the status of the Yuma County CDL testing unit. **Commissioner Wiley moved to approve signature on the agreement with the State of Colorado establishing the Yuma County CDL Testing Unit site. Commissioner Bushner seconded the motion, which passed unanimously.**
Commissioner Bushner moved to approve signature on the independent contractor agreements with Bob Rogers, Josh Young, and Thomas Morgan for provision of independent contractor services to administer CDL skills examinations. Commissioner Wiley seconded the motion. It passed by unanimous vote.
- **Oil & Gas Updates** – Calhoon reported on oil and gas updates since the last meeting including updates on the regional and local government coalition working on Senate Bill 19-181 related to oil and gas drilling permits and litigation to which Yuma County is party regarding rulemaking by the Air Quality Control Commission.
- **IT Updates** – Calhoon presented updates on various IT topics including remote work capabilities for various County employees.
- **Maintenance Updates** – Calhoon reported on various facilities maintenance topics.
- **HR Updates** – Calhoon reported updates on county Human Resource topics including policy updates and county vacancies. **Commissioner Wiley moved to approve signature on three American Fidelity Group Product Applications establishing rates for voluntary benefits to be offered by American Fidelity. Commissioner Bushner seconded the motion, which passed unanimously.**

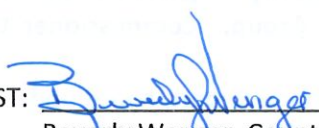
There being no further business, the meeting adjourned at 5:05 p.m. The next regular meetings of the Board of County Commissioners will be on May 29, 2020 and June 15, 2020.



Dean Wingfield, Chairman



Andrea Calhoon, Administrator

ATTEST: 

Beverly Wenger, County Clerk

