

## YUMA COUNTY COMMISSIONERS

December 13, 2019

### Minutes<sup>1</sup>

On December 13, 2019 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Robin Wiley, Commissioner Trent Bushner, Commissioner Dean Wingfield, and Administrator Andrea Calhoon were present throughout the day.

The Commissioners reviewed and signed accounts payable and discussed various meetings attended throughout the prior month.

#### Human Services

The Board of County Commissioners convened as the Board of Social Services at 8:30 a.m. Human Services Director Kara Hoover, Child Welfare and Adult Protection Supervisor Hollie Hillman, Eligibility Supervisor Dalene Rogers, Child Support Title IV-D Administrator Joyce Brown, and Receptionist Robin Newton were present. Detailed minutes of the Board of Social Services are maintained separately by the Department of Human Services.

The Board of County Commissioners reconvened at 9:10 a.m.

#### Road and Bridge

Road & Bridge Supervisor JR Colden joined the meeting at 9:30 a.m. to provide department updates.

- *Current Road Work* – Colden reviewed current road work on County Road SS in the area of County Road 44, reported work out of the Mek 1 pit for the month of December, and discussed a plan to crack seal County Road 39 by the end of the year.
- *Driver Qualification Records* – Colden reported on the establishment of a clearinghouse for the exchange of DOT driver history information and a requirement to establish an exchange account by January 6, 2020.
- *Gravel Pit Exploration* – Colden reported on a right-to-enter agreement with Ron Richards for gravel exploration.
- *Credit Agreement* – Colden presented a credit application for Colorado Asphalt Services. **Commissioner Bushner moved to approve a credit agreement with Colorado Asphalt Services for purchase of asphalt materials. Commissioner Wingfield seconded the motion. It passed by unanimous vote.**
- *2020 Projects and Expenditures* – Colden discussed his planned equipment expenditures and project expenditure priorities for 2020.
- *Road Crossing Permits:*
  - Colden presented a road crossing permit application for CenturyLink to install fiber line along County Road 46 and County Road K. **Commissioner Bushner moved to approve the road crossing permit for CenturyLink to install fiber line along County Road 46 and bore under County Road K. Commissioner Wingfield seconded the motion, which passed unanimously.**
  - Colden reported that the previously approved overweight permit for KJ Trucking was not needed and has been withdrawn.

#### Colorado Parks & Wildlife, Todd Schmidt

At 10:30 a.m. the Commissioners met with Todd Schmidt and Tyler Baker of Colorado Parks and Wildlife to complete introductions with Mr. Schmidt and hear program updates and future plans. Among topics of conversation were chronic wasting disease testing and Colorado Parks and Wildlife reimbursement for chronic wasting disease testing during game processing as well as upcoming dam maintenance at Stalker Lake in the fall of 2020. During maintenance, Colorado Parks and Wildlife intends to do some habitat manipulation designed to improve fish populations and fishing opportunities.

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<sup>1</sup> Minutes prepared by Andrea Calhoon are a summary of discussions, not a verbatim account.





### Land Use

Land Use Administrator Colten Yoast was heard at 1:00 p.m. to review Land Use and GIS business.

- *Pending Land Use Activity* – Yoast reported on three exemptions from subdivision received for December 2019 and three Administrative Land Use permit applications to be heard at the end of the month for installation of 25kw wind turbines by United Wind Energy at the Yuma County Dairy. The turbines will be owned by United Wind and leased by Yuma County Dairy for 10 years at which time the Commissioners are to be updated regarding decommissioning and/or change of ownership.

### GIS

- *Current Projects* – Yoast reported on various GIS topics and projects including updates on the master map, the digitization of the road and bridge map, and the planned beginning of plat book work.

### 2020 Budget Hearing

At 2:30 p.m., Chairman Wiley opened the hearing to accept public comment on the proposed 2020 budgets for Yuma County, Yuma County Landfill, and Yuma County Water Authority. The Commissioners reviewed the budget documents. No member of the public was present to make comments. The hearing was closed at approximately 4:05 p.m. **Commissioner Bushner moved to approve the 2020 Yuma County Budget, the 2020 Yuma County Landfill Budget, and the 2020 Yuma County Water Authority Budget as presented. Commissioner Wingfield seconded. The motion passed unanimously.**

- **Commissioner Wingfield moved to approve Resolution 12-13-2019 A setting Yuma County's Mill Levy for the year 2019 to defray costs for the 2020 budget year. The total Yuma County Mill Levy is set at 21.722 mills with the General Fund receiving 16.685 mills, plus an abatement of .008 mills. Road and Bridge is to receive 2.529 mills; Human Services 1.000 mill; Insurance Fund 0.500 mill; and Recreation Fund 1.000 mill. The total tax revenue expected to be collected for all County Funds is \$5,543,613. The 2019 County Assessed Valuation, as certified with the County Assessor is \$255,207,400. Commissioner Bushner seconded the motion, which passed by unanimous vote.**
- **Commissioner Bushner moved to approve Resolution 12-13-2019 B a Resolution to Adopt the 2020 budget which summarizes expenditures and revenues for each fund and adopts a budget for the County of Yuma, Colorado, for the calendar year, beginning the first day of January 2020 and ending on the last day of December 2020. Total Expenditures approved \$20,965,299. Commissioner Wingfield seconded the motion, which passed unanimously.**
- **Commissioner Wingfield moved to approve Resolution 12-13-2019 C which appropriates sums of money to the various Yuma County funds and spending agencies for the 2020 budget year. Commissioner Bushner seconded. The motion passed by unanimous vote.**

**Commissioner Bushner moved to set the 2019 mill levies as presented. Commissioner Wingfield seconded the motion, which passed unanimously.**

### Administrator's Report

Administrator Andrea Calhoun reviewed calls, correspondence, and presented the following for action:

- *Minutes* – The Commissioners reviewed the minutes from the previous BOCC meeting. **Commissioner Bushner moved to approve the minutes from the November 27, 2019 regular meeting of the Board of County Commissioners. Commissioner Wingfield seconded the motion, which passed unanimously.**
- *CAPP Report & Claim Review* – The Commissioners heard information on pending CAPP and workers' compensation claims.



- *Signatures and Ratifications –*
  - Resolutions/Ordinances/Signatures:
    - The Commissioners reviewed a proposed RV parking policy and lease agreement. **Commissioner Wingfield moved to approve the Yuma County Fairgrounds policy and lease agreement. Commissioner Bushner seconded the motion. The motion passed by unanimous vote.**
    - **Commissioner Bushner moved to approve signature on the updated Colorado State University Golden Plains Area Extension Memorandum of Understanding. Commissioner Wingfield seconded the motion. It passed unanimously.**
    - **Commissioner Bushner moved to authorize Sheriff Todd Combs and/or Corporal Levi Witte to sign the title for the previously approved Ford Interceptor to be picked up from Kansas State Patrol on December 23. Commissioner Wingfield seconded the motion, which passed unanimously.**
    - The Commissioners discussed updates on the planned bill run for the voluntary update of county classification for purposes of establishing Yuma County Elected Official salaries. The bill will be jointly run with Alamosa County, who is also voluntarily dropping a salary category.
  - Invoices/Finance Requests:
    - **Commissioner Wingfield moved to approve the renewal of National Association of Counties dues for 2020 in the amount of \$450. Commissioner Bushner seconded the motion, which passed unanimously.**
  - Grant Updates:
    - **Commissioner Bushner moved to ratify Chairman Wiley's signature on the 2020 VALE grant contract. Commissioner Wingfield seconded the motion, which passed by unanimous vote.**
    - The Commissioners reviewed information regarding pending and submitted grant applications including various grants for the Ag Innovation Center and Landfill Feasibility Study. **Commissioner Bushner moved to approve the scope of work for the Ag Innovation Center feasibility study. Commissioner Wingfield seconded the motion, which passed unanimously.**
- *Department Reports –* The Commissioners heard various department reports including November 2019 Treasurer's Reports, the Seaboard 3<sup>rd</sup> quarter monitoring report, the Murphy Brown 3<sup>rd</sup> quarter monitoring report, an update from the Colorado Department of Public Health and Environment regarding a prior feedlot complaint issued, a status report on the implementation of Senate Bill 19-191 regarding 48-hour bonding requirements in the county jail, updates on the transition of responsibilities in the county finance office, and discussion of marijuana delivery ordinances as follow-up to the 2019 CCI winter conference.
- *Prior Meeting Follow-Up –* Calhoon provided updates on ongoing projects including the implementation of new accounting software and challenges with imbedded and supplemental payroll processing software and an update on the banking and reporting for the Yuma County Fair Queens.
- *Correspondence –* Calhoon presented correspondence received since the last meeting including:
  - A request from Cindy Sovine of Sovine Consulting to have one of the Yuma County Commissioners speak at the Colorado State Hemp Producers Conference January 25 in Denver. Additional information on content has been requested.
  - Ambulance license renewals submitted by Wray Ambulance Service, Yuma Ambulance Service, and South YW Ambulance Service. **Commissioner Bushner moved to approve ambulance service license renewals for Wray Ambulance Service, Yuma Ambulance Service, and South YW**





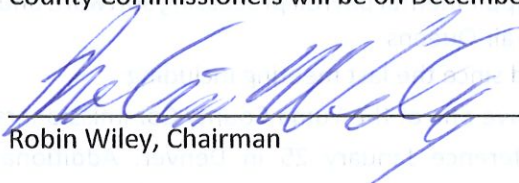
**Ambulance Service for a period of January 1, 2020 through December 31, 2020. Commissioner Wingfield seconded the motion and it passed unanimously.**

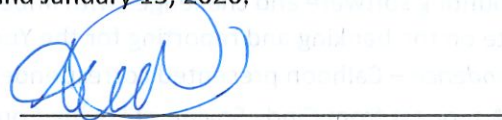
- An invitation for the Board of County Commissioners and Administrator Calhoon to attend the Yuma County Sheriff's Office Christmas Party on January 6.
- Board term expirations and associated letters of interest. **Commissioner Bushner moved to reappoint Dana Shaw, Bruce Mann, and Ron Blach to the Yuma County Pest Control District Board, to reappoint Harry Ivarie to the East Yuma County Cemetery District Board, and to reappoint Julie Rus and Roger Brown to the 911 Authority Board. Commissioner Wingfield seconded the motion. It passed by unanimous vote.** The expiry of term for Ross Tuell on the Planning Commission remains pending.
- **CDL Testing Unit** – Calhoon presented updates on the status of establishment of the CDL testing unit for Yuma County. The group reviewed letters of interest for potential independent contractors from Bob Rogers, Thomas Morgan, and Joshua Young. **Commissioner Wingfield moved to approve contracting with Bob Rogers, Thomas Morgan, and Joshua Young for independent contractor services in administration of CDL skills tests. Commissioner Bushner seconded the motion, which passed unanimously.**
- **Oil & Gas Updates** – Calhoon reported on oil and gas updates since the last meeting including updates on the regional coalition working on Senate Bill 19-181 related to oil and gas drilling permits.
- **IT Updates** – Calhoon presented updates on various IT topics including an assessment of potential improvements to the phone system.
- **Maintenance Updates** – Calhoon reported on various facilities maintenance topics. The group discussed options for replacement of county vehicle pool cars and heard updates on a possible underground water leak at the fairgrounds and the status of the Sheriff's Office tool and equipment inventory.
- **HR Updates** – Calhoon reported updates on county Human Resource topics including the creation of a supervisor policy handbook, scheduling of annual evaluations for Yuma County department heads, the list of 2020 service award recipients, a proposed updated salary scale, and recruitment efforts for County employment vacancies.

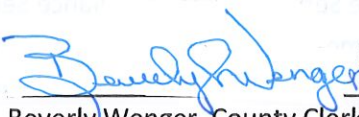
**Commissioner Bushner moved to approve the updated Yuma County salary scale as presented. Commissioner Wingfield seconded. The motion passed unanimously.**

**Commissioner Bushner moved to approve 2020 salaries as budgeted. Commissioner Wingfield seconded the motion, which passed by unanimous vote**

There being no further business, the meeting adjourned at 4:50 p.m. and the Commissioners travelled to attend a listening session with Colorado State University leadership in Yuma. The next regular meetings of the Board of County Commissioners will be on December 31, 2019 and January 15, 2020.

  
Robin Wiley, Chairman

  
Andrea Calhoon, Administrator

ATTEST:   
Beverly Wenger, County Clerk

