

YUMA COUNTY COMMISSIONERS

October 15, 2019

Minutes¹

On October 15, 2019 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Robin Wiley, Commissioner Trent Bushner, Commissioner Dean Wingfield, and Administrator Andrea Calhoon were present throughout the day.

The Commissioners reviewed and signed accounts payable and discussed various meetings attended throughout the prior month.

Liquor License Renewal

At 8:15 a.m. Deputy County Clerk Nancy Wright presented for renewal the retail liquor license for Route 36 Liquors DBA The Grainery. **Commissioner Wingfield moved to approve renewal of the retail liquor license for Route 36 Liquors DBA The Grainery. Commissioner Bushner seconded the motion, which passed by unanimous vote with Chairman Wiley abstaining.**

Human Services

The Board of County Commissioners convened as the Board of Social Services at 8:30 a.m. Human Services Director Kara Hoover, Eligibility Supervisor Dalene Rogers, Child Welfare & Adult Protection Supervisor Hollie Hillman, and Receptionist Robin Newton were present. Detailed minutes of the Board of Social Services are maintained separately by the Department of Human Services.

The Board of County Commissioners reconvened at 9:20 a.m.

Road and Bridge

Road & Bridge Supervisor JR Colden joined the meeting at 9:30 a.m. to provide department updates.

- **Current Road Work** – Colden reported on current gravel work on County Road CC and CR P as well as the completion of a culvert installation on CR PP.5.
- **Mowing** – Colden reported status updates on the annual mowing program including current work north of Abarr and in the Eckley area. Colden expects mowing operations to conclude by the end of the month.
- **Year-End Bonuses** – Colden presented a year-end bonus schedule request for Road & Bridge personnel. The group discussed the proposal and the Commissioners took the discussion under advisement.
- **Schedule Update** – Colden reported his intention to return to 5 8-hour days as of November 4th. The Commissioners approved the change.
- **New Hire** – Colden presented a salary authorization request for new Equipment Operator/Truck Driver Justin Gilstrap as of October 15, 2019. **Commissioner Wingfield moved to approve the salary authorization request for new Equipment Operator/Truck Driver Justin Gilstrap as of October 15, 2019. Commissioner Bushner seconded the motion, which passed by unanimous vote.**
- **Road Crossing Permits:**
 - Colden presented a road crossing permit application for Brett Rutledge install water line along County Road G and County Road H. **Commissioner Wingfield moved to approve the road crossing permit for Brett Rutledge to install water line along County Road G and County Road H. Commissioner Bushner seconded the motion, which passed unanimously.**
 - Colden presented a road crossing permit application for YW Electric to install electric line along County Road H and County Road 41. **Commissioner Wingfield moved to approve the road crossing permit for YW Electric to install electric line along County Road G and County Road H. Commissioner Bushner seconded the motion, which passed unanimously.**

¹ Minutes prepared by Andrea Calhoon are a summary of discussions, not a verbatim account.





- Colden presented a road crossing permit application for Viaero to install conduit along County Road FF. **Commissioner Wingfield moved to approve the road crossing permit for Brett Rutledge to install conduit along County Road FF from Highway 385 to the County Line. Commissioner Bushner seconded the motion, which passed unanimously.**

Executive Session, Legal Advice

Commissioner Bushner moved into executive session at 10:30 a.m. under CRS 24-6-402(4)(b) for legal advice on specific legal matters. Commissioner Wingfield seconded the motion, which passed unanimously. Present for executive session were Chairman Robin Wiley, Commissioner Dean Wingfield, Commissioner Trent Bushner, Sheriff Todd Combs, Attorney Paul Godec via teleconference, and Administrator Andrea Calhoun. Executive session ended at 11:10 a.m. Following Executive Session, **Commissioner Wingfield moved to instruct the County Attorney to dismiss without prejudice the case against Chad Day and Robert Lees based on advice from the County Attorney and Sheriff Todd Combs. Commissioner Bushner seconded the motion, which passed by unanimous vote.**

Land Use

Land Use Administrator Colten Yoast was heard at 1:00 p.m. to review Land Use and GIS business.

- **Administrative Land Use Permits** – Yoast presented three Administrative Land Use permits for consideration by the board.
 - **Commissioner Bushner moved to approve signature on Resolution 10-15-19 A approving Administrative Land Use Permit ADM 1019-06 for Brophy Family Partnership in the NW ¼ of Sec 22, T4N, R46W. Commissioner Wingfield seconded the motion. It passed by unanimous vote.**
 - **Commissioner Bushner moved to approve signature on Resolution 10-15-19 B approving Administrative Land Use Permit ADM 1019-07 for Brophy Family Partnership in the NE ¼ of Sec 22, T4N, R46W. Commissioner Wingfield seconded the motion. It passed by unanimous vote.**
 - **Commissioner Bushner moved to approve signature on Resolution 10-15-19 C approving Administrative Land Use Permit ADM 1019-08 for Brophy Family Partnership in the SE ¼ of Sec 22, T4N, R46W. Commissioner Wingfield seconded the motion. It passed by unanimous vote.**
- **Land Use Applications** – Yoast reviewed the land use applications that will be presented at the end-of-month Land Use hearings including an Exemption from Subdivision for Brenda Drullinger on behalf of the Drullinger Family Trust in the NE ¼ of Sec 28, T4S, R46W and an Exemption from Subdivision for Don and Susan Rogers in the SW ¼ of Sec 36, T1N, R36W.
- **Shively Hemp Processing** – Yoast reviewed the current status of a received major land use permit for the development of a hemp processing facility near Idalia. Yoast reviewed feedback on the application received from the Morgan County Planning and Zoning Coordinator. The group discussed requirements likely to be imposed by external entities such as CDOT traffic changes and Colorado Department of Natural Resources commercial well permitting.
- **Idalia EFS** – Yoast requested feedback on a potential exemption from subdivision within the community of Idalia to divide a residential parcel.
- **Land Use Code Changes** – Yoast presented a final draft of land use code changes related to fines for failure to submit proper permit. Approval for advertising land use code changes was tabled for the addition of code changes related to the addition of Use by Special Review permits.
- **MOU Dickinson Land Surveyors** – Yoast reviewed an MOU with Dickinson Land Surveyors to index and digitize historical surveys in exchange for fee-waived access to the digital survey images. **Commissioner Bushner moved to approve signature on the MOU with Dickinson Land Surveyors for indexing and digitization of historical survey images in exchange for fee-waived private use access to survey images. Commissioner Wingfield seconded the motion, which passed by unanimous vote.**

GIS

- *Current Projects* – Yoast reported on various GIS topics and projects.

Budget Hearing

At 2:30 p.m. the Commissioners held the 2020 proposed budget hearing.

Administrator's Report

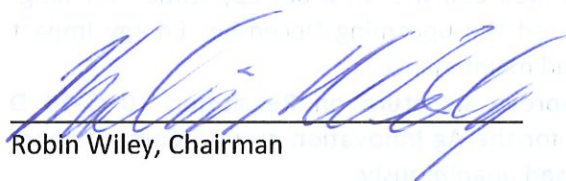
Administrator Andrea Calhoun reviewed calls, correspondence, and presented the following for action:

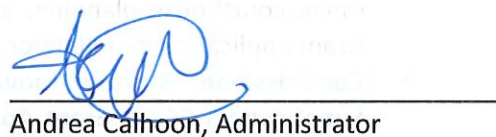
- *Minutes* – The Commissioners reviewed the minutes from the previous BOCC meeting. **Commissioner Bushner moved to approve the minutes from the September 30, 2019 Board of County Commissioners meeting. Commissioner Wingfield seconded the motion, which passed unanimously.**
- *CAPP Report & Claim Review* – The Commissioners heard information on pending CAPP and workers' compensation claims.
- *Signatures and Ratifications* –
 - Resolutions/Ordinances/Signatures:
 - **Commissioner Bushner moved to approve signature on the 2019 Agreement for Cooperative Wildfire Protection. Commissioner Wingfield seconded the motion. It passed by unanimous vote.**
 - **Commissioner Bushner moved to rescind Resolution 09-30-19 E establishing signors for fair accounts at Bank of Colorado as redundant. Commissioner Wingfield seconded the motion, which passed unanimously.**
 - Invoices/Finance Requests:
 - **Commissioner Wingfield moved to approve payment of CCI renewal dues of \$13,500. Commissioner Bushner seconded the motion, which passed by unanimous vote.**
 - The Commissioners discussed the annual Great Colorado Takeback report filing requirements.
 - The Commissioners received notice of planned target overtime to be conducted by the Sheriff's Office.
 - **Commissioner Wingfield moved to approve a donation of \$500 toward the annual local Parks and Wildlife barbeque. Commissioner Bushner seconded the motion, which passed by unanimous vote.**
 - Grant Updates:
 - The Commissioners reviewed information regarding pending and submitted grant applications including the DOLA Administrative Planning Grant for the Ag Innovation Center, the approved DOLA Administrative Planning Grant application for a Landfill Feasibility Study, discussed an Underfunded Courthouse Grant application for long-range courthouse planning, and discussed the upcoming December Energy Impact Grant application deadline for paved road maintenance.
 - **Commissioner Bushner moved to approve signature on Resolution 10-15-19 D Supporting a GOCO Grant Application for the Ag Innovation group. Commissioner Wingfield seconded the motion. It passed unanimously.**
- *Department Reports* – The Commissioners heard various department reports including September 2019 Treasurer's Office reports, an update on the establishment of the Yuma County CDL Testing Unit, an update on the Northeast Colorado Bookmobile financial support, updates on transition management for the Yuma County Finance and Administration Office, an update on needed tactical vests for the Sheriff's Office, and a report on community meetings related to the Economic Development Rural Housing Study. **Commissioner Bushner moved to approve payment of the Q3 2019 Public Trustee quarterly payment. Commissioner Wingfield seconded the motion, which passed by unanimous vote.**

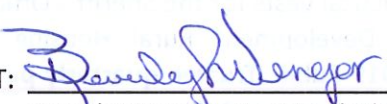


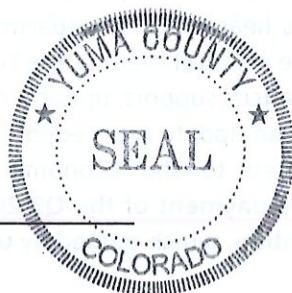
- **Prior Meeting Follow-Up** – Calhoon provided updates on ongoing projects including the implementation of new accounting software and challenges with imbedded and supplemental payroll processing software, an in-progress hemp processing facility permit review, and the 2020 Yuma County Fair carnival contract.
- **Correspondence** – Calhoon presented correspondence received since the last meeting including:
 - Letters of interest for expiring board appointment terms.
 - **Commissioner Wingfield moved to reappoint Michelle Smith and BJ Mekelburg to the Yuma County Fair Board. Commissioner Bushner seconded the motion, which passed unanimously.**
 - **Commissioner Bushner moved to appoint Baylor Buck to the Yuma County Fair Board. Commissioner Wiley seconded the motion, which passed unanimously with Commissioner Wingfield abstaining.**
 - **Commissioner Wingfield moved to reappoint Kenny Helling to the Republican River Water Conservation District Board. Commissioner Bushner seconded the motion which passed by unanimous vote.**
 - **Commissioner Bushner moved to reappoint Ron Richards to the Kirk Cemetery Board. Commissioner Wingfield seconded the motion, which passed unanimously.**
 - **Commissioner Bushner moved to appoint Andrea Calhoon to the Northeast Colorado Bookmobile Board vacant term. Commissioner Wingfield seconded the motion. It passed unanimously.**
 - A fairgrounds use request for Teresa Wood to host an anniversary party for Fairgrounds Manager Bud Wood and Mrs. Eva Wood on the same weekend as the Colorado Junior Rodeo. The Commissioners approved the use pending agreement by the Colorado Junior Rodeo.
- **Oil & Gas Updates** – Calhoon reported on oil and gas updates since the last meeting including updates on the regional coalition working on Senate Bill 19-181 related to oil and gas drilling permits.
- **IT Updates** – Calhoon presented updates on various IT topics.
- **Maintenance Updates** – Calhoon reported on various facilities maintenance topics.
- **HR Updates** – Calhoon reported updates on County Human Resource topics including updates to the employee handbook, recruitment efforts for County employment vacancies and pending HR issues.

There being no further business, the meeting adjourned at 3:30 p.m. and the Commissioners entered into a budget work session. The next regular meetings of the Board of County Commissioners will be on October 31, 2019 and November 15, 2019.


 Robin Wiley, Chairman


 Andrea Calhoon, Administrator

ATTEST: 
 Beverly Wenger, County Clerk



BOARD OF COUNTY COMMISSIONERS

COUNTY OF YUMA, STATE OF COLORADO

RESOLUTION NO. 10-15-2019 D

**A RESOLUTION SUPPORTING A GRANT APPLICATION
FOR A LOCAL PARKS AND OUTDOOR RECREATION
GRANT FROM THE STATE BOARD OF THE GREAT
OUTDOORS COLORADO TRUST FUND AND THE
PURCHASE OF NEW LIVESTOCK PENS FOR USE AT
YUMA COUNTY FAIRGROUNDS**

WHEREAS, the Board of County Commissioners (“Board”) has the authority to exercise all County powers within Yuma County pursuant to Section 30-11-103, C.R.S.; and

WHEREAS, the Board supports the Great Outdoors Colorado grant application for the construction of a new beef barn at the Yuma County Fairgrounds; and

WHEREAS, if the grant is awarded, the Board supports completion of the project; and

WHEREAS, the High Plains Event Center, DBA Ag Innovation Center has requested \$130,000 from Ground Outdoors Colorado to purchase livestock pens for use at the Yuma County Fairgrounds;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF YUMA, STATE OF COLORADO:

Section 1: That the Yuma County Board of County Commissioners supports the application.

Section 2: If the grant is awarded, the Yuma County Board of County Commissioners supports completion of the project.

Section 3: That the Yuma County Board of County Commissioners authorizes the expenditure of funds necessary to meet the terms and obligations of such a grant awarded as reimbursed by the High Plains Event Center provided that match funds are secured at the time of award.

Section 4: That the project site is owned by Yuma County and will be owned by Yuma County for at least the next 25 years.

Section 5: That the Yuma County Board of County Commissioners recognizes that as the recipient of a Great Outdoors Colorado Local Government grant the project site must provide reasonable public access.

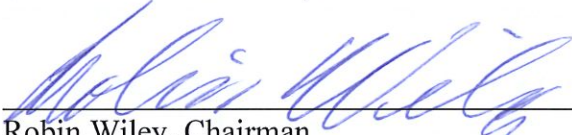


Section 6: That the Yuma County Board of County Commissioners will continue to maintain the fairgrounds in a high-quality condition and will provide for maintenance funding in its annual budget.

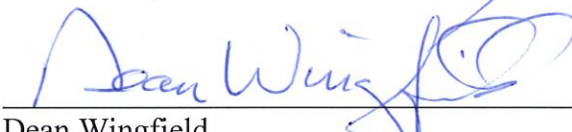
MOVED, READ AND ADOPTED by the Board of County Commissioners of the County of Yuma, State of Colorado, at its special meeting held on the 15th day of October, 2019. The above and foregoing Resolution was, on a motion duly made and seconded, adopted by unanimous vote of the Board of Yuma County Commissioners.

ADOPTED this 15th day of October, 2019.


**THE BOARD OF COUNTY COMMISSIONERS
OF YUMA COUNTY, STATE OF COLORADO**



Robin Wiley, Chairman

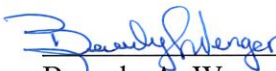


Dean Wingfield



Trent Bushner

ATTEST:



Beverly A. Wenger, County Clerk

