

YUMA COUNTY COMMISSIONERS
September 16, 2019
Minutes¹

On September 16, 2019 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Robin Wiley, Commissioner Trent Bushner, Commissioner Dean Wingfield, and Administrator Andrea Calhoon were present throughout the day.

The Commissioners reviewed and signed accounts payable and discussed various meetings attended throughout the prior month.

Human Services

The Board of County Commissioners convened as the Board of Social Services at 8:30 a.m. Human Services Director Kara Hoover, Eligibility Supervisor Dalene Rogers, Child Welfare and Adult Protection Supervisor Hollie Hillman, new employee Robin Newton, and Receptionist Robin Barnhardt were present. Detailed minutes of the Board of Social Services are maintained separately by the Department of Human Services.

The Board of County Commissioners reconvened at 9:15 a.m.

Road and Bridge

Road & Bridge Supervisor JR Colden joined the meeting at 9:30 a.m. to provide department updates.

- *Current Road Work* – Colden reported on current road work on County Road U as well as work completed on County Road HH over the last two weeks.
- *Beef Barn Demolition Project* – Colden reported commencing work on the demolition required for the fairgrounds beef barn expansion project on September 18.
- *Right-of-Way Water Line, CR 31* – Colden discussed a public comment received on the installation of a water line in the right-of-way along County Road 31 between County Road G and County Road H. The Commissioners affirmed that the installation was approved several months ago as well as the need for road crossing permits for the installation.
- *Manlift Engine* – Colden discussed his assessment of the need to reman the engine in a manlift to prepare it for sale. The Commissioners approved the purchase of a man lift with working engine for an amount not to exceed \$9,000 with the instruction that the existing will be sold via advertisement at a list price of \$30,000.
- *Vernon House Damage* – Colden reported flooding damage at the Vernon house basement due to a drain clog in the air conditioner.
- *Visa Authorization* – Colden presented a letter to Visa updating the authorized account representatives to JR Colden and Compliance Specialist Jessica Mitchell.
- *Mowing Update* – Colden presented a map showing current, completed, and planned mowing operations.
- *2020 Budget* – The group discussed various topics related to the September 10 Road & Bridge department budget proposal including planned projects for 2020 and related expenditures.

2018 Audit Presentation, McMahan & Associates

Paul Backes, CPA from McMahan & Associates, LLC joined the meeting via teleconference at 10:30 a.m. to provide a review of the 2018 audit. Also joining the meeting was County Treasurer Dee Ann Stults. **Commissioner Bushner moved to accept the 2018 Yuma County Audit Report as presented. Commissioner Wingfield seconded. The motion passed by unanimous vote.**

¹ Minutes prepared by Andrea Calhoon are a summary of discussions, not a verbatim account.



Land Use

Land Use Administrator Colten Yoast was heard at 1:00 p.m. to review Land Use and GIS business.

- *CDOT Highway 34 Bridge West of Wray* – Matthew Hickox of Ayers Associates and Steven Griffin of CDOT joined the meeting, Mr. Griffin via teleconference, to answer Commissioner questions related to the repair of a bridge west of Wray on Highway 34. Bridge repair has required a review of stream discharge values and streamflow for infrastructure design. **Commissioner Bushner moved to approve signature on the overview and concurrent review form for the stream discharge assessment for the bridge on Highway 34 west of Wray. Commissioner Wingfield seconded the motion, which passed unanimously.**
- *Land Use Fines* – Yoast presented a proposed schedule for presentation and public hearings regarding a fine structure for failure to comply with land use permitting processes.
- *Hemp Processing Comparison* – Yoast presented a comprehensive comparison of hemp processing facility land use requirements from counties across the state as provided by CCI.
- *Idalia Visions Subdivision Addressing* – Yoast discussed approving new addressing and road naming assignment within the Idalia Visions subdivision off of County Road 9.15. Further research was needed.
- *Pending Land Use Activity* – Yoast anticipates one exemption from subdivision for review in October.
- *Anaerobic Digester* – Yoast discussed updates to date on the planned permitting of an anaerobic digester in northwestern Yuma County.
- *Idalia Hemp Processing Facility* – The group discussed permitting requirements and progress for a hemp processing facility under construction near Idalia.
- *Johne Walsh No Kill Shelter* – Yoast discussed a request for information from a constituent regarding the permitting required for a no-kill animal shelter.
- *Pending Land Use Activity* – Yoast reported on two Exemption from Subdivision permits expected to be heard at the end of this month.

GIS

- *Transmission Lines* – Yoast provided a map of regional transmission lines as support for discussion on renewable energy production opportunities in the region.
- *Parcel Book Work* – Yoast reported his planned work on updating the parcel book.

Administrator's Report

Administrator Andrea Calhoun reviewed calls, correspondence, and presented the following for action:

- *Minutes* – The Commissioners reviewed the minutes from the previous BOCC meeting. **Commissioner Bushner moved to approve the minutes from the August 30, 2019 Board of County Commissioners meeting. Commissioner Wingfield seconded the motion, which passed unanimously.**
- *CAPP Report & Claim Review* – The Commissioners heard information on pending CAPP and workers' compensation claims.
- *Signatures and Ratifications* –
 - Resolutions/Ordinances/Signatures:
 - The Commissioners reviewed and approved the 2018 Landfill Financial Assurance completed by McMahan & Associates.
 - The Commissioners reviewed and approved the updated Memorandum of Understanding with Golden Plains Extension. No material changes to the existing MOU were made.
 - Invoices/Finance Requests:
 - The Commissioners reviewed financial reports for the current accounts payable run.
 - **Commissioner Wingfield moved to pay Red Willow Catering \$250 for the use of their event space to host the September 13, 2019 Eastern District CCI meeting.**




Commissioner Wiley seconded the motion, which passed unanimously with Commissioner Bushner abstaining.

- Grant Updates:
 - The Commissioners reviewed information regarding pending and submitted grant applications including the DOLA Administrative Planning Grant for the Ag Innovation Center, the recently approved DOLA Administrative Planning Grant application for a Landfill Feasibility Study and reported GOCO and Black Hills Energy grants for new livestock pens through Ag Innovation.
- *Department Reports* – The Commissioners heard various department reports including the August 2019 Treasurer’s report, an update on the transfer of High Plains Highway administrative duties to the Yuma County administration office, a composting inspection completed at Heritage Dairy, and updates on the development and implementation of a Yuma County CDL testing unit.
- *Prior Meeting Follow-Up* – Calhoon provided updates on ongoing projects including the implementation of new accounting software and challenges with imbedded and supplemental payroll processing software and the 2020 Yuma County Fair carnival contract. The regular meeting scheduled for December 16 was rescheduled to December 13.
- *Correspondence* – Calhoon presented correspondence received since the last meeting including:
 - Correspondence and status updates related to a hemp processing facility under construction by Mr. Todd Shively near Idalia.
 - A request for comment from CCI regarding the reintroduction of paid family leave legislation at the 2020 legislative session.
 - A letter regarding the City of Yuma wastewater treatment facility.
- *Oil & Gas Updates* – Calhoon reported on oil and gas updates since the last meeting including updates on the regional coalition working on Senate Bill 19-181 related to oil and gas drilling permits and the status of notification of two oil well drilling permits that have been submitted to the Colorado Oil and Gas Conservation Commission.
- *IT Updates* – Calhoon presented updates on various IT topics including the contract for County IT services through Teryx, Inc.
- *Maintenance Updates* – Calhoon reported on various facilities maintenance topics.
- *HR Updates* – Calhoon reported updates on County Human Resource topics including recruitment efforts for County employment vacancies and pending HR issues.

There being no further business, the meeting adjourned at 2:30 p.m. and the Commissioners entered into a budget work session. The next regular meetings of the Board of County Commissioners will be on September 30, 2019 and October 15, 2019.


Robin Wiley, Chairman


Andrea Calhoon, Administrator

ATTEST: 
Beverly Wenger, County Clerk

