

YUMA COUNTY COMMISSIONERS

August 14, 2019

Minutes¹

On August 14, 2019 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Robin Wiley, Commissioner Trent Bushner, Commissioner Dean Wingfield, and Administrator Andrea Calhoon were present throughout the day.

The Commissioners reviewed and signed accounts payable and payroll and discussed various meetings attended throughout the prior month.

Special Events Permit

At 8:15 a.m. County Administrator Andrea Calhoon presented the special event permit for Vernon Fire Department for approval and signature.

Commissioner Wingfield moved to approve the special event permit for Vernon Fire Department. Commissioner Bushner seconded the motion. It passed by unanimous vote.

Human Services

The Board of County Commissioners convened as the Board of Social Services at 8:30 a.m. Human Services Director Kara Hoover, Eligibility Supervisor Dalene Rogers, Child Welfare and Adult Protection Supervisor Hollie Hillman, and Receptionist Robin Barnhardt were present. Detailed minutes of the Board of Social Services are maintained separately by the Department of Human Services.

Commissioner Bushner moved into executive session at 9:01 a.m. under CRS 24-6-402(4)(b) for legal advice on specific legal matters. Commissioner Wingfield seconded the motion, which passed unanimously. Present for executive session were Director of Human Services Kara Hoover, Eligibility Supervisor Dalene Rogers, Chairman Robin Wiley, Commissioner Dean Wingfield, Commissioner Trent Bushner, and Administrator Andrea Calhoon. Executive session ended at 9:09 a.m. No action was taken following executive session.

The Board of County Commissioners reconvened at 9:09 a.m.

Public Comment

At 9:30 a.m. Mr. Mitch Witte was heard to discuss access questions and concerns related to light poles needing repaired in the unincorporated community of Vernon. The Commissioners reaffirmed their July 15, 2019 decision to contribute up to \$3,000 toward the replacement of light poles at the Vernon Community Park.

Road and Bridge

Road & Bridge Supervisor JR Colden joined the meeting at 9:45 a.m. to provide department updates. Also in attendance was Road & Bridge Compliance Specialist Jessica Mitchell.

- *Black Hills Energy Right of Way Request* – Representatives from Black Hills Energy met with the Commissioners to follow up on a previously discussed request to replace a steel line they are acquiring from Tallgrass Energy on the west side of Wray with a 4" plastic line with more appropriate compliance requirements for the location. Colden presented proposed standards for the project for consideration by the group. Fees were determined to consist of \$0.50 per rod for 406 rods and \$1,000 for each trench for 4 trenches for a total fee of \$4,203.
- *Holiday Leave Policy* – Colden discussed scheduling issues related to excessive use of PTO adjacent to holidays that are disrupting department operations. The group discussed personnel policies and options

¹ Minutes prepared by Andrea Calhoon are a summary of discussions, not a verbatim account.

- Resolutions/Ordinances/Signatures:
 - **Commissioner Bushner moved to approve signature on the Memorandum of Understanding with the National Weather Service for maintenance of a NOAA weather radio transmitter tower south of Wray on Highway 385. Commissioner Wingfield seconded the motion, which passed unanimously.**
 - A contract with Gary Moore Amusements for carnival services for the 2020 Fair was reviewed and contract terms were updated. Calhoon will update the proposed contract and present for signature at an upcoming meeting.
- Invoices/Finance Requests:
 - The Commissioners reviewed and signed the 2019 Greg Wise Memorial Scholarship check.
 - The Commissioners reviewed and signed a CCOERA forfeiture check for former employees cashing out retirement plans.
 - **Commissioner Bushner moved to approve \$1,399.65 to be paid out of lottery funds for the purchase and installation of continuous livestock panels at the Yuma County Fairgrounds. Commissioner Wingfield seconded the motion, which passed by unanimous vote.**
- Grant Updates:
 - The Commissioners reviewed information regarding pending and submitted grant applications including the DOLA Administrative Planning Grant for the Ag Innovation Center, the recently approved DOLA Administrative Planning Grant application for a Landfill Feasibility Study and a potential DOLA renewable energy planning grant application.
- *Department Reports* – The Commissioners heard various department reports including confirmation of the 2020 County Fair dates, the July 2019 Treasurer's Report, the July 2019 TV System Maintenance Log, the 2019 County Fair ticket sale reports and discussed the 2020 County Fair night show act contracting as well as the storm damage reported from the severe weather and tornadoes experienced in the county over the last week.
- *Prior Meeting Follow-Up* – Calhoon provided updates on ongoing projects including the implementation of new accounting software and challenges with imbedded and supplemental payroll processing software.
- *Correspondence* – Calhoon presented correspondence received since the last meeting including:
 - Establishing meeting dates for the 4th quarter of 2019. Dates established are October 15 & 31, November 16 & 27, and December 16 & 31.
- *Oil & Gas Updates* – Calhoon reported on oil and gas updates since the last meeting including updates on the regional coalition working on Senate Bill 19-181 related to oil and gas drilling permits and the receipt of notification of two oil well drilling permits that have been submitted to the Colorado Oil and Gas Conservation Commission.
- *IT Updates* – Calhoon presented updates on various IT issues including a recent conversation with Mr. Matt Vincent regarding the use of his photos on County websites.
- *Maintenance Updates* – Calhoon reported on various facilities maintenance topics including the installation of the new X-ray equipment in the Yuma County courtrooms and recent guidance provided to court security personnel related to service animals vs emotional support animals.



- *HR Updates* – Calhoon reported updates on County Human Resource topics including recruitment efforts for County employment vacancies and pending HR issues.

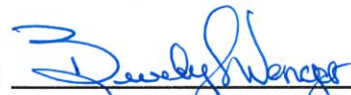
There being no further business, the meeting adjourned at 4:27 p.m. The next regular meetings of the Board of County Commissioners will be on August 30, 2019 and September 16, 2019.



Robin Wiley, Chairman



Andrea Calhoon, Administrator

ATTEST: 

Beverly Wenger, County Clerk





**RESOLUTION OF
THE YUMA COUNTY BOARD OF COMMISSIONERS**

RESOLUTION # 8-14-2019 B

Closing of Clerk's office for Election Day

WHEREAS, the County Commissioners of Yuma County, State of Colorado, at a duly and lawfully called regular meeting of said Board of Count Commissioners, held on the 14th day of August, 2019, and:

WHEREAS, the Yuma County Clerk and Recorder is the Official Election Coordinator for the Coordinated Election to be held on November 5th, 2019;

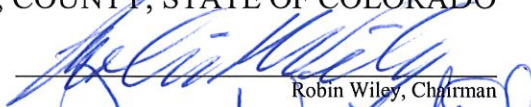
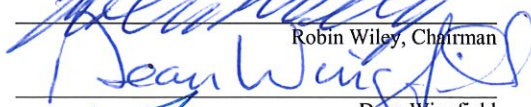

WHEREAS, the Yuma County Clerk and Recorder office is short staffed at present and would not be feasible to keep MV open during Election Day.

WHEREAS, the Yuma County Clerk and Recorder's office is able to use all staff to assist with the election;


THEREFORE, be it resolved by the commissioners of the County of Yuma, Colorado, the offices (including Motor Vehicle, Recording, and Driver License) of the Yuma County Clerk and Recorder's office will be closed for regular business and will conduct only Election business on November 5th, 2019 for the Coordinated Election.

ADOPTED, this 14th day of August, 2019

THE BOARD OF COUNTY COMMISSIONERS
OF YUMA, COUNTY, STATE OF COLORADO


Robin Wiley, Chairman

Dean Wingfield

Trent Bushner

ATTEST:


Beverly A Wenger
Yuma County Clerk and Recorder





**RESOLUTION OF
THE YUMA COUNTY BOARD OF COMMISSIONERS**

RESOLUTION #08-14-19 C

Closing of Treasurer's office for Annual CIC Symposium and Staff Training

WHEREAS, the County Commissioners of Yuma County, State of Colorado, at a duly and lawfully called regular meeting of said Board of County Commissioners, held on the 30th day of August 2019, and:

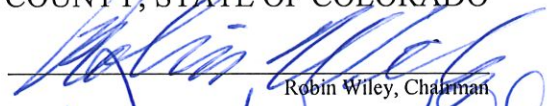
WHEREAS, the BOCC may change hours of opening and closing per C.R.S. 30-10-109;

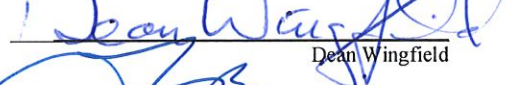
WHEREAS, the Yuma County Treasurer requires the Treasurer's office to be closed Wednesday, September 25th and Thursday, September 26th, 2019 for employees to attend training sessions being held at the annual CIC user symposium,

THEREFORE, be it resolved by the commissioners of the County of Yuma, Colorado, the office of the Yuma County Treasurer's office will be closed for regular business on September 25th and September 26th, 2019.

ADOPTED, this ^{14th day} 30th day of August, 2019

THE BOARD OF COUNTY COMMISSIONERS
OF YUMA, COUNTY, STATE OF COLORADO

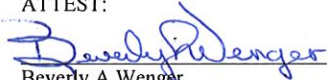

Robin Wiley, Chairman


Dean Wingfield


Trent Bushner



ATTEST:


Beverly A Wenger
Yuma County Clerk and Recorder

