

YUMA COUNTY COMMISSIONERS

October 16, 2018

Minutes¹

On October 16, 2018 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Trent Bushner, Commissioner Robin Wiley, Commissioner Dean Wingfield, and Administrator Andrea Calhoon were present throughout the day.

The Commissioners reviewed and signed accounts payable and discussed various meetings attended throughout the prior month.

Liquor License Renewals

Yuma County Deputy Clerk Pam Zuege presented the following for approval:

- Liquor License Renewal, Route 36, LLC DBA The Grainery
- Liquor License Renewal, Roadhouse Liquors

Commissioner Wingfield moved to approve the liquor license renewals for Route 36, LLC DBA The Grainery and Roadhouse Liquors. Commissioner Bushner seconded the motion, which passed unanimously with Commissioner Wiley abstaining.

Department of Human Services

The Board of County Commissioners convened as the Board of Social Services at 8:30 a.m. Human Service Director Phyllis Williams, Child Welfare Supervisor Hollie Hillman, Eligibility Supervisor Dalene Rogers, and Bookkeeper Melanie Fisher were present. Detailed minutes from this meeting are maintained by the Department of Human Services.

Commissioner Wingfield moved to approve the salary authorization for new hire Jessica Bauer for the position of CCAP Case Manager at G5/S7 to start October 22, 2018. Commissioner Wiley seconded the motion, which passed unanimously.

The Board of County Commissioners reconvened at 8:47 a.m.

Commissioner Wiley moved to enter into Executive Session under CRS 24-6-402(f) for Personnel Matters at 8:50 a.m. Commissioner Wingfield seconded the motion, which passed unanimously. Present for Executive Session were Chairman Bushner, Commissioner Wiley, Commissioner Wingfield, Human Services Director Phyllis Williams, and Administrator Andrea Calhoon. Executive Session ended at 9:20 a.m. and the open meeting was resumed.

Road and Bridge

Road & Bridge Supervisor JR Colden joined the meeting at 9:54 a.m. to provide the department updates.

Current Projects

- *Current Graveling* – Colden reported current maintenance work at County Road 35 and County Road Z.
- *Bridge at 35.5 and PP* – Colden reported an update on the bridge complaints issued by Doug Renzelman at the September 28, 2018 meeting. One bridge on County Road PP.5 south of County Road 30 is 30 feet wide, the other on County Road RR.25 north of County Road 25.5 is 22 feet wide per Colden's measurements. The group discussed the options for widening the roads including culverts and construction of the bridges. Colden discussed comparative expenses of the various options and estimated the cost of installing a culvert to be approximately \$60,000. The Commissioners took the information under advisement and requested Colden explore less costly options.

¹ Minutes prepared by Andrea Calhoon are a summary of discussions, not a verbatim account.

- *Blade Trade/Purchase* – Colden inquired as to a decision related to the blade trade/purchase presentation from the September 28, 2018 meeting. The group discussed the potential fiscal impact of some pending ballot measures as they may impact both equipment pricing/availability and County resources for purchase of equipment. The Commissioners will continue to consider the request with respect to the overall budget and will reserve a decision until further budget information can be confirmed.
- *Gelvin & 385 Project Closure* – Colden reported that the Gelvin pit has been released for reclamation and presented a letter as such. Reclamation Supervisor Don Marr was noted as having done an exceptional job with the pit.
- *Time Change* – Colden reported that the Road & Bridge department would be changing back to five eight-hour days as of November 5, 2018.
- *Budget Salary Request Review* – Colden reviewed a salary request submitted to the Commissioners for consideration for 2019 salaries and bonuses. **Commissioner Wiley moved to enter into Executive Session for CRS 24-6-402(f) for Personnel Matters at 10:39 a.m. Commissioner Wingfield seconded the motion, which passed by unanimous vote.** Present for Executive Session were Chairman Trent Bushner, Commissioner Robin Wiley, Commissioner Dean Wingfield, Road & Bridge Supervisor JR Colden, and Administrator Andrea Calhoun. Executive Session ended at 10:51 a.m. and open meeting resumed.
- *Department Procedure* – Colden presented a department procedure he recently approved for variances to hours of work and department work weeks when weather and/or safety conditions require variation in established work weeks or hours of work. **Commissioner Wingfield moved to support the procedure for hours of work and work week variance as proposed by Road & Bridge Supervisor JR Colden. Commissioner Wiley seconded the motion, which passed unanimously.**
- *Permits*
 - *Underground and Utility Permits* – Colden presented Road Crossing Permits for:
 - Road Crossing Permit – Mastec to install underground conduit for fiber installation at 18 locations. **Commissioner Wiley moved to approve the underground utility permit for trenching of 18 hand hold locations of conduit for fiber installation. Commissioner Wingfield seconded the motion, which passed unanimously.**

Transition Planning, Sheriff-Elect Todd Combs

Sheriff-Elect Todd Combs was heard at 11:10 a.m. to inquire as to staffing and budget updates in preparation for the transition of the Office of Sheriff in January of 2019. Combs reviewed his strategy for recruiting staff to fill current vacancies and the group reviewed various budget topics including salaries for comparable agencies.

Land Use

Yuma County Land Use Administrator/GIS Coordinators Rich Birnie and Colten Yoast were heard at 1:00 p.m. to review Land Use and GIS business.

- *Temporary RV Park* – Drake & Megan Johnson are interested in putting 7 RV/Camper spaces on their 130-acre parcel south of Wray to rent to pipeline workers for the construction of the Elk Creek Pipeline. No application has been received.
- *Flaking Mill Letter* – Yoast reported sending a letter to Mr. Erick Farmer regarding a new flaking mill built on his property.
- *Hearings* – No hearings will be held in the month of October. Two subdivision exemptions are possible for November. Both would be for Sharon Blomstrom and the Lillich Family Partnership in Section 21, T3N, R28W. The applications are pending survey.
- *Pending Land Use Activity* – Yoast has received notification from Josh Skelton from Dickinson Land Surveyors of three pending land use applications.

GIS

- *Mapping* – Yoast reported working on updates for the master map and continues work on bus route maps and road grader area maps for the Road & Bridge Department.

Personnel Request

Child Welfare Supervisor Hollie Hillman joined the meeting at 1:35 p.m. for a request to be heard on a personnel matter related to her employment.

Commissioner Wiley moved to enter into Executive Session under 24-6-402(f) for Personnel Matters at 1:40 p.m. Commissioner Wingfield seconded the motion, which passed unanimously. Present for Executive Session were Chairman Bushner, Commissioner Wiley, Commissioner Wingfield, Child Welfare Supervisor Hollie Hillman, and Administrator Andrea Calhoon. Executive Session ended at 2:04 p.m. and the open meeting resumed.

Idalia Tower Site Closing, Yuma County Title

The Commissioners met with Leona Olsen of Yuma County Title and Abstract at 2:15 p.m. to complete the closing on the purchase of 5.63 acres of land previously approved for purchase for the purpose of building an additional emergency communications tower immediately adjacent to the existing Idalia tower.

Town of Eckley, Bruce Texter, et al

Mr. Bruce Texter of Eckley, Colorado cancelled his appointment with the Commissioners related to the Town of Eckley.

Budget Work Session

At 4:30 p.m., the Commissioners met with County Clerk Bev Wenger and County Assessor Cindy Taylor in a budget work session to follow up on previous budget discussions related to requested salaries.

Administrator's Report

Administrator Andrea Calhoon reviewed calls, correspondence, and presented the following for action:

- *Minutes* – The Commissioners reviewed the minutes from the previous BOCC meetings. **Commissioner Wiley moved to approve the minutes from the September 28, 2018 Board of County Commissioners regular meeting and the minutes from the October 4, 2018 Board of County Commissioners special meeting. Commissioner Wingfield seconded the motion, which passed unanimously.**
- *Certification of Accounts Payable* drawn on Yuma County Funds on October 16, 2018 with Check #32069 through 32200 for \$440,230.65 and WY Comm Center Funds with Check #8321 through 8327 for \$2619.23, were signed by Chairman Trent Bushner.
- *CAPP Report & Claim Review* – The Commissioners heard information on pending CAPP claims.
- *Signatures and Ratifications* –
 - Resolutions/Ordinances Requests:
 - Resolutions and Ordinances – **Commissioner Wiley moved to approve Resolution 10-16-2018 A establishing a scholarship account for Bradee Midcap, the 2018 Junior Livestock Scholarship Recipient. Commissioner Wingfield seconded the motion, which passed unanimously.**

Commissioner Wingfield moved to sign Resolution 10-16-2018 B transferring surplus fund balance from Fund 10 to Fund 1. Commissioner Wiley seconded the motion. It passed by unanimous vote.

Commissioner Wiley moved to sign Resolution 10-16-2018 C transferring budgeted emergency reserve funds from Fund 1 to Fund 25. Commissioner Wingfield seconded the motion. It passed by unanimous vote.

- Invoices – The Commissioners reviewed quotes for the unbudgeted replacement of a computer in Land Use/GIS and the list of possessory interest tax delinquencies. The Commissioners approved the necessary replacement of the computer as significant savings exist in the budget for that department. The Commissioners also reviewed and approved the 2019 maintenance agreement for the CenturyLink phone system.
- Grant Updates – The Commissioners reviewed the Single Audit Review for the Department of Homeland Security Emergency Management grant, discussed pending grant applications for the Ag Innovation Center, and reviewed the fiscal agency contract for a mini grant awarded to Yuma County Economic Development by The Colorado Trust. **Commissioner Wiley moved to approve electronic signature on the fiscal agency agreement for the mini grant awarded to Yuma County Economic Development for website update services. Commissioner Wingfield seconded the motion, which passed by unanimous vote.**
- *Department Reports* – The Commissioners reviewed the September 2018 Clerk & Recorder's Report, the September 2018 TV System Maintenance Log, the Q3 2018 Sheriff's Office Report, and the September 2018 Treasurer's Report.
- *Prior Meeting Follow-Up* – Calhoon provided updates on ongoing projects including the construction of two new emergency communications towers and the implementation of Blackbaud Financial Edge NXT accounting software.
Commissioner Wingfield moved to approve Resolution 10-16-2018 D authorizing the purchase of land from Mr. Marvin McDonald for purposes of building a communications tower adjacent to the existing Idalia Tower to be paid from Fund 20. Commissioner Wiley seconded the motion, which passed unanimously.

Commissioner Wiley moved to approve Resolution 10-16-2018 E authorizing the purchase of land from Mrs. Marian Dean Warren for purposes of building a communications tower adjacent to the existing Yuma 1 Tower to be paid from Fund 20. Commissioner Wingfield seconded the motion, which passed unanimously.

- *Correspondence* – Calhoon presented correspondence received since the last meeting including:
 - Letters of interest on published vacancies for the Yuma County Fair Board including requests for reappointment from Harold Blackham, Dave Blach, and Darcy Stallings. **Commissioner Wiley moved to reappoint Harold Blackham, Dave Blach, and Darcy Stallings to the Yuma County Fair Board for 3-year terms to expire August 31, 2021. Commissioner Wingfield seconded the motion, which passed unanimously.**
 - The Commissioners heard a request to host a retirement party for Harold Blach at the Yuma County Fairgrounds on December 1, 2018. **Commissioner Wiley moved to approve the use of the concessions building at the Yuma County Fairgrounds on December 1, 2018 with a \$1500 additional deposit for alcohol for purposes of hosting a retirement party for Mr. Harold Blackham. Commissioner Wingfield seconded the motion, which passed unanimously.**



- *Oil & Gas Updates* – Calhoon reported no updates on the proposed Elk Creek pipeline since the last meeting as well as a reported line leak by OWN Resources.
- *Maintenance Updates* – Calhoon reported on repair costs for an automatic door opener for the Yuma County Election Center. The group discussed facilities maintenance projects across the County.
- *HR Updates* – Calhoon reported updates on County Human Resource topics including recruitment efforts for County employment vacancies and pending HR issues.

Commissioner Wingfield moved to approve the salary authorization for Patrick Dolezal to G6/S6 effective November 1, 2018 due to increased job responsibilities. Commissioner Wiley seconded the motion, which passed by unanimous vote.

Commissioner Wingfield moved to approve the salary authorization for Nancy Wright to G7/S10 effective November 1, 2018 due to demonstrated job proficiency. Commissioner Wiley seconded the motion and it passed unanimously.

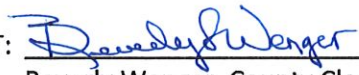
There being no further business, the meeting adjourned at 6:22 p.m. The next regular meetings of the Board of County Commissioners will be on October 31, 2018 and November 14, 2018.



Trent Bushner, Chairman



Andrea Calhoon, Administrator

ATTEST: 

Beverly Wenger, County Clerk



RESOLUTION OF

THE YUMA COUNTY BOARD OF COMMISSIONERS

Resolution # 10-16-2018 B

RE: Transfer \$29,412.50 from the Yuma County Water Authority Fund #10 to the General Fund #1.

WHEREAS, Surplus fund balance and revenues in the Water Authority Fund #10 are available and will be used for this interfund transfer, and;

WHEREAS, The Board of County Commissioners purchased Soehner Water rights on December 30, 2009 in the amount of \$739,469.96.

WHEREAS, The Soehner Water rights were leased to the Republican River Water Conservation District in 2018 producing \$29,412.50 in revenue.

WHEREAS, The Board of County Commissioners are the only entity that held interest in the Soehner Water rights, therefore it is deemed the lease revenue should be in the Yuma County General Fund.

WHEREAS, this transfer is the amount of revenue received from leasing the Soehner Water rights in 2018.

THEREFORE, BE IT RESOLVED, the Commissioners of Yuma County, State of Colorado, approve the transfer of Twenty-Nine Thousand Four Hundred Twelve and Fifty Cents from Fund #10 to the Yuma County General Fund #1.

The above and foregoing Resolution was, on motion duly made and seconded, adopted by unanimous vote of the Yuma County Board of Commissioners on the 16th day of October, 2018.

ADOPTED THIS 16TH DAY OF OCTOBER, 2018.

THE BOARD OF COUNTY COMMISSIONERS OF YUMA COUNTY, STATE OF COLORADO

Trent Bushner
Trent Bushner, Chairman

Robin Wiley
Robin Wiley

Dean Wiley
Dean Wiley



ATTEST: *Beverly A. Wenger*
Beverly A. Wenger, County Clerk

**RESOLUTION OF
THE YUMA COUNTY BOARD OF COMMISSIONERS**

Resolution #10-16-2018 C

RE: **Transfer \$13,000** from the Yuma County General Fund (Fund 1) to the Emergency Reserve Fund (Fund 25)

WHEREAS, the Board of County Commissioners of Yuma County, State of Colorado, has convened a duly and lawfully called regular meeting on the 16th day of October, 2018, and;

WHEREAS, there are adequate funds within the General Fund #1 available that will be used for this transfer, and;

WHEREAS, The Board of County Commissioners approved the transfer of funds for Emergency Reserve purposes and;

WHEREAS, The total amount of \$462,000 is the required 3% or more of fiscal year spending per Auditors McMahan and Associates, LLC 2017 Yuma County Audited Financial Statements and;

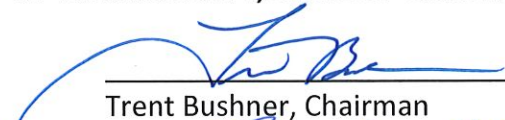
WHEREAS, The current balance in the Emergency Reserve is \$449,000 and leaves a balance required of \$13,000;

THEREFORE BE IT RESOLVED, the Commissioners of Yuma County, State of Colorado, approve the transfer of \$13,000 from Yuma County General Fund #01 to the Emergency Reserve Fund #25

The above and foregoing Resolution was, on motion duly made and seconded, adopted by unanimous vote of the Yuma County Board of Commissioners on the 16th day of October, 2018.

ADOPTED THIS 16th DAY OF OCTOBER, 2018.

**THE BOARD OF COUNTY COMMISSIONERS
OF YUMA COUNTY, STATE OF COLORADO**



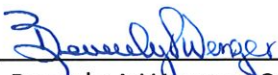
Trent Bushner, Chairman



Robin Wiley



Dean Wingfield

ATTEST: 

Beverly A Wenger, County Clerk



Yuma County, Colorado
Statement of Net Position
December 31, 2017



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 Yuma County Recorder, BEVERLY WENGER Page 2 of 3
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	Primary Government Governmental Activities	Component Unit Yuma County Water Authority
Assets:		
Cash and investments	21,107,355	267,034
Receivables, net:		
Taxes	6,445,808	-
Accounts	112,536	-
Due from other governments	722,563	-
Inventory	276,871	-
Capital assets not being depreciated:		
Land	532,983	739,564
Water rights	20,139,000	-
Depreciable capital assets	35,838,223	-
Accumulated depreciation	(24,009,098)	-
Total Assets	61,166,241	1,006,598
Deferred Outflows of Resources:		
Deferred charge on refunding	218,069	-
Total Deferred Outflows of Resources	218,069	-
Liabilities:		
Accounts payable	262,352	1,443
Accrued interest payable	87,606	-
Advanced Water Lease Revenue	2,750,000	-
Unavailable revenue - other	276,087	-
Compensated absences:		
Due in more than one year	415,360	-
Notes payable:		
Due within one year	467,357	-
Due in more than one year	5,739,697	-
Bonds payable:		
Due in more than one year	505,000	-
Due in more than one year	2,677,396	-
Landfill post closure liability	323,244	-
Total Liabilities	13,504,099	1,443
Deferred Inflows of Resources:		
Unavailable revenue - property taxes	6,445,808	-
Total Deferred Inflow of Resources	6,445,808	-
Net Position:		
Net investment in capital assets	23,111,658	739,564
Restricted for:		
Emergencies <i>RESTRICTED</i>	462,000	4,000
Other purposes	442,173	-
Unrestricted	17,418,572	261,591
Total Net Position	41,434,403	1,005,155

The accompanying notes are an integral part of these financial statements.

General Ledger Report - Summary

Yuma County

All Funds
 ACCOUNT RANGE: 001 - 031
 YEAR: 2018

Period: 9

Includes Encumbrances in Begin Balance
 Includes RevCtl and ExCtl Accounts
 Excludes Budget for Revenue/Expense Accounts

	Begin Balance	Current Debits	Current Credits	End Balance
Fund: 025 - Emergency Reserve Fund #25				
025-00-10000 Type: A - Cash Account	\$449,000.13	\$0.00	\$0.00	\$449,000.13
025-00-20000 Type: L - Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00
025-00-20010 Type: L - Revenue Control	\$0.00	\$0.00	\$0.00	\$0.00
025-00-20020 Type: L - Expense Control	\$0.00	\$0.00	\$0.00	\$0.00
025-00-20100 Type: L - Fund Balance	(\$449,000.13)	\$0.00	\$0.00	(\$449,000.13)
025-00-32100 Type: R - Transfers In	\$0.00	\$0.00	\$0.00	\$0.00
025-00-49401 Type: X - Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00
Totals :	\$0.00	\$0.00	\$0.00	\$0.00
Fund: 025 - Emergency Reserve Fund #25	Total Fund Expenses:	\$0.00	Total Fund Revenues:	\$0.00
	Net Revenue Over Expense:	\$0.00		\$0.00



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 Yuma County Recorder, BEVERLY WENGER Page 3 of 3
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BOARD OF COUNTY COMMISSIONERS
COUNTY OF YUMA, STATE OF COLORADO

RESOLUTION NO. 10-16-2018 D

**A RESOLUTION APPROVING THE PURCHASE OF
PROPERTY NEAR IDALIA, COLORADO FOR
CONSTRUCTION OF AN EMERGENCY
COMMUNICATION TOWER**

WHEREAS, the Board of County Commissioners (“Board”) has the authority to exercise all County powers within Yuma County pursuant to Section 30-11-103, C.R.S.; and

WHEREAS, the Board desires to purchase the land immediately adjacent to the existing emergency communication tower known as the Idalia Tower.; and

WHEREAS, the Board desires to purchase said ground for the purpose of the construction of an additional emergency communication tower; and

WHEREAS, the Board has previously authorized by unanimous motion the negotiation and contracting of the purchase of said land;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF YUMA, STATE OF COLORADO:

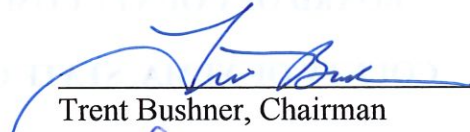
That, pursuant to the authority of the laws of the State of Colorado, do hereby approve the purchase of a tract of land located in the SE ¼ of Section 2, Township 4 South, Range 46 West of the 6th prime meridian, Yuma County, Colorado for an amount of \$7,000 plus additional closing costs and other associated fees to be paid from the Capital Acquisition Fund.

MOVED, READ AND ADOPTED by the Board of County Commissioners of the County of Yuma, State of Colorado, at its regular meeting held on the 16th day of October, 2018. The above and foregoing Resolution was, on a motion duly made and seconded, adopted by unanimous vote of the Board of Yuma County Commissioners.

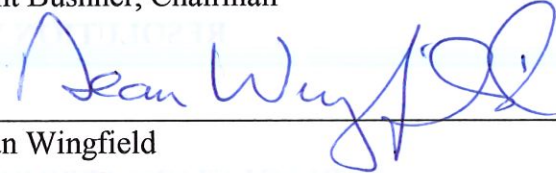
ADOPTED this 16th day of October, 2018.



**THE BOARD OF COUNTY COMMISSIONERS
OF YUMA COUNTY, STATE OF COLORADO**



Trent Bushner, Chairman

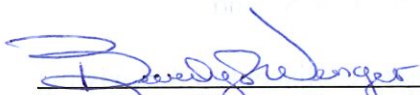


Dean Wingfield



Robin Wiley

ATTEST:



Beverly A. Wenger, County Clerk





BOARD OF COUNTY COMMISSIONERS
COUNTY OF YUMA, STATE OF COLORADO
RESOLUTION NO. 10-16-2018 E

**A RESOLUTION APPROVING THE PURCHASE OF
PROPERTY NEAR YUMA, COLORADO FOR
CONSTRUCTION OF AN EMERGENCY
COMMUNICATION TOWER**

WHEREAS, the Board of County Commissioners (“Board”) has the authority to exercise all County powers within Yuma County pursuant to Section 30-11-103, C.R.S.; and

WHEREAS, the Board desires to purchase the land immediately adjacent to the existing emergency communication tower known as the Yuma 1 Tower.; and

WHEREAS, the Board desires to purchase said ground for the purpose of the construction of an additional emergency communication tower; and

WHEREAS, the Board has previously authorized by unanimous motion the negotiation and contracting of the purchase of said land;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF YUMA, STATE OF COLORADO:

That, pursuant to the authority of the laws of the State of Colorado, do hereby approve the purchase of a tract of land located in the E ½ of the NE ¼ of Section 14, Township 2 North, Range 49 West of the 6th prime meridian, Washington County, Colorado for an amount of \$17,300 plus additional closing costs and other associated fees to be paid from the Capital Acquisition Fund.

MOVED, READ AND ADOPTED by the Board of County Commissioners of the County of Yuma, State of Colorado, at its regular meeting held on the 16th day of October, 2018. The above and foregoing Resolution was, on a motion duly made and seconded, adopted by unanimous vote of the Board of Yuma County Commissioners.

ADOPTED this 16th day of October, 2018.



**THE BOARD OF COUNTY COMMISSIONERS
OF YUMA COUNTY, STATE OF COLORADO**

Trent Bushner, Chairman

Dean Wingfield

Robin Wiley

ATTEST:

Beverly A. Wenger, County Clerk

