

YUMA COUNTY COMMISSIONERS

September 28, 2018

Minutes¹

On September 28, 2018 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Trent Bushner, Commissioner Robin Wiley, Commissioner Dean Wingfield, and Administrator Andrea Calhoon were present throughout the day.

The Commissioners reviewed and signed accounts payable and payroll and discussed various meetings attended throughout the prior month.

Department of Human Services

The Board of County Commissioners convened as the Board of Social Services at 8:30 a.m. Human Service Director Phyllis Williams, And Eligibility Supervisor Dalene Rogers were present. Detailed minutes from this meeting are maintained by the Department of Human Services.

The Board of County Commissioners reconvened at 9:22 a.m.

Road and Bridge

Road & Bridge Supervisor JR Colden joined the meeting at 9:30 a.m. to provide the department updates. Also in attendance were Mr. Steve Gilliland of 4 Rivers Equipment, Mr. JR Harsh of Wagner Equipment, and Mr. Doug Renzelman.

Current Projects


- *Equipment Trade Discussion* – Colden introduced Gilliland and Harsh to provide information and bids on trade values for the purchase of new road grading equipment. Both gentlemen presented comparative bids and answered questions on features and specifications. The Commissioners will consider the information presented and discuss with Colden prior to making a final determination.
- *Pickup Purchase* – Colden presented bids on new pickups as discussed at the last meeting. **Commissioner Wiley moved to accept the bid for a GMC pickup to be purchased from Korf for \$34,072 to be paid out of 2-702-8940. Commissioner Wingfield seconded the motion which passed by unanimous vote.**
- *Bridge at 35.5 and PP* – Doug Renzelman was heard to discuss concerns over the width of a bridge at CR 35.5 and PP that is not wide enough to get his farm equipment through. The only other path for equipment would be an approximately 10 mile detour to the Beecher Island Road. The group discussed potential solutions. Colden will review the current state of the bridge, take measurements, and return with a recommendation at a future meeting.
- *Road U Accident* – Colden discussed inspecting CR U following a vehicle accident involving farm equipment at the correction line and reported no significant road issues influencing the accident. Colden reported that the road had been recently maintained prior to the accident.
- *Road LL Complaint* – Colden discussed a complaint received on County Road LL south of Highway 34 issued by Mr. Doug Stults regarding the rough road. Colden has inspected the road and identified a few washboards but overall the road appears to be in good repair.
- *Road Grader Supervision* – Colden initiated a discussion related to the foreman position for the Road Grader team and the supervisory structure for that team.
- *Permits*
 - *Underground and Utility Permits* – Colden presented Road Crossing Permits for:
 - **Underground Utility Permit** – Y-W Electric to install an electric line. **Commissioner Wiley moved to approve the underground utility permit for boring of an electric line under**

¹ Minutes prepared by Andrea Calhoon are a summary of discussions, not a verbatim account.



- *Department Reports* – The Commissioners reviewed the August 2018 Clerk & Recorder’s report and the September 28 Veteran’s Service Officer report.
- *Prior Meeting Follow-Up* – Calhoon provided updates on ongoing projects including the construction of two new emergency communications towers and the implementation of Blackbaud Financial Edge NXT accounting software.
- *Correspondence* – Calhoon presented correspondence received since the last meeting including:
 - Letters of interest on published vacancies for the Yuma County Fair Board including requests for reappointment from Harold Blackman and Dave Blach.
- *Oil & Gas Updates* – Calhoon reported no updates on the proposed Elk Creek pipeline since the last meeting as well as a reported line leak by OWN Resources.
- *Maintenance Updates* – Calhoon reported on repair costs for an automatic door opener for the Yuma County Election Center. The group discussed facilities maintenance projects across the County.
- *HR Updates* – Calhoon reported updates on County Human Resource topics including recruitment efforts for County employment vacancies and pending HR issues. The Commissioners signed the salary authorization for Land Use Administrator/GIS Coordinator Colten Yoast at Grade 10, Step 10.8 effective September 4, 2018 and updated reporting structure for the position to report to the County Administrator.

There being no further business, the meeting adjourned at 6:22 p.m. The next regular meetings of the Board of County Commissioners will be on October 16, 2018 and October 31, 2018 with a budget work session scheduled for October 4, 2018.


Trent Bushner, Chairman


Andrea Calhoon, Administrator

ATTEST: 
Beverly Wenger, County Clerk



BOARD OF COUNTY COMMISSIONERS
COUNTY OF YUMA, STATE OF COLORADO

RESOLUTION NO. 09-28-18 A

**A RESOLUTION ADOPTING A POLICY REGARDING
PROCESSES FOR EXPENDITURES AND CONTRACTING
BY YUMA COUNTY OFFICES**

WHEREAS, the Board of County Commissioners ("Board") has the authority to exercise all County powers within Yuma County pursuant to Sec. 30-11-103, C.R.S.; and

WHEREAS, County Treasurer oversight and control over County bank accounts is necessary to comply with the best practices and directives recommended to the County by its auditors, and to be compliant with Secs. 30-10-707 and 708; and

WHEREAS, state law gives counties the authority to contract, and reserves the authority to enter into any contracts to the Board pursuant to C.R.S. Secs. 30-11-101 and 103; and

WHEREAS, in the past, the Board has willingly delegated that authority to other county officials with respect to their individual offices; and

WHEREAS, the Board has determined that it is in the best interests of the citizens of Yuma County that it no longer delegate authority to any County Office to contract and to engage in financial transactions without Board oversight; and

WHEREAS, the Board wishes to adopt a policy, as described below in this Resolution, to ensure oversight and management of expenditures and contracting by any County Office.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF YUMA, STATE OF COLORADO:

Section 1. Any County Office contracts or other transactions related to non-budgeted and appropriated amounts, as well as any County Office expenditures in excess of budgeted and appropriated amounts, related to any County account shall comply with the following:

- a. The Board requires its prior review and approval for:
 - (i) any expenses in excess of \$500; and
 - (ii) any sale, transfer or other disposal of assets with a value in excess of \$500.



b. With respect to assets acquired by any County Office through the Defense Logistics Agency or its predecessor agency (DLA), no asset acquired through DLA shall be transferred without prior request of and written approval from DLA. A copy of written DLA approval for the proposed transfer of any assets put on the market or otherwise disposed shall be provided to the Board.

Section 2. Pursuant to the authority identified in C.R.S. Secs. 30-11-101 and 103, prior review and approval for any contract entered into by any County Office must be given to and obtained from the Board.

Section 3. All records of any County Office regarding any County accounts, expenditures, contracts and/or other transactions shall be open for the inspection of the Board of County Commissioners, or any member or designee thereof, and to all County and State officers as provided by C.R.S. Sec. 30-10-709.

Section 4. Severability. If any part, section, paragraph, clause or provision of this Resolution shall be adjudged to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect the remaining sections, paragraphs, clauses or provisions of this Resolution, it being the intention that the various parts hereof are severable.

MOVED, READ AND ADOPTED by the Board of County Commissioners of the County of Yuma, State of Colorado, at its regular meeting held on the 28th day of September, 2018. The above and foregoing Resolution was, on a motion duly made and seconded, adopted by unanimous vote of the Board of Yuma County Commissioners.

ADOPTED this 28th day of September, 2018.

**THE BOARD OF COUNTY COMMISSIONERS
OF YUMA COUNTY, STATE OF COLORADO**



Trent Bushner, Chairman

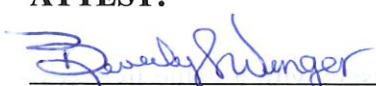


Dean Wingfield



Robin Wiley

ATTEST:



Beverly A. Wenger, County Clerk

