

**YUMA COUNTY COMMISSIONERS**  
**June 30, 2016**  
**Minutes<sup>1</sup>**

On June 30, 2016 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Robin Wiley, Commissioner Dean Wingfield, Commissioner Trent Bushner, and Administrator Kara Hoover were present. Public attendee, Jessie Vance, Eckley Town Council member.

The Commissioners reviewed and signed accounts payable and payroll checks and discussed various meetings attended throughout the month.

CTSI Human Resources

Dana Mumey, CTSI Human Resources Specialists spoke with the Commissioners, by teleconference, about the state requirements for lunch periods and breaks throughout the workday.

Liquor Licenses

Nancy Wright presented for signature a Liquor License Renewal for Brenda Condrey dba Papa's Bait Shop, at 1844 Highway 385, Idalia, Colorado; which was approved at the June 14, 2016 BOCC meeting.

Department of Human Services

The Board of County Commissioners convened as the Board of Social Services at 8:29 a.m. Human Services Director Phyllis Williams and Office Aide Melanie Fisher were present. Detailed minutes from this meeting are maintained by the Department of Human Services.

*Annual Contracts* – Williams presented the following contracts for approval:

- *Child Welfare Award/Agreement* – Williams shared that Human Services has received Child Welfare Allocated funds of \$21,833, to be used for a case aide salary. **Commissioner Bushner moved to sign the Child Welfare Agreement for the \$21,833 agreeing to use for salaries benefitting Child Welfare for funding year 2016-2017. Commissioner Wingfield seconded the motion; which passed by unanimous vote.**
- *Centennial Mental Health Annual Contract* – **Commissioner Wingfield moved to approve the annual contract for services with Centennial Mental Health from June 1, 2016 to May 31, 2017, not to exceed \$45,000. Commissioner Bushner seconded the motion; which passed unanimously.**
- *Baby Bear Hugs Core Contract* – **Commissioner Bushner moved to accept the Baby Bear Hugs Contract from June 1<sup>st</sup>, 2016 to May 31<sup>st</sup>, 2017 allowing up to \$35,000 of billable expenses utilizing PA3/CORE funding. Commissioner Wingfield seconded the motion; which passed unanimously.**
- *Maria Moellenberg Core Contract* – **Commissioner Wingfield moved to accept the contract with Maria Moellenberg for therapy services from June 1<sup>st</sup>, 2016 to May 31<sup>st</sup>, 2017 at \$80 per hour, not to exceed \$25,000 per year, using CORE funding. Commissioner Bushner seconded the motion; which passed unanimously.**

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<sup>1</sup> Minutes prepared by Kara Hoover are a summary of discussions, not a verbatim account.



- ***Renee Ruhlman/Clarity and Solutions Counseling, LLC, Core Contract*** – Commissioner Bushner moved to accept the contract with Renee Ruhlman/Clarity and Solutions Counseling, LLC for therapy services from June 1<sup>st</sup>, 2016 to May 31<sup>st</sup>, 2017, total contractual payments not to exceed \$10,000 annually, using PA3/CORE funding. Commissioner Wingfield seconded the motion; which passed unanimously.
- ***Center for Healing Trauma Core Contract*** – Commissioner Wingfield moved to accept the contract for the Center for Healing Trauma services from June 1<sup>st</sup>, 2016 to May 31<sup>st</sup>, 2017, total annual payments not to exceed \$5,000, using CORE funding. Commissioner Bushner seconded the motion; which passed unanimously.
- ***Davies and Associates Core Contract*** – Commissioner Bushner moved to accept the contract for Davies and Associates for therapy services from June 1<sup>st</sup>, 2016 to May 31<sup>st</sup>, 2017 using PA3/CORE funding. Commissioner Wingfield seconded the motion; which passed unanimously.
- ***Field of Opportunity Contract*** – Commissioner Wingfield moved to accept the contract for the Field of Opportunity Counseling for therapy services from June 1<sup>st</sup>, 2016 to May 31<sup>st</sup>, 2017 using PA3/CORE funding, annual payments not to exceed \$3,000. Commissioner Bushner seconded the motion; which passed unanimously.
- ***Paths Contract*** -- Commissioner Bushner moved to accept the contract with Paths for therapy services from June 1<sup>st</sup>, 2016 to May 31<sup>st</sup>, 2017, annual payments of no more than \$5,000, using CORE funding. Commissioner Wingfield seconded the motion; which passed unanimously.
- ***Dr. Jack Gardner Contract*** – Commissioner Wingfield moved to accept the contract with Dr. Gardner for therapy services from June 1<sup>st</sup>, 2016 to May 31<sup>st</sup>, 2017 using CORE funding. Commissioner Bushner seconded the motion; which passed unanimously.
- ***Baby Bear Hugs TANF Contract*** – Commissioner Bushner moved and Commissioner Wingfield seconded to approve the TANF Contract with Baby Bear Hugs to deliver the Nurturing Parent Program for July 1, 2016 to June 30, 2017, with a maximum amount of \$7,500.
- ***Yuma County Sheriff's Office Memorandum of Understanding*** – Commissioner Wingfield moved to accept the Memorandum of Understanding with the Yuma County Sheriff's Office from July 1, 2016 to June 30, 2017 to provide the commercials kitchen, provide worksite referrals, and work within the Colorado Works/Workfare Work Experience Program. Commissioner Bushner seconded the motion; which passed unanimously.
- ***Wray Community Learning Center Contract*** – Commissioner Bushner moved to approve the Wray Community Learning Center Contract for \$5,000 for Child Care Services from July 1, 2016 to June 30, 2017. Commissioner Wingfield seconded. The motion passed unanimously.
- ***Memorandum of Understanding with the State of Colorado*** – The Commissioners reviewed the Memorandum of Understanding between the State of Colorado Department of Human Services and the Board of County Commissioners. The MOU is to implement and provide duties under the Title IV-E Demonstration Project for family engagement and kinship support in Child welfare; participating in an evaluation process at the end of the program. Commissioner Wingfield moved



**to sign the Title IV-E Memorandum of Understanding with the State of Colorado for the 2016/2017 year. Commissioner Bushner seconded the motion, which passed unanimously.**

The Board of County Commissioners reconvened at 8:55 a.m.

Road and Bridge

Supervisor J.R. Colden was present to provide the following updates.

- *Belly Dump Trailers* – Colden shared an invoice from Dragon ESP, Ltd for repairs to the Belly Dump Trailers of \$1,667.07. He reported that each trailer will be taken to Lamar for repairs as instructed by the Commissioners.
- *Porta Potty* – Colden shared that Road and Bridge crews placed six Porta Potties throughout the gravel pits in the county. J.R. reports that he has reviewed all of the requirements for placement, usage, and maintenance and is confident of compliance.
- *Eckley Building* – J.R. reported that the electrical work is complete at the new shop in Eckley. Waiting for Y-W Electric to connect.
- *Truck Driver Lunch* – Colden asked for follow-up from the discussion at the June 15, 2016 BOCC meeting about handling the lunch periods for the truck drivers. The Commissioners spoke with the CTSI Human Resources Specialist Dana Mumey earlier in the day. J.R. was directed to produce an acknowledgement form for the truckers to sign, allowing flexibility and employee discretion to take the 30 minute lunch break any time during the work day.
- *Tri-State Arena* – Colden relayed that the Tri-State Arena required 25 loads of dirt to fill as approved at the May 16, 2016 BOCC meeting.
- *Bus Routes/Private Drives* – Colden mentioned that there was a misunderstanding between J.R. and one of the operators about a request for gravel. The operator accidentally placed gravel on a private drive, instead of a minimally used road that is used as a bus route. The error was corrected and gravel was then placed on the bus route road.
- *Striping* – Colden reviewed the Striping Engineering worksheet. The Commissioners asked Hoover to make sure that the electronic striping documents are saved on the server and the striping map is maintained for future use.
- *Computer Upgrade* -- Debbie would like to upgrade a computer and has a price of approximately \$700 to upgrade. The Commissioners were in consensus to upgrade a computer.
- *Staffing* – Colden presented a salary authorization for Tristan Sandquist, Equipment Operator. **Commissioner Wingfield moved and Commissioner Bushner seconded to approve the Salary Authorization for Tristan Sandquist, Equipment Operator, G5/C1/L5, beginning June 6, 2016. The motion passed by unanimous vote.**
- *County Road 38* – Commissioner Bushner questioned the reason for the barricades on County Road 38. Colden reported that he is waiting for Century Link to move the fiber optic cables that are placed under the road. He explained that currently there is a trench across the road and he is concerned



about safety since the road is not compacted at this point. The road will be opened once Century Link has made the repairs and compaction is complete.

- *John Deere Scraper* – Colden reported that a check was received from Ritchie Bros. Auctioneers for the 1999 John Deere, Model 862/862B Scraper, Unit # 0145-04, netting \$35,107.50 after commission of \$4,700 and \$192.50 worth of repairs.

#### Kenny's Gate Fund

Cliff Henry was in to visit with the Commissioners about purchasing additional outdoor benches with the remainder of the funds from Kenny's Gate Fund. There is approximately \$4,200 left in the fund. Cliff mentioned that once these funds are spent he and his wife Gay will no longer be responsible for this fund. The Commissioners were in consensus to purchase the benches.

#### Landfill

Landfill Manager Cliff Henry reported that the scraper at the Landfill needs repairs to the cooling system. J.R. offered to allow the Landfill to use the scraper from Road and Bridge for a week or so, while his scraper is being repaired. The Commissioners instructed Henry to get the scraper repaired.

#### CDOT Highway 385/CR 33.6 Turning Lane

Project Engineer Jeff Dollerschell from the Colorado Department of Transportation was present to review the upcoming design and plans for the Highway 385, County Road 33.6 Turning Lane Project. Dollerschell relayed there is a possible delay in the project to allow for the movement of utilities from Century Link. Dollerschell shared the proposed project calendar as follows: advertisement for the project begins July 21, 2016, bid openings on August 11, 2016, project award and notice to proceed on September 1, 2016, with construction between September 12 through October 31, 2016. Jeff mentioned that CDOT also has to approve the mining permits that the county has presented, ensuring safety. Jeff is hoping the project will go as planned and be completed by the end of October.

*Speed Study* -- Dollerschell also reported that the speed study, according to CDOT Safety Engineer, will be conducted once this project is complete.

#### County Clerk

County Clerk Bev Wenger joined the meeting to discuss the following:

- *Driver's License Fees* -- Bev reviewed the updated fees associated with Driver's License. The fee for obtaining a Motor Vehicle Record has increased to \$9.00. In October 2009, the Commissioners established an additional five-dollar handling fee to cover the staff time associated with obtaining such records. Wenger believes the additional \$5.00 is too high with the new rate of \$9.00. She is requesting that Resolution #10-15-09A be rescinded and no additional fee be charged. **Commissioner Bushner moved to rescind Resolution #10-15-09A, and to cease accessing the additional fee to obtain a Motor Vehicle Record. Commissioner Wingfield seconded the motion; which passed unanimously.**
- *Solicitations* – Wenger mentioned that a staff member is participating in a benefit bike ride at the end of July. He would like to set up a table within the Courthouse requesting donations. The Commissioners stated that they were fine with soliciting donations office by office, as is currently allowed by others, but were not in favor of setting up a table in the Courthouse.



- o *Election Center Concrete* – Bev reported that the sidewalk cement is beginning to fail at the Election Center. She is obtaining pricing to repair the concrete and will present when she has the information.
- o *Primary Election* – Bev reported that the Primary Election had a large turnout of over 1500 ballots returned. She mentioned that this is the largest return on a primary election since she has been the County Clerk; she attributed this to the change in coloring on the election envelopes.

Fair Parade Committee

Lucy Eastin, Fair Parade Committee Member, gave a report on the 2016 Yuma County Fair Parade. She invited the Commissioners to participate in the Fair Parade. The Commissioners relayed that the parade committee usually provides a truck from Old Threshers for the Commissioners. Eastin reported she will check into this. Eastin mentioned that the parade will have to take a different route this year due to the main street project in Yuma. She said that the committee is working through the new route this year, she believes it will be received just fine. The Commissioners thanked her for her work on the parade committee.

Land Use

Rich Birnie was present to conduct Land Use and GIS business.

Land Use Hearing

Chairman Wiley opened the Land Use hearing at 1:07 pm. Andy Molt from Y-W Electric Association, Inc., Brian and Maggie Freeman were also present.

Exemption from Subdivision

*Weigel EFS0516-06* – Birnie presented the staff report for an Exemption from Subdivision for Roy J. Weigel to divide 2.62 acres, more or less, from 473.06 acres, more or less, in the NE1/4 of Section 29, T1N, R44W, for the purpose of transfer to a family member. Birnie reported that no written objections or phone calls were received about this application.

*Dennis Baucke, EFS0516-08* – Birnie shared the staff report for an Exemption from Subdivision for Dennis Baucke to divide 11.00 acres, more or less, from 160.00 acres, more or less, in the NE1/4 of Section 27, T3N, R48W, for the purpose of resale. Birnie reported that he did receive one phone call with concerns about mineral rights, but no formal objections about this application.

Major Land Use Development Permit

*Brophy/Wilson-Highway 385 Temporary Gravel Pit DEV 0516-07* – Birnie reviewed the staff report for a Major Land Use Development for Yuma County Road and Bridge Department to open a temporary, 110 Limited Impact gravel pit at the corner of US Hwy 385 and Co. Rd. 33.6 in NW1/4 Section 18, T1N, R43W. Birnie reported that no written objections or phone calls were received about this application.

The Land Use hearing closed at 1:21 p.m.

**Commissioner Bushner moved and Commissioner Wingfield seconded to approve:**

- o **The Exemption from Subdivision for Roy J. Wiegel, EFS #0516-06, Resolution 06-30-2016 A to divide 2.62 acres, more or less, from 473.06 acres, more or less, in the NE1/4 of Section 29, T1N, R44W, for the purpose of transfer to a family member. Stipulations include:**
  - **The Applicant shall be responsible for complying with all Federal, State, and Local regulations, rules, codes, conditions, and design standards.**

**The motion passed by unanimous vote.**

*Recorded under Reception No. 00567261*



**Commissioner Wingfield moved to approve:**

- **The Major Land Use Development Permit for the Yuma County Road and Bridge Department, DEV #0516-07, Resolution # 06-30-2016 B to open a temporary, 110 Limited Impact gravel pit at the corner of US Hwy 385 and Co. Rd. 33.6 in NW1/4 Section 18, T1N, R43W. With the following Stipulations:**
  - **The Applicant shall be responsible for complying with all Federal, State, and Local regulations, rules, codes, conditions, and design standards.**
  - **Should human remains be discovered during the proposed project activities, the Applicant must follow the requirements under State Law CRS 24-80 (part 13).**
  - **The Applicant shall comply with the 100-foot setback from the boundaries of the permit site as required by the Yuma County Land Use Code or the setback established by the Mined Land Reclamation Board, whichever is greater.**

**Commissioner Bushner seconded the motion; which passed unanimously.**

*Recorded under Reception No. 00267262*

**Commissioner Bushner moved to approve:**

- **An Exemption from Subdivision for Dennis Baucke, #0516-08, Resolution # 06-30-2016 C, to divide 11.00 acres, more or less, from 160.00 acres, more or less, in the NE1/4 of Section 27, T3N, R48W, for the purpose of resale. Stipulations include:**
  - **The Applicant shall be responsible for complying with all Federal, State, and Local regulations, rules, codes, conditions, and design standards.**
  - **The future owner shall apply for a septic system permit from the Northeast Colorado Health Department.**
  - **The future owner shall apply for a water well permit from the Colorado Water Board.**
  - **The future owner shall contact Yuma County Road & Bridge for access approval.**
  - **Prior to construction, the future owner shall submit an Activity Notice notifying the County of the type and cost of construction.**

**Commissioner Wingfield seconded. The motion passed by unanimous vote.**

*Recorded under Reception No. 00567349*

- ***YW Electric Association, Inc. Major Land Use Permits***

Andy Molt from YW Electric Association, Inc. was present and Birnie presented information on the following Administrative Permits for YW Electric Association:

- **Administrative Permit #0616-04, Resolution #06-30-16 D, to install one communications tower, 180' in height, with a restricted fall radius, on 1 acre close to the intersection of Co. Rd. 3 and Co. Rd. K in the NE ¼ NE ¼ of Section 21, T5S, R47W.**
- **Administrative Permit #0616-05, Resolution #06-30-16 E, to install one communications tower, 180' in height, with a restricted fall radius, on 1 acre close to the intersection of Co. Rd. 16 and Co. Rd. C in the SE ¼ SE ¼ of Section 8, T3S, R48W.**
- **Administrative Permit #0616-06, Resolution #06-30-16 F, to install one communications tower, 180' in height, with a restricted fall radius, on 1 acre close to the intersection of Co. Rd. 23 and Co. Rd. N in the NE ¼ NE ¼ of Section 12, T2S, R47W.**



Birnie reported that YW Electric Association had all the proper waivers with adjacent landowners. The Commissioners requested in the resolutions that YW Electric Association notify the Wray and Yuma airports of the new towers and the install aircraft warning beacons on each tower.

**Commissioner Bushner moved to approve the Major Land Use Administrative Permits for YW Electric Association, Inc.:**

- **Administrative Permit #0616-04 for YW Electric Association, Resolution #06-30-2016 D/ADM, to install one communications tower, 180' in height, with a restricted fall radius, on 1 acre close to the intersection of Co. Rd. 3 and Co. Rd. K in the NE ¼ NE ¼ of Section 21, T5S, R47W. Recorded under Reception No. 00567263**
- **Administrative Permit #0616-05 for YW Electric Association, Resolution #06-30-2016 E/ADM, to install one communications tower, 180' in height, with a restricted fall radius, on 1 acre close to the intersection of Co. Rd. 16 and Co. Rd. C in the SE ¼ SE ¼ of Section 8, T3S, R48W. Recorded under Reception No. 00567264**
- **Administrative Permit #0616-06 for YW Electric Association, Resolution #06-30-2016 F/ADM, to install one communications tower, 180' in height, with a restricted fall radius, on 1 acre close to the intersection of Co. Rd. 23 and Co. Rd. N in the NE ¼ NE ¼ of Section 12, T2S, R47W. Recorded under Reception No. 00567265**

**All with the following stipulations:**

- **The Application shall be responsible for complying with all Federal State, and Local regulations, rules, codes, conditions, and design standards.**
- **The Applicant shall provide the BOCC with FAA findings showing compliance with surrounding airport protected space. In addition for FAA compliance, as a courtesy to the Wray and Yuma Airports, the Applicant is requested to inform both Airports of the existence and location of the 180' communications tower.**
- **The Applicant shall supply the BOCC with "waivers from setback requirements" from adjacent property owners**
- **The Applicant is required to install an aircraft warning beacon on all towers over 100'.**

**Commissioner Wingfield seconded the motion; which passed by unanimous vote.**

- *W-Y 911 Authority Board PUC Application* – Birnie reported that he spoke with Randy Schafer last week who had some questions in regards to the finances presented. Schafer questions the need for the increase in 2016. He states that the financial data presented shows a need for an increase in 2019 or 2020. The Commissioners discussed the ever-changing needs of equipment for the Communication Center and concluded that it would not be advantageous to wait until 2019 or 2020, when funds would be completely depleted. They asked Birnie to continue with the application, forwarding the draft to PUC staff member Daryl Branson for review.
- *Wiltfang* – Rich reported that Everett and Jean Wiltfang have submitted an Exemption from Subdivision Application, EFS0516-09 to divide 22.12 acres, more or less, from 80.16 acres, more or less, for the purpose of resale to Prestige Land Company, Inc. The application will be reviewed in July.
- *RMR Ranch, Inc.* – Birnie mentioned that RMR Ranch submitted an Exemption from Subdivision application, EFS0616-10. to divide 5.03 acres, more or less, from 80 acres, more or less, in SW ¼ of



Section 33, T1N, R47W, for the purpose of building a residence. This application will be reviewed in July.

- *Ryan and Susan Godsey* –Birnie shared that Ryan and Susan Godsey turned in an Exemption from Subdivision Application, EFS0616-11, to divide 1.91 acres, more or less, from 5.93 acres, more or less, in the NE ¼ of Section 6, T1S, R45W for the purpose of separating pasture land from the homestead. This application will also be reviewed in July
- *Bonnie Frihauf* – Rich reported that Bonnie Frihauf submitted an application for Exemption from Subdivision, EFS0616-12, to divide 10.61 acres, more or less, from 316.3 acres, more or less, in the SE ¼ of Section 20 and the SW ¼ of Section 21, T3N, R48W.
- *Text Amendment to the Land Use Code* – Birnie shared he continues to work on the following proposed text amendments to the Land Use Code:
  - 1) Rewriting waivers for all codes that mention waivers and add a waiver to the Industrial Setback paragraph.
  - 2) Adding Floodplain Regulations as per the State of Colorado request.
  - 3) Numbering the Wind Energy Facility Safety Setbacks.
  - 4) Separating codes for small wind projects.
  - 5) Drafting Land Use Codes for solar electric projects.
- *Innovative Solar Systems LLC*– Rich shared an email from Sarah Matney from Innovative Solar Systems, LLC requesting zoning information and land use regulations for permitting a solar farm in Yuma County. Birnie reported he will continue to work on such regulations.
- *Planning Commission* – Rich mentioned that the Planning Commission was not able to hold their Christmas party in December, due to inclement weather and he proposed a dinner in July instead. The Commissioners were in favor of doing this.
- *T-Mobile* – Birnie reported T-Mobile contacted him about adding some equipment to two tower sites, one near County Road EE and one at County Road 39. Birnie relayed that they were instructed to submit an Activity Notices.
- *Brian and Maggie Freeman* – Brian and Maggie Freeman were present to discuss an issue of complying with the 100' setback requirement to construct a new building on their property west of Wray. The property is only 200 feet wide and they report encountering difficulties in meeting the 100 foot setback. They are currently trying to obtain a waiver from an adjacent property owner. The Commissioners relayed that they would need the waiver from the adjacent landowner to proceed.

#### GIS

- *Mapping Software* – Birnie shared that he continues to add existing address points to the GIS maps when time allows
- *Flirtation Point* – Birnie asked the Assessor to redraw the area around what is known as Flirtation Point in Wray to better conform to the aerial photography.

#### Staff Appreciation

- Treasurer Dee Ann Stults, Assessor Cindy Taylor, and Sheriff Chad Day joined the Commissioners to discuss hosting a staff appreciation barbeque on August 15, 2016. The Elected Officials reviewed the





list of items needed for the barbeque, dividing up items among the offices. Two separate times were proposed for the barbeque, a noon employee-only barbeque, or a 5:00 pm family get together. The Commissioners asked Dee Ann to send an email blast polling the employees of their preferences.

#### Interceptor

The Commissioners assessed the damage sustained in the hail and high wind storm in June to the Ford Interceptor. They approved repairs to the broken fiberglass, plastic, and mirrors per the South Forty estimate. The windshield has already been replaced by South Forty.

#### Extension Office

Chris Shelley and Jolynn Midcap reviewed the program highlights for the Yuma County Extension Office. Chris reported on the livestock programs, Jolynn reported on the 4-H Youth Development, and provided the written update from Joy Akey on Family and Consumer Sciences.

#### Maintenance

Travis Dinsmore, Maintenance Sargent, reported on the following maintenance issues:

- *Courts Air Conditioning* – Dinsmore presented an estimate from Wern Air for the Air Handling Unit for Courtroom A. The obsolete unit seized, damaging the shaft and fan earlier in the week. Wern Air provided cost estimates for a monthly rental on a temporary unit of \$10,500 and permanent replacement costs of \$32,934.37.

After discussion, **Commissioner Wingfield moved to purchase an OP60 Portable unit from Spot Coolers, in the amount of \$8,149.00. Commissioner Bushner seconded the motion; which passed unanimously.** Commissioner Bushner offered to pick up the unit of in Denver the next day so that Dinsmore can install prior to the July 5, 2016 hearing date.

**Commissioner Bushner moved and Commissioner Wingfield seconded to accept the bid from Wern Air for removal of the old Air Handling Unit and installation of the new Magic Aire HBB 40 AC Air Handling Unit, in the amount of \$32,934.37. The motion passed by unanimous vote.**

- *Basement Air Conditioning* – Dinsmore relayed that the recirculation pump coil was damaged in the basement air conditioning. Apparently, the unit, which sits at one of the lowest points in the building, is full of sludge from the piping system. The sludge has damaged the recirculation pump. Wern Air proposes to place a filter prior to the pump in hopes of catching the debris in the pipes preventing damage. Dinsmore shared that he and his staff will consistently be changing the filters.
- *Jail Air Conditioning* -- Dinsmore returned later in the day and shared that the jail air conditioning was not working as well. He was able to fix the unit.
- *Fair Queen Trailer* – Dinsmore shared that he completely went through the Fair Queen's Trailer, replaced bearings, checked tires, lights, and brakes. He also replaced the jack.
- *Gutter replacement* – Hoover relayed that Rockwell Construction contracted with John Bornhoff to replace the gutters on the courthouse. Rockwell indicated that work would begin the week of July 5, 2016.
- *Elevator Inspection* – Hoover reported that the updates to the Elevator were completed in June and the inspector completed his annual inspection on Monday, June 27, 2016. The inspection report will be



forwarded to the state, and a new Conveyance Annual Certificate will be obtained with a 6-30-2017 expiration date.

Administrator's Report

Administrator Kara Hoover reviewed calls, correspondence, and presented the following for action:

- *Minutes* – The Commissioner reviewed the minutes from the previous BOCC meeting. **Commissioner Wingfield moved to approve the June 15, 2016 Board of County Commissioners minutes. Commissioner Bushner seconded the motion; which passed unanimously.**
- Certification of Accounts Payable drawn on Yuma County Funds on June 30, 2016 with check #62766 through #62868 for \$363,376.25 and Fund 16 W-Y Combined Communication accounts payable, with check #7623 through #7641 totaling the sum of \$30,806.67 were signed by Chairman Robin Wiley.
- Certification of Payroll for June 30, 2016 drawn on Yuma County Funds, EFT system #39703 through #39844 and checks #30835 through #30868 totaling the sum of \$246,872.57 and Fund 16 W-Y Combined Communications EFT system number #5515 through #5526 totaling the sum of \$29,411.75 were signed by Chairman Robin Wiley.
- *Fairground Use Form and Policy Review* – The Commissioners reviewed a new fairground use form and policy draft prepared by Attorney Ken Fellman. The Commissioners believe that a bit more work will need to be completed. They instructed Hoover to work with Attorney Fellman for review at the next BOCC meeting.
- *Kinnon Entertainment* – The Commissioners reviewed the Kinnon Entertainment contract that was approved in the June 14, 2016 BOCC meeting. The Commissioners noted a clause stating that there is a \$40 fee to be named as an additional insured on their liability insurance. **Commissioner Bushner moved to pay the \$40 fee and be named as an additional insured on the Kinnon Entertainment's liability insurance policy. Commissioner Wingfield seconded. The motion passed by unanimous vote.**
- *Raise the Bar, Protect Our Constitution* – The Commissioners reviewed information presented by Greg Brophy to support the initiative to obtain signatures from all 35 state senate districts before a measure qualifies for the ballot, and that once on the ballot, broad support would be required achieving 55% of the vote to pass instead of the current requirement of a simple majority. **Commissioner Bushner moved to approve Resolution #06-30-2016 G, in support of Raise the Bar, Protect our Constitution. Commissioner Wingfield seconded the motion; which passed unanimously. See Attached Resolution**
- *Cost Allocation Approval* – The Commissioners reviewed the 2015 Consolidated Cost Allocation Plan. **Commissioner Wingfield moved and Commissioner Bushner seconded to approve the Yuma County Colorado Consolidated Cost Allocation Plan for the year ended December 31, 2015. The motion passed unanimously.**
- *Audit Extension* – **Commissioner Wingfield moved to approve a 60-day audit submission extension to September 30, 2016, with the Office of the State Auditor. Commissioner Bushner seconded. The motion passed unanimously.**

- *CCOERA Forfeitures*—Commissioner Bushner and Commissioner Wingfield signed the CCOERA forfeiture check for \$2,749.34 for employees unvested portion of employer paid retirement, to be deposited \$1,188.75 in Fund 1 and \$1,560.59 in Fund 2.
- *Department of Human Services Freezers* – The Commissioners discussed the two chest freezers that were used for commodities at the Department of Human Services. Neither is used anymore and they are being stored in what is to be the Probation Department. Hoover shared that she phoned several non-profits in the county about donating the freezers; no one had a need or room for the freezers. The Commissioners instructed Hoover to place ads to sell the freezers. One is a 23 cubic foot Kenmore Chest Freezer Model 253.8193310, S/N S908227064 and the other is GE 20 cubic foot chest freezer, Model #FCM20DPAWH, S/N ZF164194.
- *WiFi at Fairgrounds*—The Commissioners discussed the current set up for WiFi at the Yuma County Fairgrounds, that will be provided by Vista Beam. Vista Beam has the capabilities to set up the WiFi for use during the Yuma County Fair for event staff and then another for public use. The equipment will be permanent so there is the potential of others renting or using the fairgrounds to use the service moving forward. Administration is checking into the cost of the equipment and service use.
- *BOCC Meeting Dates* – The Commissioners reviewed meeting dates for the remainder of 2016. They set up a Budget Work Session on September 6, 2016, and then meeting dates of October 14, October 31, November 15, November 28 (half-day), December 16, and December 30, 2016.
- *Limiting Marijuana Plants* – The Commissioners reviewed an email from Attorney Ken Fellman in regards to limiting the number of marijuana plants that can be grown on individual premises. The Commissioners would like Hoover to contact Attorney Fellman for further research.
- *Exempt Salary Requirements 12-1-2016* – The Commissioners reviewed a CTSI Technical Update, exploring the final ruling on regulations of exempt employees. The new ruling sets the standard salary level of an exempt employee at \$47,476 annually. The new regulations go in to effect on December 1, 2016. This information may have an effect on salary budgets for 2017.
- *Random Acts of Kindness, Christmas in July* -- Hoover read an email about the employees doing a Secret Santa exchange as a "Christmas in July" on July 25<sup>th</sup>. Stults would like the names of participating staff back to her by July 6, 2016.
- *Court Benches* – The Commissioners discussed the old court benches that are currently being stored in the vehicle building. Sheriff Day offered to take the benches; two to the Fairgrounds for the 4-H Extension building and four to Old Threshers.
- *Trees* – Hoover mentioned that she had Horticulturist Linda Langelo looked at the two small trees on the south and west side of the courthouse; both trees are struggling. The Commissioners would like to give the trees one more year, asking Hoover to have the tree to the west trimmed.
- *Encore Life* – Hoover shared a letter from Encore Life that was received on June 21, 2016. The letter stated that due exclusively to inadequate financial resources, Encore Life, Inc. made the decision to cease operation on September 30, 2016.
- *Veterans Report* -- Chairman Wiley signed the Veterans Report for June 2016.



There being no further business; the meeting adjourned at 5:43 p.m. The next regular meetings of the Board of County Commissioners will be July 15 and July 29, 2016.

  
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Robin Wiley, Chairman

  
\_\_\_\_\_  
Kara Hoover, Administrator

ATTEST:   
\_\_\_\_\_  
Beverly Wenger, County Clerk

