



## YUMA COUNTY COMMISSIONERS

May 31, 2016

Minutes<sup>1</sup>

On April 29, 2016 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Robin Wiley, Commissioner Dean Wingfield, Commissioner Trent Bushner, and Clerk and Recorder Beverly Wenger were present.

The Commissioners reviewed and signed accounts payable and payroll checks and discussed various meetings attended throughout the month.

### Department of Human Services

The Board of County Commissioners convened as the Board of Social Services at 8:26 a.m. Human Services Director Phyllis Williams and Receptionist Robin Barnhart were present. Detailed minutes from this meeting are maintained by the Department of Human Services.

*CCAP Rate* – Director Williams presented a revised CCAP tiered rate system for approval; stating she had researched with vendors and area counties prior to customizing the tier rates for Yuma County. **Commissioner Bushner moved to approve the CCAP Custom Tier Rates as presented for Yuma County. Commissioner Wingfield seconded the motion; which passed unanimously.**

*Signal Behavioral Health Network* – Williams presented a substance abuse treatment service agreement with Signal Behavioral Health Network for state fiscal year 2016/2017. **Commissioner Wingfield moved to approve and sign the Substance Abuse Treatment Service Agreement for Child Welfare Clients with Signal Behavioral Health Network for July 2016 through June 2017. Commissioner Bushner seconded. The motion passed unanimously.**

*Northeast Colorado Child Care Resource and Referral* -- Williams presented the contract with the Northeast Colorado Child Care Resource and Referral for July 1, 2016 through June 30, 2017. **Commissioner Bushner moved to approve and sign the Northeast Colorado Child Care Resource and Referral Contract for July 1, 2016 to June 30, 2017 for up to, but not to exceed \$10,000 for childcare recruitment and retention services. Commissioner Wingfield seconded the motion; which passed by unanimous vote.**

*Early Childhood Council* – Williams reviewed the contract with the Early Childhood Council for \$10,000 for delivery of services for TANF eligible families. **Commissioner Wingfield moved to approve the Early Childhood Council Contract for \$10,000 for delivery of services for TANF eligible families for July 1, 2016 through June 30, 2017. Commissioner Bushner seconded. The motion passed unanimously.**

The Board of County Commissioners reconvened at 9:08 a.m.

### Road and Bridge

Supervisor J.R. Colden was present to provide the following updates.

- *Idalia and Armel Area* – Colden shared that his crews are working on the roads in the Idalia and Armel areas, trying to reshape and repair them.

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<sup>1</sup> Minutes recorded by Beverly Wenger and are a summary of discussions, not a verbatim account.



- *Meeks Gravel Pit* – Colden said crews have started to move gravel from this pit.
- *County Road 38* – J.R. reported that the project to lower the dirt on County Road 38 is on hold, waiting for Centurylink to lower a fiber optic line that lies in the middle of the road. Verizon lowered their fiber optic line that was situated in the ditch
- *Eckley Building* – Colden reported he received one bid from Brophy Electric for the electrical work for the Eckley Building. **Commissioner Wingfield moved and Commissioner Bushner seconded to approve the bid for \$4,750 from Brophy Electric, Wray, Colorado for the electrical work on the Eckley Shop. The motion passed unanimously.**
- *Fairgrounds* – J.R. shared that he spoke with Bud Woods, Fairground Maintenance Manager, about the usage of fuel for a tractor that was used at the fairgrounds. Woods thought the gallons were a bit high for the amount of use. The Commissioners asked J.R. to continue to review the usage.
- *Trackhoe/Excavator* – Colden relayed that he will need a trackhoe/excavator to complete the CDOT turning lane project. He visited with Steve Murphy from 21<sup>st</sup> Century pricing a 2012 210G for \$94,500 and a 2014 250G for \$138,000. He also noted that at the last Ritchie Brothers Auction a Cat 345 Trackhoe/excavator sold for \$42,500 and a 2008 Cat 325 sold for \$52,500. J.R. reported that Ritchie Brother's has an auction coming up on June 8 and there are a couple trackhoe/excavators listed. He said that Steve from 21<sup>st</sup> Century offered to pull oil samples on the equipment to ensure the equipment is good. **Commissioner Bushner moved and Commissioner Wingfield seconded to allow J.R. Colden to spend up to \$75,000 for a trackhoe/excavator at the June 8, 2016 Ritchey Brother's Auction, utilizing Steve Murphy's offer to pull oil samples confirming the equipment is sound. The motion passed by unanimous vote.**
- *County Road DD* -- J.R. presented a map to extend County Road DD, South of County Road 42. Colden said that Becky Lenz shared that the Lenz family would like help extending this road. They are willing to complete the necessary work on the road, but are requesting gravel for the new part of the road. The Commissioners discussed road usage and maintenance and in the end agreed to make the change and allow the county to put gravel on the road maintained by the county.
- *Semi Truck, # 0178-12* – Colden shared that the Semi-truck, #0178-12 that was damaged in the tornado was taken to Denver for repairs. A check was received for these repairs in the amount of \$22,377.
- *Yellow Water Truck* -- J.R. asked about giving the old yellow water truck that is located at the fairgrounds to the fair board, indicating it was hard to work on. The Commissioners understood his request, but reported that Road and Bridge Maintenance crew would still be asked to complete any work on the water truck and there was no advantage to gifting it to the fair board.
- *Staffing* – Colden presented salary authorizations for new truck drivers, Kenny Rose and Gary Brandner. He also presented increases for Trevor Carroll for Lead Maintenance/Equipment Operator, Larry Barnett and Gary Monks, Equipment Operators.  
**Commissioner Wingfield moved to approve the salary authorizations as follows:**
  - **Kenny Rose, Truck Driver, at G5/C1/L8, effective 5-23-16,**
  - **Gary Brandner, Truck Driver, at G5/C1/L8, effective 6-1-16,**



- **Trevor Carroll, as Lead Maintenance and Equipment Operator at \$2,950 per month, effective 6-1-16 as an Exempt Employee,**
  - **Larry Barnett, Equipment Operator, at G5/C1/L8 effective 6-1-16 and,**
  - **Gary Monks, Equipment Operator, at G5/C1/L8 effective 6-1-16.**
- Commissioner Bushner seconded the motion; which passed unanimously.**
- ***Underground and Utility Permits-*** Colden presented an Underground and Utility Permit for YW Electric. **Commissioner Wingfield moved and Commissioner Bushner seconded to approve the Underground and Utility Permit for YW Electric to install a 7.2-12.5kv line under County Road 39, approximately 170 feet east of County Road P. The motion unanimously passed.**

#### Emergency Management

Roger Brown, Yuma County Emergency Manager, discussed the latest tornado damage and estimated costs. He said there were 33 sprinklers down west and north of Yuma and in eastern Washington County. He thought there might be some FEMA money available. Commissioner Bushner extended his appreciation and would like to see a thank you in both papers regarding the excellent service provided by all entities involved in the protection, clean up, crowd control and other assistance; to include all Fire departments, Law enforcements, Road and Bridge crews, Emergency services, Y-W Electric, EMT's, and individuals.

#### Clerk and Recorder

County Clerk Bev Wenger discussed that the Driver's License office is being manned only by Daryl Eggers. He is the only Driver's License Clerk and is acquiring quite a lot of comp time. Bev has determined to close the office every third Friday of the month to allow Daryl usage of the comp time. Notification will be completed at the first of each month by Facebook, newspapers and signs posted on the doors. There will be new programming in 2017. Trainings will require the office to be closed for brief periods of time. Again, notification will be completed through Facebook, papers and signs posted. Commissioner Wiley asked about adding another clerk. Wenger informed the board that the learning curve in Motor Vehicle is lengthy and the time required to learn Driver's License is large as well. It was not possible to add another Clerk to DL at this time.

#### Land Use

Rich Birnie was present to conduct Land Use and GIS business.

- ***Prestige Land Company, Inc., ProAg / Wiltfang*** -- Rich shared that Prestige Land Company, Inc. and 3BG Ranch, LLC are proposing a Lot Line Adjustment between adjacent parcels in Sections 28 and 33, T3N R44W. **Commissioner Wingfield moved to approve Resolution 05-31-16 A approving a Lot Line Change for permit #0516-03 between Prestige Land Company, Inc. and 3BG Ranch, LLC. Commissioner Bushner seconded. The motion passed by unanimous vote. Reception No. 00567029**
- ***Weigel EFS0516-06*** – Birnie reported that Roy J. Wiegel has submitted an Exemption for Subdivision application to divide 2.62 acres, more or less, from 473.06 acres, more or less, in the NE1/4 of Section 29, T1N, R44W, for the purpose of transfer to a family member.
- ***Brophy/Wilson Temporary Gravel Pit DEV 0516-07*** – Birnie reported that Yuma County Road and Bridge Department has submitted a Development Permit Application to open a temporary, 110 Limited Impact gravel pit at the corner of US Hwy 385 and Co. Rd. 33.6 in NW1/4 Section 18, T1N, R43W.



- *Dennis Baucke* – Birnie shared that Dennis Baucke has submitted an Exemption for Subdivision application to divide 11.00 acres, more or less, from 160.00 acres, more or less, in the NE1/4 of Section 27, T3N, R48W, for the purpose of resale.
- *W-Y 911 Authority Board PUC Application* – Birnie reported that he has a draft copy of the PUC application prepared and plans to send it Phillips County Administrator Randy Shafer, who recently completed a successful application, for review.
- *Solar Farm Codes* – Birnie reported that he has received several phone calls in regards to Solar Farm codes. He contacted Attorney Barbara Green about drafting Land Use codes for Solar Farms.
- *Wiltfang* – Rich said that Everett and Jean Wiltfang are submitting an Exemption from Subdivision application for land they split.
- *Ryan and Susan Godsey* – Birnie report that Ryan and Susan Godsey are submitting an application to divide one tract into two and to reestablish the north line of Section 6, in T1S, R45W, N ½ of Section 6.
- *RMR Farms* – Birnie relayed that he spoke with Roc Rutledge and sent a second set of applications to his Yuma address for the Exemption from Subdivision for the subdivided portion for the house he is building on County Road 30.
- *Text Amendment to the Land Use Code* – Birnie shared he is working on the following proposed text amendments to the Land Use Code:
  - 1) Rewriting waivers for all codes that mention waivers and add a waiver to the Industrial Setback paragraph.
  - 2) Adding Floodplain Regulations as per the State of Colorado request.
  - 3) Numbering the Wind Energy Facility Safety Setbacks.
  - 4) Adding special setback allowances for small wind projects.
  - 5) Starting to draft Land Use Codes for solar farm projects
- *YW Electric* – Andy Mott phoned to ask if it would be possible to place high lines in a Yuma County right-of-way. The Commissioners report that this is not a practice within the County.

#### GIS

- *Mapping Software* – Birnie shared that the address software is up and running. He mentioned that it is a very simple to assign an address to a property utilizing the software. He plans to review the process with other county employees.

#### Sheriff's Office Patrol Vehicles

Sheriff Chad Day and Undersheriff Adam Wills joined the meeting. They told the Commissioners that bids have been received for the Dodge Charger, Unit #091, the plan to bring the bids to the next BOCC Meeting. He also reported that he has received estimates for the new pickup, as requested, and a 2016 Ford would be approximately \$2,000 higher than a Dodge. A 2017 Dodge could come in \$600-\$800 higher than the 2016 Dodge Pickup.

#### Administrator's Report

Administrator Kara Hoover submitted a report in her absence to include:



- *Minutes* – The Commissioner reviewed the minutes from the previous BOCC meeting. **Commissioner Bushner moved to approve the May 16, 2016 Board of County Commissioners minutes. Commissioner Wingfield seconded the motion; which passed unanimously.**
- Certification of Accounts Payable drawn on Yuma County Funds on May 31, 2016 with check #62558 through #62628 for \$363,495.61 and check #62630 for \$15,680.00, totaling \$379,175.61 and Fund 16 W-Y Combined Communication accounts payable, with check #7600, on May 18, 2016 for \$460.48 and on May 31, 2016 with check #7601 through #7616 totaling the sum of \$30,081.92, totaling \$30,542.40 were signed by Chairman Robin Wiley.
- Certification of Payroll for May 31, 2016 drawn on Yuma County Funds, EFT system #39568 through #39702 and checks #30805 through #30834 totaling the sum of \$236,149.71 and Fund 16 W-Y Combined Communications EFT system number #5503 through #5514 totaling the sum of \$29,305.67 were signed by Chairman Robin Wiley.
- *Smoke Club of Eckley* – The Commissioners reviewed a proposed Ordinance prohibiting the operation of marijuana consumption club facilities within the unincorporated boundaries of Yuma County, Colorado. **Commissioner Bushner moved to approve the first reading of Yuma County Ordinance No. 05-31-2016-01 prohibiting the operation of marijuana consumption club facilities within the unincorporated boundaries of Yuma County, State of Colorado. Commissioner Wingfield seconded the motion; which passed unanimously.**
- *GTRI Switches* – An email was reviewed from GTRI about the cabling switches in the server room. IT Specialist Tobias Tonelli had informed the Commissioners that the switches were not yet programmed and he had installed another type of switch in the recent switch over to the new cabling. The Commissioners researched the possibility of returning the switches, but learned from GTRI that this was not possible since they had been installed for many months. The Commissioners discussed the possibility of trying to sell the switches, but in the end decided to have GTRI program the switches and ask Tonelli to utilize the switches.
- *Viaero Site Tower* - Information was relayed to the Wray City Council by Commissioners Wingfield and Wiley about an alternative pole placement site for the Viaero Tower between the Elections Center and the old COOP Storage Building. The Wray City Council will consider the request at the June 14, 2016 City Council Meeting.
- *COPS Grant Fund* – The Commissioners reviewed the request for a letter to accompany the Yuma County Sheriff's Office bid for a COPS Grant. Commissioner Wingfield plans to work on developing this letter.
- *Idalia House* –The Commissioners discussed the propane level in the tank at the Idalia House. Bill Thompson indicates the propane level is at 60%. Customarily the propane tank is left at a full level when a renter leaves. The Commissioners decided that the 60% level is acceptable.
- *City / County Meeting* – The Commissioners were reminded of the City/County meeting to be held at 4<sup>th</sup> and Main in Wray on Thursday, June 2, 2016 at 6:30 pm.
- *AFLAC* – The Commissioners reviewed changes in group insurances offered through AFLAC to Yuma County Employees. They were in favor of allowing AFLAC to provide one-year free EZ Shield Identity Theft Insurance of employees.



- *Horse Races* – The Commissioners discussed the horse races that are currently being held at the Yuma County Fairgrounds. It seems that the races are becoming very large and may be more than the fairgrounds can hold. The Commissioners reviewed the current use form and policy and would like to gather additional information.
- *Court Benches* – The new court benches are being installed today. Commissioner Wiley brought in a flatbed trailer to haul the extra benches across to the shed for storage. Other benches were placed in the halls by the courts, on the main floor, and in the basement. There were six extra benches, two of which will go to the fairgrounds to be used in the 4H Home-Economics building and the remainder will be donated to Old Threshers in Yuma.
- *CTSI Salary Survey* – The Commissioners reviewed the 2016 CTSI Salary Survey.
- *Veterans Report* -- Chairman Wiley signed the Veterans Report for May 2016.
- *Jail Visit* -- The Commissioners made their routine inspection of the jail.

There being no further business; the meeting adjourned at 3:00 p.m. The next regular meetings of the Board of County Commissioners will be May 31, 2016 and June 14, 2016.

  
Robin Wiley, Chairman

ATTEST:   
Beverly Wenger, County Clerk

