



YUMA COUNTY COMMISSIONERS

March 15, 2016

Minutes¹

On March 15, 2016 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Robin Wiley, Commissioner Dean Wingfield, Commissioner Trent Bushner, and Administrator Kara Hoover were present.

The Commissioners reviewed and signed accounts payable checks and discussed various meetings attended throughout the first half of the month.

Department of Human Services

The Board of County Commissioners convened as the Board of Social Services at 8:34 a.m. Human Services Director Phyllis Williams and Receptionist Robin Barnhart were present. Detailed minutes from this meeting are maintained by the Department of Human Services.

The Board of County Commissioners reconvened at 8:47 a.m.

Road and Bridge

Supervisor J.R. Colden and Mining Supervisor Don Marr were present to provide the following updates.

- *County Road 23 to County Road 16* – Colden relayed that the County Line Road, aka County Road 23 to County Road 16 is complete.
- *Areas Y5 and Y14* – Colden said that Road and Bridge crews are working in Area Y5, Randy Wilkens' Area and Area Y14, Clinton Metzler's Area.
- *Pit Inspection* – Colden and Marr shared that Elliot Russell from the State of Colorado, Division of Reclamation and Mining Safety conducted an inspection of eight gravel pits on March 10, 2016. Pits inspected included: Ekberg, Knodel, May, Meeks, Mullins, North Gelvin, Drager, Wudtke, and Weis pits. Marr reported that the reclamation efforts in the North Gelvin, Drager, and Wudtke are going well. Russell noted minor violations that are being resolved in the Knodel, May and Mullins pits. Marr said that a preopening inspection on Meeks pit went well. Only one issue was noted of a fiber optic cable that is located in the ditch near this pit. The company will be contacted. Marr is anticipating an April 24, 2016 opening date for the Meeks Pit.
- *Scraper* – Colden relayed that the scraper is broke down right now. He says the scraper is an important piece of equipment gathering approximately 8,000 loads of gravel per year. He researched repair, lease, and purchase options. Colden said that repair estimates are approximately \$30,000, if they are able to locate parts. He noted that it would cost approximately \$25,000 per month to lease a scraper. Colden mentioned several other machines that he has located across the Midwest to consider for purchase. The Commissioners agreed to consider and asked J.R. to come back for more discussion. J.R. returned later in the day to discuss a Scraper that will be on an auction on Thursday, March 17, 2016. **Commissioner Bushner moved to allow up to \$350,000 to purchase a 2007 Caterpillar 623G Elevating Motor Scraper at the Ritchie Brothers Auction on March 17, 2016 from Fund 20. Commissioner**

¹ Minutes prepared by Kara Hoover are a summary of discussions, not a verbatim account.

Wingfield seconded. The motion passed unanimously. Note: The scraper was purchased at the Ritchie Brothers Auction on March 17, 2016 for \$260,950.

- *Crusher/Conveyor* – J.R. said that crews have been working on the crusher and conveyor getting it ready to be sold. Marr presented a worksheet demonstrating equipment that could be sold with condition and comparable estimates. The Commissioners will review and have more discussion later.
- *Striping Map* -- J.R., once again, reviewed the striping map for the oil based county roads. Colden said crews have completed their work on the striper and that it is up and ready to run. **Commissioner Wingfield moved to hire Pavement Maintenance Specialist, LLC to provide the mapping for County Oil roads at an estimated cost of \$13,721.25. Commissioner Bushner seconded the motion; which passed unanimously.**
- *Grader Accident* – J.R. described an accident that occurred in early March on Highway 385 and County Road 54. A grader was turning left, when a pickup heading south, attempted to pass the grader. The pickup ended up in the ditch, to avoid colliding with the grader. A claim has been filed with CAPP/CTSI.
- *Security* – Colden reported that two chain saws are missing at Road and Bridge. The saws were in a pickup that was parked in a lean-to in the Yuma County Road and Bridge yard.
- *Staffing* -- Colden reported that Tony Dreher, from the Kirk area quit on Monday March 7, 2016. Spenser Kollar has been hired at G5/C1/L1, starting March 28th as an equipment operator. **Commissioner Wingfield moved and Commissioner Bushner seconded to approve the Salary Authorization for Spenser Kollar at G5/C1/L1, starting March 28, 2016. Motion passed by unanimous vote.**
- *Introductory Period Sign-Off Sheet* – J.R. presented an Introductory Period sign-off sheet. The form was reviewed by County Human Resource Staff and CTSI Human Resources. **Commissioner Bushner moved to approve the Introductory Period sign-off sheet and incorporate the form for all Yuma County Offices. Commissioner Wingfield seconded. The motion passed by unanimous vote.**
- *Road Access Form* - Colden presented the approved Road Access Form for Osmus Land Company, LLC at County Road 12 and Highway 385, ¼ mile west, north side of County Road 12.

Colorado Department of Transportation

CDOT Engineers Brett Locke, Jeff Dollerschell, and Project Manager Jake Schuch were present to discuss the upcoming turning lane project on Highway 385 at County Road 33.6.

Jeff presented different options for the turning lane on Highway 385 and County Road 33.6. The group decided on a single turning lane with accelerate and decelerate lanes included. This option may cost approximately \$600,000 with \$360,000 from Federal and State funds and the remaining from County in-kind. Colden said that proctor soil samples were taken by Road and Bridge Staff and will be submitted today. Dollerschell reported that he will put together more definite costs, based on the decisions made today. Once Schuch reviews the cost estimates and engineering plan he will present for bids.

Treasurer

Treasurer Dee Ann Stults presented the following for discussion:

- *Treasurers Report* - Stults presented the Treasurer's report for February 2016. She reported there were \$3,909,905.80 in Taxes Collected; \$217,233.92 in Specific Ownership taxes collected, and \$80,372.25 in fees collected for the month.
- *Public Trustee Quarterly Payment* – Commissioner Wingfield moved to approve the 2016 first quarter Public Trustee Quarterly Payment of \$3,125.00. Commissioner Bushner seconded the motion; which passed unanimously.

Encore Life, Inc.-Electronic Recycling

Encore Life, Inc. staff: Vonie Weaver, Maggie Freeman, Hannah Furnish, and Briar Carpenter were present to discuss the on-going Electronic Recycling project in Yuma County. They are concerned and are requesting assistance from the County to continuing the program when grant funding ceases in October 2016.

Briar Carpenter shared that Encore Life, Inc. has been working on the educational piece of electronic recycling. They are getting ready to start the School-Age Challenge at the Wray School District, where the 4th grade students are educated as the electronic recycling ambassadors and will be sharing with other classes. A pizza party will be the prize for the class that collects the most electronic recycling items. Additionally, the electronic recycling program is up and running in the City of Yuma and in Wray. A cleanup day in Wray is scheduled for Saturday, March 19th. Freeman interjected that Encore Life, Inc. receives a lot of electronics, about one pickup load a week in Wray alone.

After some discussion, the Commissioners asked for a budget with current recycling data and projected costs to run the program. Freeman reported that she would compile the data and send via email to Administrator Hoover.

Old Threshers

Tim Stulp stopped in to visit with the Commissioners about this year's Old Thresher days slated for September 9, 10, and 11, 2016. He presented a letter of request to use the fairground facilities for the 36th Old Threshers Show, September 9, 10, 11, 2016. **Commissioner Wingfield moved to allow Old Threshers Group to use the Yuma County Fairgrounds for their 36th Annual Show on September 9, 10, 11, 2016. Commissioner Bushner seconded the motion; which passed unanimously.**

Land Use

Rich Birnie was present to conduct Land Use and GIS business.

Land Use

- *Chapman/Chapman Lot Line Adjustment ADM0316-01*—Birnie presented an Administrative Lot Line Adjustment request to change the boundary line between two property owners for Keith and Brenda Chapman.
- *Juhnke Lot Line Adjustment ADM0316-02* – Birnie presented an Administrative Lot Line Adjustment request to change the boundary line for Sandra and Daryl Juhnke.

Commissioner Bushner moved to approve the following Administrative Lot Line Adjustments for:

Keith and Brenda Chapman, ADM0316-01, Resolution #03-15-2016 A, to change the boundary line between two property owners so that 4.00 acres, more or less, in the SW ¼ of Section 34, T5N, R46W will become part of the Keith and Brenda Chapman property and be removed from the Betty Chapman property; Recorded under Reception No. 00556440, and

Sandra D. and Daryl G. Juhnke, ADM0316-02, Resolution #03-15-2016 B between Sandra D. and Daryl G. Juhnke and Herbert, Jr. and Doris F. Weed, to change the boundary line between the two property owners so that Tract A, 0.47 acres, more or less, will become part of the Herbert, Jr. & Doris F. Weed property and be removed from the Sandra D. and Daryl G. Juhnke property and Tract B, 0.40 acres, more or less, will become part of the Sandra D. & Daryl G. Juhnke property and be removed from the Herbert, Jr. and Doris F. Weed property, totaling 0.87 acres, more or less, in the SW ¼ of Section 31, T2N, R42W. Recorded under Reception No. 00556402.

Commissioner Wingfield seconded. The motion passed unanimously.

- *Roy Mekelburg EFS0216-02 / Wise EFS0216-03 / Foreman/Lengel EFS0216-04* -- Birnie relayed the Planning Commission will be reviewing the applications for Exemption from Subdivision from Roy Mekelberg, Emmett and Bonita Wise, and Udo Foreman for Mark Lengel in March. The applications will then be heard by the Commissioners at the March 31, 2016 Land Use Hearing.

Rich said that he has received several phone calls about the Mekelburg exemption from mineral owners concerned about their drilling rights. He instructed each to follow the protocol and either place their concerns in writing, or come to the hearing with their objections.

- *Meek Gravel Pit* – Birnie mentioned that the application for a Major Land Use Permit for the Meek Gravel Pit was submitted by the Road and Bridge Department and is set to be reviewed by the Planning Commission and heard by the Commissioners in April.
- *Planning Commission* – Birnie reported that Planning Commission is meeting tonight. Commissioner Bushner contacted Tom Jackson about a possible replacement for Brad Rock, no word as of yet.
- *Delana Gorman, Catering Service* – Birnie received a phone call from Delana Gorman about starting a Catering Service with a possibility of including a space for small conferences and meetings. Birnie confirmed that to follow County Land Use Regulations, she would be required to file an Activity Notice and complete a Home Occupation Form. The Commissioners relayed that she would have to contact the Colorado Health Department for the state regulations of starting this business.
- *W-Y 911 Authority Board PUC Application* – Commissioner Bushner asked Birnie if he had time to consider assisting the W-Y 911 Authority Board in applying to the PUC to increase the surcharge. Birnie reported that he would tackle the application. Commissioner Bushner will plan to contact Washington County for their approval, before asking Birnie to proceed.

GIS

- *Red Book/2016 Plat Book* – Birnie shared that his desktop printer quit working during production of the Plat Book. He was able to get a used printer from the Treasurer's office to print the plat books. This printer does not have all the capabilities of his former desktop printer so Birnie requested, and the Commissioners agreed, to allow the purchase of a new desktop printer that would also copy and scan.



Assessor

Assessor Cindy Taylor presented the following for discussion

- *Feedlot Review*- Taylor relayed that she and Consultant Brad Hofmeister were out in the county last week for annual inspections of area feedlots. She said they contacted several feedlot owners and found improvements made that have not been accounted for.
- *Gas Wells/Pipeline Information* – Cindy mentioned that she is working with the state to locate oil, gas, and pipeline information within the County.
- *Postcards*– Taylor provided a sample of postcards that will be sent to property owners located within the 5-year rotation inspection area. These postcards will give property owners the ability to contact the Assessor if they would like to be present during the inspection.

Clerk

Clerk Bev Wenger was present to discuss the following:

- *Liquor Licenses* –
 - *CHS/Foodbank of the Rockies*- Wenger presented for signature, by Chairman Wiley, the Special Events Liquor License from the Irrigation Research Foundation, for the CHS Harvest for Hunger event on March 19, 2016 that was approved at the February 16, 2016 BOCC meeting.
 - *Vernon Community Center* -- Wenger presented a Special Event Liquor Permit for the Vernon Community Center for April 16, 2016. **Commissioner Wingfield moved and Commissioner Bushner seconded to approve the Special Event Liquor Permit for the Vernon Community Center, located at 25817 Colorado Street, Vernon, Colorado for April 16, 2016. The motion passed by unanimous vote.**
- *Training, Office Closures* – Wenger reported that the state is changing Driver License software vendor and will be providing training in April, closing offices from April 11th thru 15th.
- *Election Building Use* -- The Commissioners discussed the possibility of using the Election building this summer during the re-piping of the courthouse. Wenger reported that any use of the building would have to wait until after the Primary Elections in June.

Economic Development Director

Yuma County Economic Development Director Darlene Carpio and Matt Meusborn from CHS Grainland joined the Commissioners to discuss the following:

CDL Training Site – Carpio reported that she is having difficulties finding matching funds for the CDL Testing site at the fairgrounds. She reported she was able to get grant funding through El Pomar Regional Council for \$25,000. The completed project is estimated at \$192,388, including land and in-kind work; out-of-pocket costs of approximately \$114,000

Meusborn shared that as of July 1, 2015, the American Association of Motor Vehicle Administrators took over the CDL testing as a federal program replacing the individual state programs. The good thing about this, according to Meusborn, is that the training and testing is standardized and can be used across state lines. He has been able to train those in Nebraska and Kansas now. Matt reported that CHS has considered starting a school in this area. He believes that a training/testing site would be invaluable in this area and encouraged the Commissioners to continue with their efforts.

The Commissioners asked Carpio to continue working on outside funding for this project.

Maintenance Report

Maintenance Sergeant Travis Dinsmore joined the meeting to discuss the following:

- *Human Service Boiler Issue* – A quote for repair of the Human Service Boiler was presented from Wern Air. The KBN285 Lochinvar heat exchanger at the installed price of \$8,380 is the heart of the boiler. Currently there is only one boiler functioning. Maintenance Sergeant Dinsmore researched the cost of the replacement and found the quote to be comparable. **Commissioner Bushner moved to purchase the heat exchanger to repair the KBN285 Lochinvar Boiler at the Human Service Building from Wern Air not to exceed the \$8,380 quoted. Commissioner Wingfield seconded the motion; which passed by unanimous vote.**
- *Courthouse Generator Installation* -- Dinsmore shared that he gathered several estimates for the installation of the new generator at the courthouse. Overwhelming consensus, of the electricians contacted, agreed that the 200 KW generator was too big for the application and that a better solution was to replace the existing 75 KW emergency backup generator with two 60KW military requisitioned generators. The two generators will be installed with a double throw switch which will allow for selection of which generator will be used. The estimated cost is approximately \$8550. This estimate is being forward to Emergency Manager Roger Brown for grant submission. Formal bids will be obtained at a later time. Dinsmore contacted the City of Wray who indicated they may have an application for the 200 KW generator if the County decides to go with the 60 KW units instead.

Administrator's Report

Administrator Kara Hoover reviewed calls, correspondence, and presented the following for action:


- *Minutes* – **Commissioner Wingfield moved to approve the February 29, 2016 Board of County Commissioners minutes. Commissioner Bushner seconded the motion; which passed unanimously.**
- Certification of Accounts Payable drawn on Yuma County Funds on March 15 2016 with check #61968 through #62087 for \$145,015.98 and Fund 16 W-Y Combined Communication accounts payable, with check #7539 through #7547 totaling the sum of \$1,621.15 were signed by Chairman Robin Wiley.
- *WW Digital Scale Heads* – A quote was presented from WW Scales for an IQ 390 Digital Indicator for a 7008 Single Animal scale in the amount of \$1,256.80 for the sheep and swine scales. **Commissioner Wingfield moved to purchase the IQ 390 Digital Indicator for a 7008 Single Animal scale in the amount of \$1,256.80 for the sheep and swine scales from WW Scales, Denver, Colorado; this to be paid from Conservation Trust Funds. Commissioner Bushner seconded. The motion passed unanimously.**
- *CCI Foundation 2016 Summer Conference* – The Commissioners discussed the upcoming CCI Foundation Summer Conference to be held in Steamboat Springs from June 6-8, 2016. Commissioners Wiley, Commissioner Bushner, and Administrator Hoover will be attending.
- *Sheriff's Office Request for Removal of Personal Identifying Information* – A revised request to Block Personal Identifying Information form based on C.R.S. 18-9-313 was reviewed. **Commissioner Bushner moved to approve the form for County Office use only. Commissioner Wingfield seconded the motion; which passed by a unanimous vote.**



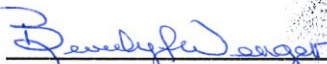
- **Ratifying E911 Authority Board Loan** – The Commissioners reviewed documents to Amend the Rural Economic Development Loan Agreement between Y-W Electric Association and Washington-Yuma Counties Emergency Telephone Service Authority. This revision was necessary to correct the process in which the loan was taken out and to correctly identify the Authority as a governmental agency and not a non-profit. **Commissioner Bushner moved to sign the Amendment to the Rural Economic Development Loan Agreement Promissory Note, and Security Agreement as ratified in Resolution #12-15-2015A between the Y-W Electric Association and Washington-Yuma Counties Emergency Telephone Service Authority. Commissioner Wingfield seconded. The motion passed unanimously.**
- **FEMA Request for Reimbursement DR 4229, Area 2-Project 9** – Hoover shared that with the excellent help from Administrative Assistant, Sarah Carwin, the Request for Reimbursement for Area 2, Project 9 has been submitted for FEMA review. Additional documentation may be necessary. Staff is currently working on gathering all of the needed information for Area 3 and hopes to have this Request for Reimbursement submitted by the end of the April.
- **Probation Remodel** -- Hoover reported that the remodel of the Probation area at the Human Service Building is coming along quite nicely. The Commissioners and Hoover walked over to view the progress. Maintenance Sergeant Travis Dinsmore, believes the project should be completed by the end of April.
- **Centennial Mental Health** – Commissioner Wiley discussed whether the County Commissioners should continue to serve on the Centennial Mental Health Board. County funding was not requested for budget year 2016. The Commissioners consensus was that County representation could be withdrawn since no county funds were expended.

Sheriff – Sheriff Day brought a complaint to the Commissioners about the horse races at the Yuma County Fairgrounds. The complainant says that racing participants or spectators are utilizing his driveway to get entrance to the county property and are leaving beer bottles and trash scattered about his property. In addition, witnesses saw a participant take a horse off county property, behind trees, and give the horse an injection. A letter will be sent to Horse Race organizers and no future races will be considered until the organizers submit a written solution to the issues and they are approved by the Commissioners.

There being no further business; the meeting adjourned at 4:46 p.m. The next regular meetings of the Board of County Commissioners will be March 31, 2016 and April 15, 2016.


Robin Wiley, Chairman


Kara Hoover, Administrator

ATTEST: 
Beverly Wenger, County Clerk

